

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, MAY 25, 2022, 5 PM

**THE MEETING WILL TAKE PLACE IN PERSON AND
VIA ZOOM AND IS AVAILABLE TO THE PUBLIC:**

You are invited to join the LRCC Board of Trustee's Meeting
Location: 4804 Wesley Street, Greenville, Texas or via Zoom

Below is the Zoom information for the LRCC Board of Trustee's Meeting:

LRCC Board of Trustee's Meeting
Wednesday, May 25th, 2022 5:00pm
Location: 4804 Wesley Street, Greenville, Texas

Join Zoom Meeting:

<https://us06web.zoom.us/j/83842238996?pwd=UnRENDRmRkd3YmVnbkM0TjVHT1FvUT09>

Meeting ID: 838 4223 8996
Passcode: 987158

Join by phone (audio only) Dial: **346-248-7799**

Meeting ID: 838 4223 8996
Passcode: 987158

AGENDA

AGENDA NUMBER	TOPIC
05.01.22	CALL TO ORDER <ul style="list-style-type: none">• Roll Call / Introduction of Guest.
05.02.22	APPROVAL OF MINUTES <ul style="list-style-type: none">• Regular Board Meeting Minutes of April 27, 2022
05.03.22	COMMENTS FROM CITIZENS <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p>
05.04.22	COMMITTEE MEETING REPORTS NA
05.05.22	RECOMMENDATIONS FOR APPROVAL NA

- 05.06.22 EXECUTIVE DIRECTOR REPORT** (*John Delaney*)
- 1115 Transformation Waiver Update
 - Fiscal Year 2023 Budget Preparation and Board Schedule
 - Texas Council Update
 - ETBHN Update
 - HHSC Performance Contracts/Grants
- 05.07.22 FISCAL REPORT** (*Erwin Hancock*)
- Motion to Accept Center's Financial Statement for Period(s) Ending: April, 2022.
- 05.08.22 MENTAL HEALTH SERVICES REPORT** (*James Williams*)
- Southwest Medical School
 - Medical
 - Electronic Health Record
 - SAMHSA Grant
- 05.09.22 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT** (*Laurie White*)
- Training Centers/Individual Skills and Socialization (ISS)
 - Behavior Learning Center (BLC)
 - Home and Community-based Services (HCS) and Texas Home Living (TXHML)
 - Intermediate Care Facilities (ICF)
 - Telehealth
 - Outpatient Biopsychosocial Intervention Team (OBI)
 - Staff Retention and Recruitment
- 05.10.22 QUALITY MANAGEMENT/CONTRACTS REPORT** (*Kellie Walker*)
- Contracts/Network Development
 - Rights/Abuse, Neglect, and Exploitation Allegations
 - QM MH, NTBHA & Substance Abuse
 - IDD
- 05.11.22 HUMAN RESOURCES REPORT** (*Jessica Ruiz*)
- Staffing Issues
 - Compensation & Benefits
- 05.12.22 ADJOURNMENT**

**Lakes Regional Community Center
Upcoming Board-Related Meetings & Events**

***Regular Meeting of the Board of Trustees
Will be cancelled due to
Texas Council Annual Conference***

AGENDA ITEM NO. 05.02.22

Approval of Minutes

RECOMMENDATIONS FOR APPROVAL:

- Motion to approve prior Board of Trustees meeting minutes.

Rationale:

Discussion and Approval of Regular Board Meeting Minutes of April 2022 as presented.

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, APRIL 27, 2022, 5PM
BOARD MINUTES

AGENDA NUMBER	TOPIC
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04.01.22

CALL TO ORDER

The April 27, 2021 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Board Chairperson, Tom Brown at 5:05 PM with a quorum present by Zoom. Chairperson asked for Roll Call.

Members Present (In Person/Zoom):

Tom Brown, Hunt County, Chairperson	Lisa Heine, Ellis County
Steve Earley, Lamar County	Shae Green, Rockwall County
Jan Brecht-Clark, Ph.D., Delta County	Margaret Webster, Kaufman County
Frances Neal, Titus County	E. P. Pewitt, Morris County
Marti Shaner, Navarro County	Sheriff Ricky Jones, Franklin County

Members Absent: Dana Sills, Hopkins County, Carrie Hefner, Camp County

Vacant Seat(s): NA

Guest(s): NA

Ex Officio Members Present: NA

Ex Officio Members Absent: Sheriff Lewis Tatum; Sheriff Singleton, Delta County

Management Staff Zoom: John Delaney, Erwin Hancock, Laurie White, Jessica Ruiz, James William, Chris Cox (representative for Larry Jonczak)

Management Staff Absent: Kellie Walker

Board Liaison/Recording Secretary: Judy Dodd; Tammie Johnson, CFO Assistant

04.02.22

APPROVAL OF MINUTES

Recommended Board Action:

➤ **Approval of Minutes of April 27, 2022 meeting.**

Rational:

Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections, Chairperson asked for motion to approve. Motion made by Jan Brecht-Clark to approve minutes as read and seconded by Steve Earley. A sign of aye approved minutes unanimously.

CLOSURE

04.03.22

COMMENTS FROM CITIZENS

➤ **NA**

CLOSURE

04.04.22

COMMITTEE MEETING REPORT

➤ **NA**

CLOSURE

04.05.22 RECOMMENDATIONS FOR APPROVAL

- NA
- CLOSURE**

04.06.22 EXECUTIVE DIRECTOR REPORT (John Delaney)

Recommended Board Action:

None: Information only

Rationale:

Discussion on the following:

- **1115 Transformation Waiver Update:**
 - DSRIP reporting for April is complete and all of our measures were met.
 - End of our 10-year participation in this part of the 1115 Waiver value based payment system.
 - Focus for next year, utilizing two new 1115 Waiver funding strategies:
 - Behavior Health Directed Payment Program (BHS-DPP)
 - Public Healthcare Provider-Charity Care Pool (PHP-CCP)
- **COVID-19 Response:**
 - Slight uptick in new staff infections that occurred at our Sulphur Springs location.
- **Texas Council Update:**
 - Texas Council resume meeting in person.
 - Another training webinar for Center Executive Directors and Chief Financial Officers focusing on implementation of the Public Healthcare Provider – Charity Care pool and the Behavioral Health Directed Payment Programs.
 - Planning to run a test cost report for the first half of this year to estimate what our annual reimbursement from this uncompensated care program will be.
 - Request for easing the process of credentialing.
- **East Texas Behavioral Health Network Update**
 - In contract with a medical staff recruiter used by ETBH for their telemedicine program: and in cooperation with ETBHN, we have signed a contract with them to recruit an Advanced Nurse Practitioner or Psychiatrist.
- **HHSC Performance Contracts**
 - A consultant firm (MTM Services) is being engaged to review the current service lines offered by ETBHN.
 - The effort is timed to produce a report to inform the ETBHN strategic plan revision and budget preparation for next fiscal year.

CLOSURE

04.07.22

FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Motion to Accept Center's Financial Statement for Period(s) Ending: March 2022

Rationale:

- Erwin presented the Center's financial reports for the month(s) of March 2022.
 - Noted: Income Statement includes:
 - Additional MAC funding
 - Provider Relief Funding
 - DPP Component 1 (Sept-March)
 - Noted: Includes incentive Pay March-Salaries (Provider Relief Funding)
 - Noted: Excess revenue over expenditures.

