

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, DECEMBER 9, 2020, 5 PM

PER GOV. ABBOTT'S MARCH 26, 2020 PRESS RELESSE THIS MEETING WILL TAKE PLACE
VIA ZOOM AND IS AVAILABLE TO THE PUBLIC:

Board of Trustees Meeting – Wed., Dec. 9th, 5:00pm

To Join Zoom Meeting (click link below):

<https://zoom.us/j/96723853215?pwd=YWV6dEhMUVJMWjJqbFBObk1wTkFvdz09>

Meeting ID: 967 2385 3215

Passcode: 449569

To Join by Phone (Audio Only)

Dial: 1 346-248-7799

Meeting ID: 967 2385 3215

Participation Code: # (just enter #)

Passcode: 449569

AGENDA

**AGENDA
NUMBER**

TOPIC

12.01.20

CALL TO ORDER

- Roll Call / Introduction of Guest.

12.02.20

APPROVAL OF MINUTES

- Regular Board Meeting Minutes of October 28, 2020

12.03.20

COMMENTS FROM CITIZENS

Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.

12.04.20

COMMITTEE MEETING REPORTS

NA

12.05.20

RECOMMENDATIONS FOR APPROVAL

NA

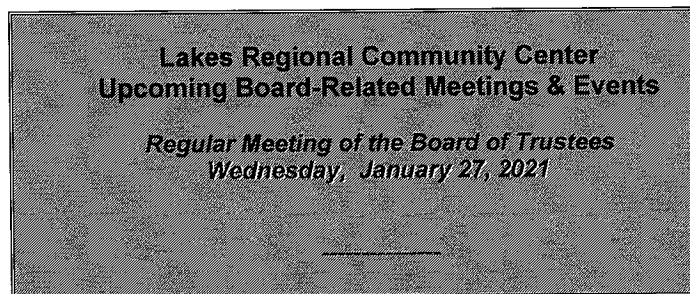
12.06.20

EXECUTIVE DIRECTOR REPORT (John Delaney)

- 1115 Transformation Waiver Other Update
- COVID-19 Response Summary
- Texas Council Update
- FY-21 Status of State Performance Contracts Update

LRCC Board of Trustees Meeting Agenda

- 12.07.20 FISCAL REPORT** (*Erwin Hancock*)
- Motion to Accept Center's Financial Statement for Period(s) Ending: October, 2020.
- 12.08.20 MENTAL HEALTH SERVICES REPORT** (*James Williams*)
- Education Service Center Region 8
 - CCBHC
 - Substance Use Disorder
 - NTBHA
 - COVID-19
- 12.09.20 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT** (*Laurie White*)
- Electronic Visit Verification (EVV)
 - Program Updates
 - Outpatient Biopsychosocial IDD (OBI) Services Update
 - COVID Update
- 12.10.20 QUALITY MANAGEMENT/CONTRACTS REPORT** (*Kellie Walker*)
- Contracts/Network Development
 - PNAC
 - Rights Allegations
 - Corporate Compliance Investigation
 - QM MH, NTBHA & Substance Abuse
 - IDD
 - NCQA
- 12.11.20 HUMAN RESOURCES REPORT** (*Keith Matthews*)
- Staffing Issues
 - Employee Benefits
- 12.12.20 ADJOURNMENT**



LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, OCTOBER 28, 2020, 5PM

Per Gov. Abbott's March 26, 2020 Press Release this Meeting was held
VIA TELECONFERENCE

BOARD MINUTES

AGENDA NUMBER	TOPIC
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10.01.20

CALL TO ORDER

The October 28, 2020 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Board Chair, Tom Brown at 5:00 PM with a quorum present by teleconference. Chair asked for Roll Call.

Members Present (Teleconference):

Tom Brown, Hunt County, Chair

Margaret Webster, Kaufman County, Board Secretary

Steve Earley, Lamar County

Linda Sharpin, Franklin County

Jan Brecht-Clark, Ph.D., Delta County

Frances Neal, Titus County

Lisa Heine, Ellis County

Marti Shaner, Navarro County

Carrie Hefner, Camp County

Shae Green, Rockwall County

Members Absent: E. P. Pewitt, Morris County, Dana Sills, Hopkins County

Vacant Seat(s): NA

Guest: Shaneque Green (Shae), nominee for Rockwall County

Ex Officio Members Absent: Sheriff Scott Cass, Lamar County, Sheriff Jack Martin, Morris County

Ex Officio Members Present (Teleconference): NA

Management Staff Present: John Delaney, Erwin Hancock, Keith Matthews, James Williams and Larry Jonczak

Management Staff Teleconference: Kellie Walker, and Laurie White.