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials for the month of March 2022. Frances Neal made motion to approve March financials and seconded by Margaret Webster. Financial were approved unanimously sign of aye of members.

CLOSURE

04.08.22

MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale: John Delaney presented report due to absence of James Williams.

- **Staffing**
 - Paperwork being processed for 4 applicants
 - Has been hit hard in the last 10 days
- **UT Southwestern Medical School and State Hospital**
 - To be a forensic hospital.
- **All Access Texas**
 - Database almost completed.
- **National Council Conference**
 - Meet face to face
 - Positive outcome
 - Adult Empowerment Banquet and Child & Adolescent Banquet in the planning stage at this time.

CLOSURE

04.09.22

INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

Rationale:

- **Training Centers:**
 - Success vignette of individual that was in an accident and worked diligently with Terrell Training Center in recovery to overall wellness.

- Greenville to enter art pieces in Hunt County Fair.
- **Employment Services:**
 - UNT training series complete for the new Supported Employment Model and the Career Planning Assessment was added to the Texas Workforce Solutions Contract, April 2022.
- **EVV**
 - Completed rate for EVV is now 90%
- **Pre-Admission Screening Resident Review (PASRR)**
 - Serving 72 individual sin PASRR.
- **Home and Community-based Services (HCS)**
 - Renovations and updates are in the works for Group Homes.
- **Intermediate Care Facilities (ICF)**
 - Received free tickets for a Kiwanis Pancake breakfast.
- **Telehealth**
 - Follow Ups – 164
 - New Evals -5
 - Hospital Discharges - 3
- **Outpatient Biopsychosocial Intervention (OBI): (Serves Dual Diagnosed IDD/MH):**
 - Successfully serving 77 individuals
 - Memorandum of Understanding (MOU) with the ARC of Texas.
- **Staff Vacancies:**
 - IDDP will be filling the staff Psychiatrist position with a seasoned PMHMP from MH.

CLOSURE

04.10.22

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information Only

Rationale: Report given by John Delaney

- **Contracts/Network Development**
 - TWC Contract Amendment to add career-planning assessment.
 - HHSC MH/COVID Contract Amendment to add a crisis hotline and MCOT response services.
 - HHSC MH Contract Amendment to add additional beds.
- **Rights / Abuse, Neglect, & Exploitation Allegations**
 - Rights Violation Allegations
 - a. MH/GR: 1 Unconfirmed (C/A Paris)
 - b. NTBHA: 1 Unconfirmed (Rockwall MH)
 - A,N, & E Allegations
 - a. APS Investigations: 1 (Terrell Group Home)pending from October.
- **QM MH, NTBHA & Substance Abuse**
 - Lakes Regional is held harmless for performance measures and outcomes until further notice due to COVID 19.
 - NTBHA Satisfaction Survey: Conducting face-to-face survey at NTBHA location from April through June 2022.
 - Lakes will submit an application to SAMHSA for the CCBHC IA grant by May 17, 2022.

- TANF Coordinator has started accepting eligibility screenings and request forms for TANF-PEAF.
- First IT Risk Assessment visit Wednesday, April 20, 2022.
- Corporate Compliance: Allegation that a Peer Support Staff fraudulently documented progress notes. The investigation determined that there was not enough evidence to substantiate the allegation.
- **IDD**
 - IDD Service Target: Held harmless for performance measures and outcomes until further notice due to COVID-19.
 - NCQA Accreditation: Documents submitted; NCQA will be reviewing chart documentation on May 2, 2022.

CLOSURE

04.11.22 HUMAN RESOURCES REPORT (Jessica Ruiz)

Recommended by Board Action:

None: Information only

Rationale:

➤ **Staffing issues**

- Lakes had 452 authorized FTEs and 399 filled in the month of March 2022.
- Seven separations in March, all of them were voluntary.
- Continuing on recruiting and posting our Medical Services vacancies in the NHSC portal.
- Trainings for the month of March: ASIST, CPR, & SAMA.

➤ **Employee Compensation and Benefits:**

- No known COVID exposure this month.
- Two large claim – which exceeded the stop loss in March.
- Loss ratio for February 58.4%.

CLOSURE

04.12.22 ADJOURNMENT

Chairperson ask for any other matter to discuss if not for motion to adjourn. E. P. Pewitt made motion to adjourn and seconded by Shae Green. With no further discussion motion carried unanimously by a sign of aye.

ATTEST:

Margaret Webster

Margaret Webster, Board Secretary

Judy Dodd

Judy Dodd, Board Liaison/Transcriptionist Page | 3 5/18/22

04-15-22

DATE:

05-25-22

AGENDA ITEM NO. 05.03.22

Citizens' Comments

RECOMMENDATIONS FOR APPROVAL:

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

Rationale:

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

AGENDA ITEM NO. 05.04.22

Committee Meeting Reports

RECOMMENDATIONS FOR APPROVAL:

NA

Rationale:

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Margaret Webster, Chair
 - **No Meeting Posted**
- Human Resources, Shae Green, Chair
 - **No Meeting Posted**
- Programs, Dana Sills, Chair
 - **No Meeting Posted**

AGENDA ITEM NO. 05.05.21

Recommendations for Approval:

➤ NA

Rationale:

No recommendations presented.

AGENDA Item No: 05.06.21
Executive Director's Report:

Recommended Board Action:
None: For Information Only

Rational:
Executive Director Report:

1. 1115 Transformation Waiver Update:

Now that the 1115 Medicaid Transformation Waiver Delivery System Improvement Reform (DSRIP) reporting for April is complete, we will receive our final payment on July 29. This funding for the past several has accounted for around 6 million annually to our total budget. As we have discussed at previous meetings, from now on we will be utilizing two new 1115 Waiver funding strategies: the Behavior Health Directed Payment Program (BHS-DPP) and the Public Healthcare Provider – Charity Care Pool (PHP-CCP) to replace as much of the DSRIP program funding as possible.

2. Fiscal Year 2023 Budget Preparation and Board Schedule:

Due to the TX. Council Trustee and Staff Conference in June, the next Board meeting will be in July. The Board's Human Resource and the Budget and Finance Committees will need to meet to review the proposed benefit package and budget at our August Board meeting. As we have done in past years, I suggest for the committees to meet at an earlier time on the same date as the regular Board meeting.

I will have further comments on our proposed budget assumptions at the Board meeting.

3. Texas Council Update:

In person, Council meetings resumed last this month. During the Council meeting in April, Danette Castle announced that she would retire as Executive Director of the Texas Council next September. As she has been in this position for many years, her loss will be great to our system. I am hopeful that she will continue on a consultant to assist her successor.

The Council's Health Opportunities Workgroup continues to focus on the implementation of the Public Healthcare Provider – Charity Care Pool, and the Behavioral Health Directed Payment Programs. There will be another training session with the Executive Directors and Center CFOs at the June conference to go over both programs.

SAMHSA released a Notice of Funding Opportunities (NOFO) for Certified Community Behavioral Health Clinics (CCBHCs). We have applied for the Certified Community Behavioral Health Clinic (CCBHC) – Improvement and Advancement Grants (CCBHC-IA Grants) for existing CCBHC organizations. The grant is for \$1M per year for 4 years.

4. East TX. Behavioral Health Network (ETBHN) Update

No update at this time.

5. HHSC Performance Contracts/Grants

No updates at this time.

AGENDA ITEM NO. 05.07.22
Fiscal Reports

RECOMMENDATIONS FOR APPROVAL:

- Center's financial statement for the month(s) of April 2022.

Rationale:

- Review and discussion of the Center's financial statement for the month(s) of April 2022 for approval.

Lakes Regional Community Center
Financial Report
For the Month of April 2022

Erwin Hancock
Chief Financial Officer

May 18, 2022

Lakes Regional Community Center
Financial Report Outline

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III.	Income Recap by Division	Page 3
	Comparative Income Statement	Page 4-5
	Statement of Revenues & Expenditures	Page 6
IV.	Financial Ratios Report	Page 7
V.	Related Data	Page 8-9

Lakes Regional Community Center
Financial Summary for the Month Ending April 30, 2022

Profit and Loss Summary

	Current Month	Year to Date
Revenues	\$3,778,954	\$27,898,845
Expenses	\$3,513,529	\$25,777,990
Net Income	\$265,425	\$2,120,856

Balance Sheet Summary

	Current YTD as of April 30, 2022	Last YTD as of April 30, 2022	Year to Year Change
Total Assets	\$34,062,681	\$35,990,159	\$ (1,927,478)
Total Liabilities	\$7,146,159	\$13,073,856	\$ (5,927,697)
Fund Balance	\$26,916,522	\$22,916,303	\$ 4,000,219

Lakes Regional Community Center
Balance Sheet

	As of 4/30/2022	As of 4/30/2021	Net Change
Current Assets			
Cash	\$ 16,732,679	\$ 14,656,591	\$ 2,076,088
Accounts Receivable	5,718,056	4,813,477	904,579
Other Current Assets	817,902	369,529	448,373
Total Current Assets	\$ 23,268,637	\$ 19,839,597	\$ 3,429,040
Long-Term Assets			
Fixed Assets (net of depreciation)	\$ 7,873,773	\$ 7,985,910	\$ (112,137)
Other Long-Term Assets	2,920,271	8,164,652	(5,244,381)
Total Long-Term Assets	\$ 10,794,044	\$ 16,150,562	\$ (5,356,518)
Total Assets	\$ 34,062,681	\$ 35,990,159	\$ (1,927,478)
Current Liabilities			
Accounts Payable	\$ 722,269	\$ 630,460	\$ 91,809
Accrued Expenses	733,550	980,169	(\$246,619)
Short-term Debt	2,770,069	3,298,575	(528,506)
Total Current Liabilities	\$ 4,225,888	\$ 4,909,204	\$ (683,316)
Long-term Debt	\$ 2,920,271	\$ 8,164,652	\$ (5,244,381)
Total Long-Term Debt	\$ 2,920,271	\$ 8,164,652	\$ (5,244,381)
Total Liabilities	\$ 7,146,159	\$ 13,073,856	\$ (5,927,697)
Investment In General Fund Assets	\$ 7,873,773	\$ 8,173,410	\$ (299,637)
Fund Balance at Beginning of Year	19,042,749	14,742,893	4,299,856
Total Equities and other Credits	\$ 26,916,522	\$ 22,916,303	\$ 4,000,219
Total Liabilities, Equities and other Credits	\$ 34,062,681	\$ 35,990,159	\$ (1,927,478)

Lakes Regional Community Center

Income Statement Recap by Division

As of April 30, 2022

Division	Current Month	Year to Date
MH	\$ 2,899	635,353
Mental Health First Aid & Outreach	285	(707)
Hospitality House	2,924	6,827
IDD	98,062	549,751
ECI	29,050	20,425
Administration	(1,343)	13,636
Expending Fundraising	(653)	1,472
Telemedicine Services (All locations)	114,652	904,334
Medical Prescriber Services	43,244	(66,313)
CCBHC/CMHC SAMSHA Grants	(29,402)	38,279
Collaborative Grant	0	290
Education Services Pittsburgh	0	0
House Bill 133	5,707	17,510
TANF Pandemic Emergency Assistance	1,437	1,437
Total Lakes	\$ 265,425	\$ 2,120,856

Lakes Regional Community Center
Comparative Income Statement for the period ended April 30, 2022

	YTD ended 04/30/2022	YTD ended 04/30/2021	Variance	Var %
Revenues				
General Revenue IDD	\$1,727,202	\$1,481,101	\$246,101	17%
General Revenue MH	\$5,615,313	\$5,763,098	(\$147,785)	-3%
Early Childhood Intervention Revenue	\$958,278	\$740,520	\$217,758	29%
1115b Waiver Revenue	\$4,536,216	\$4,489,504	\$46,712	1%
NTBHA Revenue	\$1,667,987	\$1,711,014	(\$43,027)	-3%
Medicaid Revenue	\$2,169,536	\$2,366,750	(\$197,214)	-8%
Medicare Revenue	\$35,199	\$19,917	\$15,282	77%
HCS Revenue	\$3,357,018	\$3,322,365	\$34,653	1%
Managed Care Revenue	\$842,738	\$836,303	\$6,435	1%
Private Insurance	\$120,352	\$40,817	\$79,535	195%
Client Fees	\$42,503	\$25,326	\$17,177	68%
Other Revenue	\$6,826,503	\$4,479,082	\$2,347,421	52%
Total Revenues	\$27,898,845	\$25,275,797	\$2,623,048	10%
Expenses				
Salaries and Wages	\$13,143,320	\$11,767,350	\$1,375,970	12%
Employee Benefits	\$4,512,340	\$4,154,100	\$358,240	9%
Staff Training	\$38,306	\$28,666	\$9,640	34%
Furniture and Equipment	\$24,539	\$36,333	(\$11,794)	-32%
Maintenance and Repairs	\$226,486	\$93,955	\$132,531	141%
Utilities	\$270,087	\$318,929	(\$48,842)	-15%
Client Support	\$35,270	\$38,888	(\$3,618)	-9%
Supplies	\$225,379	\$200,288	\$25,091	13%
Vehicle Maintenance	\$32,038	\$23,890	\$8,148	34%
Insurance Costs	\$217,132	\$236,047	(\$18,915)	-8%
Debt Service	\$223,250	\$432,730	(\$209,480)	-48%
Other Expenses	\$6,829,843	\$6,502,332	\$327,511	5%
Total Expenses	\$25,777,990	\$23,833,508	\$1,944,482	8%
Net Surplus/(Deficit)	\$2,120,856	\$1,442,289	\$678,567	-47%

Lakes Regional Community Center
Comparative Income Statement for the Month ended April 30, 2022