Management Staff Absent: NA

Board Liaison/Recording Secretary: Judy Dodd, Board Liaison/Recording Secretary

10.02.20

APPROVAL OF MINUTES

Recommended Board Action:

➤ Approval of Minutes of September 23, 2020 meeting.

Rational:

Tom Brown asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chair asked for motion to approve. Motion made by Frances Neal to approve and seconded by Linda Sharpin. A sign of aye approved minutes unanimously.

CLOSURE

10.03.20

COMMENTS FROM CITIZENS

- NA
- CLOSURE**

10.04.20

COMMITTEE MEETING REPORT

- NA
- CLOSURE**

10.05.20

RECOMMENDATIONS FOR APPROVAL

- Election of Officers for Calendar Year 2121 (Tom Brown, Chair)
 - Nominee: Lisa Heine, Ellis County – Vice Chair

Tom Brown, Chair presented nomination of Lisa Heine for Vice Chair and ask for any other nominations from the floor. With no other nominations, Lisa Heine was approved by a unanimously sign of aye to take office.

CLOSURE

10.06.20

EXECUTIVE DIRECTOR REPORT (*John Delaney*)

Recommended Board Action:

- None: Information only

Rationale:

Discussion on the following:

Handouts

- **1115 Transformation Waiver Update:**

- Finishing October reporting which is due by the end of the month.
- Phase 3 General Distribution released. We have submitted information as instructed and awaiting to see if we are eligible for any of the targeted funding for COVID related expenses.
- CBHC Update: Submitted our second round of documents to HHS and await their response.

- **COVID-19:**

- October 2nd federal HHS extended the current public health national emergence for an additional 90-day period. State HHSC has indicated they will also extend current state waivers that allow for delivering both mental health and IDD services through telephone and tele-video contact.

- **Texas Council Update:**

- HOW has finalized its work plan for the coming year.
- On October 16, HHSC submitted a formal request to CMS for an extension of the Texas DSRIP program. We do not have any information currently regarding a timeframe for CM to act on this request.

- **FY'20 Status of State Performance Contracts Updates:**

- No changes currently

- **Annual Board Review of Policy on Fees for Services 4:02:**

- Attached is the Board Policy on Fees for Services. Annually the Board reviews and approves any changes to fees charged for services. This applies only to services provided to private pay clients and not to our performance contracts through HHSC. Annually the state publishes and ability to pay schedule that all Community Centers follow. Attached is the current private pay fee schedule adopted by the Board last January, as well as the HHSC ability to pay scale for IDD Authority as a reference. We are not making any changes, which would require a vote, so this information is to fulfill the annual review required by the Board policy.

❖ **It is here noted that all members have reviewed the Board Policy on Fees for Services by a unanimously sign of aye.**

CLOSURE

10.07.20

FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Approval of Center's Financial Statement for Period(s) Ending:
 - August 2020.

Rationale:

- Erwin presented the financial report for the month of September 2020. Notes as follows:
 - Long-term Debt – includes PPP Loan
 - Consistent to September 2019.
 - Noted in Red (1115 last year net revenue & ppp loan)

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials. Marti Shaner made motion to approve with second by Steve Earley. A sign of aye unanimously approved Financials.

CLOSURE

10.08.20

MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale:

- NTBHA - Reduction in funding
- FEMA Crisis Counseling Grant - June, July and August billing submitted
- SUD
 - Bonham – Completed
 - Sherman – Renovation still in process
 - Sherman – fee for service and adding private pay services
- Education Service Center Region 8 - Difficult in filling position
- CCBHC
 - Services down due to having to complete by phone
 - October numbers include psych beds

CLOSURE

10.09.20

INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

Rationale:

- Lakes Regional Day Habilitation Update:
 - Individuals that attended in-person prior to COVID-19 are participating in virtual day programming services.
 - Concept of Zoon in the Room is that in-person and virtual training occurs simultaneous, thereby involving more individuals daily.
 - Transitions to in-person services includes smaller daily census, scheduled sanitation protocols and other measures that are in accordance with CDC and HHSC guidelines.
- Outpatient Biopsychosocial IDD (OBI) Services Update:
 - November 2nd, Lakes Regional IDD services will launch OBI, formerly known as Exceptional Item 22 (EI22). This pilot program will provide treatment for individuals with IDD that have mental health needs.
 - The Pilot will offer 10 educational opportunities for families and community stakeholders.