		<u>4/30/2022</u>	<u>4/30/2021</u>	Variance	Var %
Revenues					
General Revenue IDD		\$220,376	\$184,063	\$36,313	20%
General Revenue MH		\$706,183	\$681,283	\$24,900	4%
Early Childhood Intervention Revenue		\$119,406	\$97,420	\$21,986	23%
1115b Waiver Revenue		\$556,121	\$561,188	(\$5,067)	-1%
NTBHA Revenue		\$205,202	\$217,938	(\$12,736)	-6%
Medicaid Revenue		\$292,578	\$276,005	\$16,573	6%
Medicare Revenue		\$3,878	\$2,870	\$1,008	35%
HCS Revenue		\$405,216	\$410,109	(\$4,893)	-1%
Managed Care Revenue		\$113,457	\$117,671	(\$4,214)	-4%
Private Insurance		\$15,174	\$2,330	\$12,844	551%
Client Fees		\$7,361	\$3,647	\$3,714	102%
Other Revenue		\$1,134,002	\$581,908	\$552,094	95%
Total Revenues		<u>\$3,778,954</u>	<u>\$3,136,432</u>	<u>\$642,522</u>	<u>20%</u>
Expenses					
Salaries and Wages	Note1	\$1,914,651	\$1,512,791	\$401,860	27%
Employee Benefits	Note1	\$573,659	\$535,415	\$38,244	7%
Staff Training		\$4,824	\$4,573	\$251	5%
Furniture and Equipment		\$4,788	\$9,186	(\$4,398)	-48%
Maintenance and Repairs		\$27,497	\$9,590	\$17,907	187%
Utilities		\$34,381	\$42,184	(\$7,803)	-18%
Client Support		\$4,525	\$9,065	(\$4,540)	-50%
Supplies		\$40,252	\$32,885	\$7,367	22%
Vehicle Maintenance		\$5,150	\$3,968	\$1,182	30%
Insurance Costs		\$28,143	\$29,335	(\$1,192)	-4%
Debt Service		\$29,273	\$54,264	(\$24,991)	
Other Expenses		\$846,387	\$823,800	\$22,587	3%
Total Expenses		<u>\$3,513,529</u>	<u>\$3,067,056</u>	<u>\$446,473</u>	<u>15%</u>
Net Surplus/(Deficit)		<u>\$265,425</u>	<u>\$69,376</u>	<u>\$196,049</u>	<u>283%</u>

Note 1 Disbursed final compensation for SAMSHA/CCBHC Grant, ending April 30, 2022

Lakes Regional Community Center
Statement of Revenues and Expenditures
For the Period Ending April 30, 2022

	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Total
Revenues													
Local	\$ 56,427	\$ 66,621	\$ 85,336	\$ 82,079	\$ 74,759	\$ 78,986	\$ 662,570	\$ 77,470	\$	\$	\$	\$	\$ 1,204,251
State Programs	1,626,547	1,642,336	1,608,680	1,657,128	1,517,611	1,532,157	1,620,062	1,564,708					12,769,229
Federal Programs	1,217,075	1,310,044	1,386,628	1,411,858	1,366,476	1,528,962	2,086,149	1,927,916					12,235,106
Interest Income	2,403	2,686	2,429	2,995	2,473	2,507	3,122	3,658					22,273
North Texas BH Assoc	209,353	209,375	209,199	212,213	209,697	205,267	212,213	205,202					1,667,987
TOTAL REVENUES	\$ 3,111,798	\$ 3,251,062	\$ 3,292,271	\$ 3,366,272	\$ 3,171,016	\$ 3,347,889	\$ 4,579,584	\$ 3,778,954	\$ 0	\$ 0	\$ 0	\$ 0	\$ 27,898,845
Expenditures													
Current:													
Salaries & Wages	\$ 1,622,659	\$ 1,546,004	\$ 1,613,459	\$ 1,601,825	\$ 1,581,051	\$ 1,506,749	\$ 1,756,922	\$ 1,914,651	\$	\$	\$	\$	\$ 13,143,320
Employee Benefits	556,115	\$541,556	542,129	540,076	599,267	575,013	584,526	573,659					4,512,340
Other Operating Expenses:													
Client Respite	4,474	\$12,043	5,291	9,233	3,732	7,629	16,403	3,820					62,623
HCS Contract	112,186	\$114,830	111,472	118,857	116,928	111,262	120,295	116,643					922,483
Consult/Pro Svcs - Internal													
Nursing Contract - RK	12,433	\$13,810	13,193	19,761	14,379	13,080	16,268	14,594					117,517
Consult/Pro Svcs - External	355,731	\$249,584	370,709	380,352	356,323	374,851	380,595	372,800					2,940,945
Contracts with Other Orgs-Ext	6,614	\$6,927	6,721	7,620	7,252	6,889	6,551	6,889					55,926
ICFMR Quality Assurance Fees	9,646	\$10,941	10,007	11,401	8,891	11,105	10,305	8,127					80,424
TX-HML Contracts	9,776	\$11,620	1,503	901	1,635	485	619	9521					9,521
Contracted Lab Services	4,743	\$4,472	4,251	7,979	3,442	3,813	4,762	4,824					38,306
Staff Development/Training	4,464	\$6,450	4,111	5,245	5,862	6,112	4,626	8,864					45,835
1115 Projects Certif./Training Fees	25,699	\$20,812	24,781	21,238	21,699	18,745	24,049	18,429					175,452
Non-Clinical Contracts with Others	2,354	\$5,272	3,015	5,963	5,727	6,792	5,616	5,997					40,736
Pharmaceuticals/Supplies	1,500	\$1,500	1,500	1,500	1,500	1,500	1,500	1,500					12,000
Allycal Meds	2,029	\$23,599	23,884	23,106	19,372	28,142	26,617	56,327					203,077
Patient Asst Program/Filling Fees	23,137	\$24,796	26,234	27,736	22,690	30,236	30,295	40,252					225,377
Consumable Supplies													0
1115 Residential Equip/Supplies			9,000	40,208	0	66,541	45,285	(36,052)					148,644
Building Capital Outlay													0
Capital Outlay Projects													0
Furniture/Equipment over \$5,000	4,292	\$4,292	4,292	5,462	14,627	14,882	46,022	8,200					8,200
Computer Capital Outlay	7,667	\$8,982	1,344	2,519	1,134	5,694	5,111	4,788					118,886
Furniture/Equipment under \$5,000	12,980	\$8,435	6,679	14,285	6,900	10,233	10,861	15,684					24,539
Copier/Equipment Rental	18,145	\$8,824	15,980	22,863	6,213	42,008	14,159	12,882					87,156
Computer Equipment Under \$5,000	8,513	\$9,170	12,378	11,812	9,798	23,697	30,328	14,122					141,174
Other Monthly Expenses	14,418	\$4,171	10,872	10,941	8,783	14,496	9,664	13,508					119,819
Computer Software Support Fees	1,000	\$6,326	0	11,737	1,000	10,483	(20,670)	0					86,852
Computer Software Fees for HR System													10,087
Bad Debts			162,038	134,117	118,643	134,904	144,440	126,703					1,074,189
Building Rent, Repair, Maintenance	112,042	\$141,302	0	0	0	0	0	0					0
Building Rent to Other Programs	4,175	\$5,659	3,275	3,647	2,174	4,356	3,602	5,150					32,038
Vehicle Operating Expense	7,676	\$6,891	7,593	6,952	4,362	6,501	8,575	10,160					58,811
Vehicle Fuel Costs	19,572	\$44,000	28,133	32,045	32,786	39,093	40,078	34,382					270,088
Non-Client Utilities	25,122	\$19,219	26,975	30,103	26,323	29,296	29,249	25,308					211,595
Telecommunications	0	\$14,910	7,429	7,455	7,455	7,455	7,481	7,455					59,610
Data Connect/Internet Access	2,500	\$2,500	2,500	2,500	2,500	2,500	2,500	2,500					20,000
Crisis Hotline Answering Svc	26,629	\$26,629	26,629	26,629	26,629	26,629	26,629	28,143					217,132
Insurance	5,958	\$4,679	5,292	4,987	5,184	840	3,806	4,525					35,270
Client Support Costs	0	\$0	0	0	0	0	0	0					0
Peer Training and Support	5,315	\$12,274	4,202	7,538	6,462	9,403	9,661	9,587					64,442
Client Reimbursable Services	4,650	\$3,446	4,151	5,624	8,329	8,275	6,068	5,867					46,212
NTBHA Supported Housing	27,801	\$27,801	27,801	27,801	27,806	27,542	27,427	29,273					223,255
Debt Service	0	\$0	0	0	0	0	0	0					39,559
DPP BHS Prem Tax Risk Admin	704	\$328	933	470	16,548	1,814	1,241	2,540					24,578
COVID-19 Expenses	(169)	\$140	80	125	272	0	(140)	503					490
ECI Client Support Costs	280	\$14	80	272	119	500	419	135					1,378
DSRIP Audit Costs								0					2,487
Expanding Fund Raising Funds								10					10
Program Indirect								0					0
LRM/MRC Board Expenses								0					0
Expanding Red River Funds								0					0
Expanding Empowerment Funds								0					0
ECI In-Kind Volunteers	2,978	\$5,064	22,830	3,611	8,548	4,738	7,736	10,101					65,606
Service Costs Unallowable	877,942	\$976,590	999,664	1,054,913	931,761	1,114,753	1,141,497	1,025,219					8,122,329
Total Other Operating Expenses	3,056,716	\$3,064,140	3,155,252	3,196,815	3,112,078	3,196,514	3,482,945	3,513,530					25,777,989
TOTAL EXPENDITURES	\$ 55,082	\$ 186,922	\$ 137,019	\$ 169,457	\$ 58,937	\$ 151,374	\$ 1,096,640	\$ 265,425	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,120,856
Excess (deficiency) of revenues over expenditures													

note1: Includes \$73,966 freeze damage expense 655 Airport Rd., Sulphur Springs, (\$5,446) Additional insurance payment Joseph St. group home fire claim.
note2: Includes \$31,185 - 37 desktop computers purchased for CCMHC / CCBHC programs.
note3: Includes Provider Relief Funding \$566,700
note4: Includes MAC additional revenue \$148,927, DPP Component 1 \$542,539
note5: Software support exceeding one year reclassified to Computer Capital Outlay account.
note6: Add'l Ins Claim Payment Received for S.S. Building B

Financial Ratios Lakes Regional Community Center

For period ended Apr 30, 2022
Unaudited

Current Ratio:		
Current Assets	\$	23,268,637
Current Liabilities	\$	4,225,888
Ratio		5.51
Greater than 1.5?		yes

Tangible Net Worth		
Equity	\$	26,916,522
Subordinated debt		
Intangible Assets		
Adjusted	\$	26,916,522
Debt/Worth Ratio:		
Total Liabilities	\$	7,146,159
Tangible Net Worth	\$	26,916,522
Ratio		0.27
Less than 2.0?		yes

Cash Flow Coverage		
Net Income	\$	2,120,856
Add Depreciation	\$	-
Add Interest Expense	\$	55,749
Cash Flow Available	\$	2,176,604
Debt Service	\$	167,501
Cashflow Surplus	\$	2,009,103
Ratio		12.99
Greater than 1.0?		yes

Days Cash on Hand		
Cash and Equivalents	\$	16,732,679
Annual Expenditures (budgeted)	\$	40,909,141
Daily Expenditure	\$	112,080
Days Cash on hand		149

Lakes Regional Community Center
 FY22 Aged Accounts Receivable
 APRIL

Accounts Receivable Description	Amount	Apr	Mar 30 Days	Feb 60 Days	Jan 90 Days	Dec & prior 120 +
MAC Adm Claim	540,183.01	77,169	77,169	77,169	77,169	231,507
FY22 1st Qtr (Oct-Dec) - \$231,507 (accrual)						
FY22 1st Qtr (Jan-Mar) - \$231,507 (accrual)						
FY22 2nd Qtr (Apr-Jun) - \$ 77,169 (accrual)						
<u>NTBHA: \$3,004.12</u>						
Substance Abuse - GVL	2,761.35	2,761	-	-	-	-
Substance Abuse - RWL	242.77	243	-	-	-	-
Medicaid	342,423.61	270,423	6,724	4,856	4,795	55,625
Medicare **	2,367.94	2,368	-	-	-	-
Private Insurance **	7,730.93	6,851	742	138	-	-
Chip **	741.38	679	62	-	-	-
<u>MANAGED CARE:</u>						
Amerigroup	32,869.20	32,869	-	-	-	-
Superior (Cenpatico)	49,909.80	28,085	325	18,988	2,512	-
Optum	17,936.08	17,936	-	-	-	-
Cigna	13.53	14	-	-	-	-
Texas Childrens Plan	1,059.45	1,059	-	-	-	-
Beacon	9,871.86	9,783	44	20	-	25
Molina	28,069.70	27,897	173	-	-	-
Aetna Better Health	1,045.33	1,045	-	-	-	-
Texas Home Living - North	12,803.56	12,804	-	-	-	-
Texas Home Living - South	5,489.55	5,490	-	-	-	-
HCS - North	254,101.79	254,102	-	-	-	-
HCS - South	102,634.39	102,634	-	-	-	-
Reimbursable Svcs-TxHmL North & South	4,013.32	409	649	433	411	2,111
Reimbursable Svcs-HCS North	40,810.41	7,312	8,565	4,168	6,000	14,766
Reimbursable Svcs-HCS South	3,139.91	2,897	33	-	-	210
HCS Rm/Brd	-	-	-	-	-	-
ICF Residential Homes	155,470.46	127,610	5,592	5,050	3,552	13,667
Block Grant/TANF-Title XX Gen Revenue	47,401.30	23,702	23,699	-	-	-
BG/TANF PEAFF	3,685.00	2,185	1,500	-	-	-
Block Grant Supp Housing	-	-	-	-	-	-
CCBHC Samsha Grant (799)- ends April 2022	645,275.00	645,275	-	-	-	-
CMHC Samsha Grant (798)	37,000.00	37,000	-	-	-	-
GR HB133-Outpatient Cap Activity	12,219.27	5,707	6,512	-	-	-
Supported Employment	1,378.00	1,378	-	-	-	-
Day Hab Billings (Private Providers)	24,655.03	13,136	10,497	867	-	155
1048 IDD Billed Svcs	8,634.65	3,617	5,018	-	-	-
ECI Grant Revenue	160,359.11	73,461	86,898	-	-	-
ECI Respite	-	-	-	-	-	-
ECI Priv Ins	14,688.78	7,479	2,390	1,170	1,588	2,063
ECI Medicaid	32,005.58	32,006	-	-	-	-
ECI Managed Care	60,285.48	47,777	3,011	706	1,420	7,371
ECI Chip	250.85	-	-	-	-	251
A/R Other Employees	41.11	41	-	-	-	-
A/R Employee Insurance (Cobra)	412.18	-	-	-	412	-
TCCOMMI GRANT - \$108,141.75	102,561.21	16,800	20,632	19,425	20,343	25,361
TDCJ Contract-Greenville	3,388.38	1,877	1,512	-	-	-
TDCJ - Sherman/Bonham/Paris	10,291.94	4,727	5,565	-	-	-
Fannin County Drug Court	2,500.00	2,500	-	-	-	-
Grayson County Drug Court	-	-	-	-	-	-
Titus County Drug Court	450.00	450	-	-	-	-
DSHS Region 3	9,112.68	9,113	-	-	-	-
DSHS Region 4	10,023.80	10,024	-	-	-	-
DSHS MHFA Outreach	7,305.12	7,305	-	-	-	-
ICF Upper Payment Limit	123,580.00	30,895	30,895	30,895	30,895	-
SAC Prog -Hunt County	692.09	692	-	-	-	-
ECC - (Enhanced Comm Coord)	23,983.68	11,611	12,372	-	-	-
Pharmacy Rental Income	-	-	-	-	-	-
Comm Education (Curt Pitton)	11,910.75	6,065	5,846	-	-	-
1115 Waiver Fed Share **accrual	2,730,666.39	562,353	562,353	568,585	568,585	468,790