- Electronic Visit Verification (EVV) Update:
 - Effective December 1, 2020 we will be accountable for understanding how the EVV system works and will have to make all corrections to receive payment for these services. Through the practice period, which began in August of this year, we have maintained communication daily with Data Logic who is responsible for Vesta.

CLOSURE

10.10.20

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

Report given by John Delaney

- **Contracts/Network Development**
 - NTBHA contract received
 - SUD license application was submitted to HHSC for the new office space in Sherman.
 - Crisis Counseling Program: grant funding ended September 30, 2020 for the Immediate Services Program. Regular Services Program crisis counseling services will be provided by Andrews Center.
 - Telehealth services were added into the statement of work in the ECI Contract.
- **Planning**
 - Consolidated Local Service Plan (CLSP) was submitted to HHSC September 30, 2020.
 - Received a proposed project charter from the HHSC All Texas Access coordinator for the TSH regional group. Follow up call on October 26 to discuss plan.
- **PNAC**
 - Local PNAC – next meeting November 9, 2020.
 - Regional PNAC – next meeting November 10, 2020.
- **Rights Allegations**
 - MH GR: 2 Unconfirmed
 - NTBHA: 1-Unconfirmed
- **Corporate Compliance Investigation**
 - Allegation: Prescriber incorrectly coded the start time a service was provided.
 - Results: Based information reviewed and conversations with individuals, the allegation did not appear to meet the definition of fraud.
 - Recommendations: Billed services with discrepancies will be recouped.
- **QM MH, NTBHA & Substance Abuse**
 - Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID19.
 - HHSC will assess FY21 Performance Measures as they relate to COVID19.
 - Superior Audit: All charts scored above 77% and all claims scored 1005.
 - Received 73% for the original CCBHC certification submission and submitted additional documentation to HHSC on October 14, 2020.
- **IDD**
 - IDD Service Targets: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
 - FY20 LIDDA Audit Desk Review: Corrective action plan accepted by HHSC.
 - FY21 IDD Contract Changes:

- Added TLETS-LIDDA shall coordinate with all entities in the community of services as it pertains to Texas Law Enforcement Telecommunications Systems "TLETS"
- Added performance measures that must be met with 95%
- Decreased performance measures from 100% achievement to 95% achievement
- ECC Funding does not extend past December 31, 2020.

➤ **NCQA**

- Submitted application to NCQA to become accredited in Case Management.
 - Survey start date September 2021.

CLOSURE

10.11.20

HUMAN RESOURCES REPORT (*Keith Matthews*)

Recommended by Board Action:

None: Information only

Rationale:

➤ **Staffing issues**

- New fiscal year start with a total of 446.34 authorized FTEs and 381 employees.
- 87 Vacant positions – 35 (40.2%) IDD Provider Services; 27 (31%) MH Services

➤ **Employee Compensation and Benefits:**

- Families First Coronavirus Response Act (FFCRA) revised. The Act provides emergency paid sick leave and paid expanded FMLA leave for reasons related to COVID-19. In October, we will implement a new procedure for providing this new paid leave in accordance with the FFCRA.
- Nineteen employees were tested for COVID this month following suspected exposure. Five of these staff had positive test results. All of these employees have recovered and returned to work.
- We continue to experience lower health claims than pre-COVID with a loss ratio of 56.3% for the month of September.
- We have applied to become a National Health Service Corps Site for all MH clinic sites, except Rockwall. Approved our licensed staff may apply for their student loan repayment programs in exchange for working in designated Health Professional Shortage Areas.

CLOSURE

10.12.20

ADJOURNMENT

- Tom Brown congratulated Lisa Heine for her position on the Board as vice-chair and welcomed Shae Green as our new Rockwall County member.

Chairperson ask for any other matter to discuss if not for motion to adjourn. Lisa Heine made motion seconded by Frances Neal with no further discussion, motion carried with a unanimously sign of aye.

ATTEST:

Margaret Webster

Margaret Webster, Board Secretary

Judy Dodd

Judy Dodd, Board Liaison/Transcriptionist

12-9-20

DATE:

12-9-20