Misc Revenue - 1370-1200 - \$17,609.12							
**Vela Pyrl overpayment	4,448.50	-	4,449	-	-	-	-
**Spectrum/TW Book Credits - Grnvl	160.21	-	-	-	-	-	160
**Red River Donation recvd May	2,500.00	2,500	-	-	-	-	-
**12/30 Pyrl Tax Over Pmt	10,500.41	-	-	10,500	-	-	-

FY22

Balance Due	5,718,056.03	5,718,056.03
Mar Balance Due	4,907,708.63	810,347.40
Feb Balance Due	1,035,815.44	4,682,240.59
Jan Balance Due	3,503,057.43	2,214,998.60
Dec Balance Due	5,195,181.23	522,874.80
Nov Balance Due	4,575,016.72	1,143,039.31
Oct Balance Due	3,695,473.34	2,022,582.69
Sep Balance Due	3,295,481.89	2,422,574.14

GL bal

bal ck

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	Aug Balance Due	2,849,661.22	2,868,394.81
	Jul Balance Due	3,027,271.97	2,690,784.06
	Jun Balance Due	6,517,005.39	(798,949.36)
	May Balance Due	5,787,236.69	(69,180.66)
	Apr Balance Due	4,191,244.93	1,526,811.10
	Mar Balance Due	4,191,244.93	1,526,811.10
	Feb Balance Due	3,505,346.09	2,212,709.94
	Jan Balance Due	3,136,893.13	2,581,162.90
	Dec Balance Due	4,825,281.48	892,774.55
	Nov Balance Due	4,379,915.08	1,338,140.95
	Oct Balance Due	4,110,911.88	1,607,144.15
	Sep Balance Due	3,465,064.05	2,252,991.98
FY21	Aug Balance Due	2,590,621.62	3,127,434.41
FY20	Jul Balance Due	2,163,708.17	3,554,347.86
	Jun Balance Due	4,250,475.75	1,467,580.28
	May Balance Due	4,344,360.19	1,373,695.84
	Apr Balance Due	4,678,182.25	1,039,873.78
	Mar Balance Due	3,866,748.23	1,851,307.80
	Feb Balance Due	3,381,352.87	2,336,703.16
	Jan Balance Due	3,024,731.51	2,693,324.52
	Dec Balance Due	4,487,991.29	1,230,064.74

Recommended Board Action:
None. Informational purposes only.

Rationale:

1. Southwest Medical School
 - A. Updated Plan
 - B. Civil Beds

2. Medical
 - A. Staffing
 - B. Salaries

3. Electronic Health Record
 - A. Visit 4 Centers
 - B. QMHP, LPHA, Medical
 - C. Assessment, Recovery Plans, Progress Notes

4. SAMHSA Grant
 - A. Submitted May 13, 2022
 - B. CCBHC-Improvement and Advancement (CCBHC-IA)
 - Only open to existing CCBHCs
 - 165 awards up to \$4 million for 4 years starting 9/30/2022
 - C. Proposal focused on Improving Outcomes for At-Risk Youth and Young Adults
 - Pilot project of Mobile Response and Stabilization Services for Youth in Paris
 - Pilot project of Substance Use Services for Adolescents in Greenville
 - Care Coordination and connection to Primary Health and other needed services for Young Adults (ages 18-30) All Locations

AGENDA Item No.: 05.09.22

Intellectual and Developmental Disabilities Director's Report

Recommended Board Action: None Information Only

1. Training Centers/Individual Skills and Socialization(ISS):

- IDD programs are preparing for ISS programmatic changes to occur 03/2023. We will have 6-7 licenses to obtain. Waiting for HHSC to determine the rules and regulations that we must adhere to from the Texas Administrative Code for the Day Activity and Health Services. At the state level, we are discussing Level of Needs (LON) ratios and advocating for rate increases.

2. Behavior Learning Center (BLC):

- The Behavior Support Team has seen the successes of many of individuals. A seven-year-old who had not used speech to communicate started to use words to express his wants last month and the momentum is just getting started. A 15-year-old girl (Messuna) who had regressed for the past 12 months without behavior support has returned to services and is regaining skills that she is now able to transition into the classroom settings. Messuna's speech therapist and teacher have participated in two training sessions to decrease the likelihood that Messuna will regress. The collaboration with BLC and Forney ISD has resulted in better communication and efficiency between internal and community specialty services that will no doubt continue to benefit Messuna.

3. Home and Community-based Services (HCS) and Texas Home Living (TXHML):

- A recent internal audit triggered additional staff training and some reassignment of staff duties and responsibilities. Medical Records is an on-going issue as IDDP has a partial Electronic Health Record and systems are being put in place to ensure an entire paper chart is available at all times.
- An older adult who just transferred to the Rockwall day program went from being disruptive 4 - 5 times a week to 2 full weeks of no problem behaviors. We are super proud of our individuals.

4. Intermediate Care Facilities (ICF):

- Marie Aughtry will be leaving sometime by the end of June. Her retirement party is being planned at this time and will be shared.

5. Telehealth:

- We are very excited to have Amy Novak, PMHNP join IDDP, start date 5/23/2022. Her office is based in the Training Center in Sulphur Springs. She will connect with all 7 clinics from this location at this time via Telehealth.

6. Outpatient Biopsychosocial Intervention Team (OBI)

- The OBI project obtained TANF (Temporary Assistance for Needy Families) and PEAFF (Pandemic Emergency Assistance Funds) to assist a mother (Melissa) with IDD/MD whose husband died (August 20, 2020) due to COVID-19. The loss of her husband's income has had an enormous impact on Melissa and their young daughter. Since the father's death, Melissa has been forced to downsize, leaving her daughter without a bedroom. Because of TANF PEAFF funds, she received help that would not have otherwise been available. TANF PEAFF funds paid back rent, upgraded her apartment to a 2 bedroom and paid past due utility bills, and groceries. Melissa upgraded them from a 1 bedroom to a 2-bedroom apartment. The OBI program is providing Melissa with counseling and skills training that will help her continue to grow.
- Memorandum of Understanding (MOU) with ARC of Texas 15K annual to assist in Toolkit Development

7. Staff Retention and Recruitment:

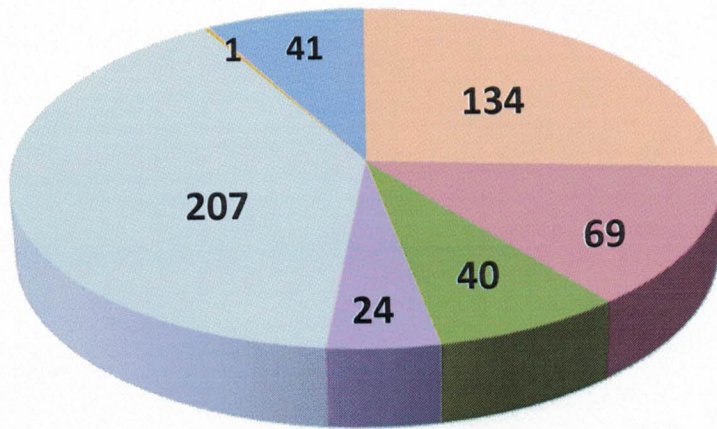
- Wage Enhancement Workgroup reinstated and proposed incentive for June, July & August.
- The hourly rate and longevity pay is being reviewed and proposed for September 1, 2022.
- On-site job fairs are happening at our program sites with HR representatives.
- 12 Residential Trainer positions vacant
- 3 Day Program Trainer positions vacant
- 3 Administrative positions vacant
- 1 Registered Behavior Technician vacancy

AGENDA Item No.: 05.09.22

Intellectual and Developmental Disabilities Director's Report

Recommended Board Action: None Information Only

Total Number of Individuals Served in May- 516



■ HCS 134 ■ PASRR: 69 ■ TxHMI 40 ■ ICF 24 ■ GR: 207 ■ TWS: 1 ■ Private 41

AGENDA ITEM NO. 05.10.22

Contracts & Quality Management Report

Recommended Board Action

None. Information only.

Rationale:

1. CONTRACTS

- MH COVID Contract Amendment: We received a notice to proceed for the crisis hotline and MCOT contract amendment. The contract is \$38,541.00 each fiscal year through FY25.

2. RIGHTS/ABUSE, NEGLECT, & EXPLOITATION ALLEGATIONS

Rights Allegations

- IDD: 1 – Unconfirmed (IDD Authority)
- NTBHA: 1 – Unconfirmed (Greenville MH)

A, N, & E Allegations

- Open APS Investigations: 2 (1 – Terrell Group Home – Pending from October 2021; 1 – Paris Group Home – Pending from May 2022)

3. QM MH, NTBHA & SUBSTANCE ABUSE

- MH & SUD Performance Measures: Lakes Regional is held harmless for performance measures and outcomes until further notice due to COVID-19.
- Superior Chart Audit: Superior is conducting a chart audit. Results will be received on May 24, 2022.
- SAMHSA CCBHC Improvement Grant: Lakes submitted an application to SAMHSA for the CCBHC IA grant by May 13, 2022. The grant is up to \$1,000,000.00 per year for four years. The grant application focuses on the SUD adolescent program in Greenville, mobile response and stabilization services team in Paris, and primary healthcare screenings and services for individuals 18-30 years old.
- Substance Abuse License: The Greenville Clinic received their license to treat adolescents for substance abuse on April 12, 2022.
- Walk Behinds:
 - RN Chart Review: 1 chart scored below 70%. Difference between peer scoring and QM is 4%.
 - Prescriber Chart Review: 1 chart scored below 70%. Difference between peer scoring and QM is 3%.

4. IDD

- IDD Service Target: Lakes will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- NCQA Accreditation: We received a preliminary score of 100%. The preliminary score is being reviewed by NCQA and we should hear back regarding our final score within the next month.
- Terrell HCS Provider Chart Audit: QM audited 16 individual's HCS provider charts in Terrell. A plan of correction is due to QM by May 20, 2022.
 - Overall Chart: 15%, 16 charts audited, 16 charts scored below 70%
 - Adaptive Aids: 0%, 7 charts audited, 7 charts scored below 70%
 - Dental: 50%, 7 charts audited, 7 charts scored below 70%
 - Day Hab: 0%, 4 charts audited, 4 charts scored below 70%
 - Employment Assistance: 0%, 1 chart audited, 1 chart scored below 70%
 - Host Home: 18%, 6 charts audited, 6 charts scored below 70%
 - RN: 26%, 16 charts audited, 16 charts scored below 70%
 - Supported Home Living: 43%, 1 chart audited, 1 chart scored below 70%
 - Transportation: 60%, 1 chart audited, 1 chart scored below 70%

AGENDA ITEM NO. 05.11.22

Human Resources Report

Recommended Board Action:

None; information only.

1. Staffing Issues

➤ Headcount

We had a total of 452 authorized FTEs and 399 employees in the month of April. We filled 7 positions, one internal transfer and six new hires. This month we had an average of 57 vacancies.

➤ Separations

We had twelve separations in April, eleven were voluntary separations and one involuntary. The reasons for separation this month were; personal reasons, family obligations, retirement, and new job opportunities. Involuntary separation was due to inability to provide required documentation for employment.

➤ Recruitment

Some of the sources used to advertise our openings were Indeed, Newspapers, Colleges and Universities website, Facebook, Texas Workforce Commission website and Chambers of Commerce. We are also posting our Medical Services vacancies in the NHSC portal. Lakes will be hosting on-site Job Fairs at all our locations next month, outreach for these started last week.

➤ Training and Development

During the month of April we had 12 classes with a total of 50 participants. Trainings for this month were CPR (*Cardio Pulmonary Resuscitation*), and SAMA (*Satori Alternatives for Managing Aggression*) and YMHFA (*Youth Mental Health First Aid*). These trainings were for employees, the YMHFA was for teachers and community members.

2. Compensation & Benefits

- We had four COVID exposure this month, after quarantine period, all of them were able to return to work and did not require hospitalization.
- Year to date we have 10 large claims from which 3 exceeded the stop loss.

HR Monthly Report
FY2021

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
I. Head Count (end of mo)													
Overall Total	455	462	457	441	453	452	453	456					453.63
# Positions	451.45	458.35	463.35	463.35	463.35	464.35	464.35	464.35					461.86
# FTE	382	394	393	395	396	396	399	399					394.25
# Employees	73	69	64	46	57	56	54	57					59.5
# Vacant Positions	69	66	57	39	51	50	46	49					53
# Full-Time Vacancies	4	3	7	7	6	6	8	8					6
# Part-Time Vacancies													
General Administration													
# Positions	39	39	39	39	39	38	39	39					38.875
# FTE	39.0	39.0	39.0	39.0	39.0	39.0	39.0	39					39
# Employees	37	37	37	38	37	35	37	37					36.875
# Vacant Positions	2	2	2	1	2	3	2	2					2
# Full-Time Vacancies	2	2	2	1	2	3	2	2					2
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
ECI Services													
# Positions	24	24	24	24	24	24	24	24					24
# FTE	23.9	23.9	23.9	23.9	23.9	24	24	24					23.9375
# Employees	22	22	22	22	23	23	23	23					22.5
# Vacant Positions	2	2	2	2	1	2	1	2					1.75
# Full-Time Vacancies	2	2	2	2	1	2	0	1					1.5
# Part-Time Vacancies	0	0	0	0	0	0	1	1					0.25
IDD Authority Services													
# Positions	61	61	61	61	61	61	61	61					61
# FTE	60.8	60.8	60.8	60.8	60.8	60.8	60.8	60.8					60.8
# Employees	51	52	53	54	55	54	56	53					53.5
# Vacant Positions	10	9	8	7	6	7	5	8					7.5
# Full-Time Vacancies	10	9	8	7	6	7	5	8					7.5
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
IDD Provider Services													
# Positions	102	103	103	103	103	103	103	103					102.875
# FTE	101.60	102.5	102.5	102.5	102.5	102.5	102.5	102.5					102.3875
# Employees	91	93	92	90	87	90	88	90					90.125
# Vacant Positions	11	10	11	13	16	13	15	17					13.25
# Full-Time Vacancies	9	9	7	8	12	9	11	13					9.75
# Part-Time Vacancies	2	1	4	5	4	4	4	4					3.5
Medical Prescriber Services													
# Positions	17	17	17	17	17	18	18	18					17.375
# FTE	14.8	14.8	14.8	14.8	14.8	14.8	14.8	14.8					14.8
# Employees	15	15	15	15	15	15	14	14					14.75
# Vacant Positions	2	2	2	2	2	3	4	4					2.625
# Full-Time Vacancies	0	0	0	0	0	1	1	1					0.375
# Part-Time Vacancies	2	2	2	2	2	2	3	3					2.25
Mental Health Adult Services													
# Positions	174	181	158	158	158	172	175	178					169.25
# FTE	174	180.25	180.25	180.25	180.25	180.25	180.25	180.25					179.46875
# Employees	138	144	143	142	135	160	162	164					148.5

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	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant Positions	36	37	15	16	25	25	22	19					24,375
# Full-Time Vacancies	36	37	15	16	25	25	22	14					23,75
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
Mental Health C&A Services													
# Positions	10	10	10	10	10	10	10	10					10
# FTE	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10					10
# Employees	3	6	9	9	9	10	10	9					8,125
# Vacant Positions	7	4	1	1	1	0	0	1					1,875
# Full-Time Vacancies	7	4	1	1	1	0	0	1					1,875
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
Substance Abuse Services													
# Positions	12	12	12	13	13	13	13	14					12,75
# FTE	12	12	12	13	13	13	13	14					12,75
# Employees	11	11	11	11	11	11	10	10					10,75
# Vacant Positions	1	1	1	2	2	2	3	4					2
# Full-Time Vacancies	1	1	1	2	2	2	3	4					2
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
II. Recruitment													
# Applications Received	264	169	221	141	190	142	179	154					1460
# Applicants	122	69	89	53	85	84	116	87					67
# Positions Filled	10	16	5	4	11	3	11	7					54
# New Hires	7	15	5	3	7	1	10	6					13
# Internal Promotions/Transfers	3	1	0	1	4	2	1	1					
III. Separations													
# Separations *	9	3	8	4	5	5	7	12					53
YTD Avg # Employees	382	394	393	396	395	396	395	398					3149
YTD Turnover Rate	2.30%	0.76%	2.00%	1.00%	1.25%	1.25%	1.74%	2.93%					#DIV/0!
* excludes temporary, PRN, & RIF													
Avg LOS (Yrs)	0.30	0.90	1.66	0.70	7.90	1.68	7.90						21.04
# Involuntary Separations	1	0	0	0	0	0	1	1					3
# Voluntary Separations	8	3	8	4	5	5	6	11					50
# Vol Separations < 90 Days Empl	0	1	1	1	0	2	0	1					6
# Vol Separations > 90 Days < 1 Yr	3	0	2	1	1	0	1	1					9
IV. Training													
# NEO Classes	2	2	1	1	2	1	3	2					14
# NEO Participants	6	13	4	3	7	1	10	6					50
# CPR Classes	6	5	6	3	3	5	8	3					39
# CPR Participants	17	15	15	9	8	8	21	8					101
# SAMA Initial Classes	2	3	1	1	2	0	2	2					13
# SAMA Initial Participants	5	11	2	2	6	4	4	6					36
# SAMA Refresher Classes	6	6	4	3	3	2	7	4					35
# SAMA Refresher Participants	22	24	12	7	10	6	25	14					120
# ASIST Initial Classes	1	0	1	1	0	0	1	0					4
# ASIST Initial Participants	7	0	8	9	0	0	9	0					33
# SOSAM Classes	0	0	1	0	0	0	0	0					1
# SOSAM Participants	0	0	1	0	0	0	0	0					1
# YMHA Classes	0	0	0	1	0	0	0	1					2
# ISD Participants	0	0	0	0	0	0	0	0					5

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	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# AMHFA Classes	0	0	0	0	0	0	0	0	0	0	0	0	0
# Community Participants	0	0	0	0	0	0	0	16					16
Total # Events	17	16	14	10	10	8	21	12	0	0	0	0	108
Total # Participants	57	63	42	30	31	15	69	50					357
V. Benefits													
<i>Retirement</i>													
# Eligible Employees	359	355	355	353	364	361	360	359					2866
# 457(b) Participants	266	265	266	266	274	273	274	274					2158
# Participating at 5% or More	160	161	159	160	159	162	164	163					1288
\$ Avg Contribution Amount	224.66	213	200	211	200	199	202	203					1653.35
\$ Total 457(b) Contribution	59,760	56,546	53,258	56,026	54,805	54,451	55,328	55,719.93					445,892.35
\$ Total Center's Match to 401(a)	48,541	46,107	45,459	46,255	44,563	44,451	44,865	45,044					365,284.75
<i>Health Insurance</i>													
# Eligible Employees	359	355	355	353	364	361	360	359					2866
# With Coverage	334	330	331	329	340	337	335	333					2669
\$ Total Premium per Month	448,110	440,492	442,757	442,677	454,089	449,221	448,171	447,881					3,573,398
<i>Value Plan Enrollment</i>													
# Employee Only	168	169	169	165	174	174	171	169					1359
# Employee & Child	35	32	32	32	34	33	34	36					268
# Employee & Spouse	16	16	17	17	18	18	18	18					138
# Employee & Family	26	26	26	27	26	26	26	26					209
\$ Paid by Employee	54,480	53,340	53,940	54,500	55,640	55,240	55,460	56,140					438,740
\$ Paid by Center	281,710	278,240	279,905	278,230	289,040	287,580	286,310	287,410					2,268,425
<i>Enhanced Plan Enrollment</i>													
# Employee Only	89	73	73	74	74	73	73	71					600
# Employee & Child	8	7	7	7	7	6	6	6					54
# Employee & Spouse	2	2	2	2	3	3	3	3					20
# Employee & Family	5	5	5	5	4	4	4	4					36
\$ Paid by Employee	23,978	23,168	23,168	23,315	23,027	22,217	22,217	21,923					183,013
\$ Paid by Center	87,942	85,744	85,744	86,632	86,382	84,184	84,184	82,408					683,220
<i>Total Expenses</i>													
\$ Total Admin Fee Paid	69,591	70,200	64,316	66,954	69,319	68,374	68,171	67,971					544,895.62
\$ Total Premium Paid	448,110	440,492	442,757	442,677	454,089	449,221	448,171	447,881					3,573,398
\$ Total Claims Paid (Med & Rx)	384,070	395,146	347,712	487,889	393,404	262,287	417,001	291,833					2,979,340.5
Loss Ratio	85.7%	89.7%	78.5%	110.2%	86.6%	58.4%	93.0%	65.2%					6,673,874.4
# Large Claims > \$50,000	2	1	1	5	1	6	10	3					10
# Claims Exceeding Ind Stop Loss	1	1	-	-	2	2	2	2					3
VI. COVID Tracking													
# Employees with Exposure/Tested	10	2	2	27	33	4	0	4					72
# with Positive Results	2	2	1	27	33	3	0	4					72
# Hospitalized	1	0	0	0	0	0	0	0					1