

LAKES REGIONAL COMMUNITY CENTER

REGULAR MEETING OF THE BOARD OF TRUSTEES

WEDNESDAY, JULY 22, 2020, 5 PM

PER GOV. ABBOTT'S MARCH 26, 2020 PRESS RELEASE THIS MEETING WILL TAKE PLACE VIA TELECONFERENCE AND IS AVAILABLE TO THE PUBLIC:

DIAL: 469.458.9004 ENTER THE PIN CODE: 106857

AGENDA

AGENDA NUMBER	TOPIC
07.01.20	CALL TO ORDER <ul style="list-style-type: none">• Roll Call / Introduction of Guest
07.02.20	APPROVAL OF MINUTES <ul style="list-style-type: none">• Regular Board Meeting Minutes of June 24, 2020
07.03.20	COMMENTS FROM CITIZENS <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p>
07.04.20	COMMITTEE MEETING REPORTS <ul style="list-style-type: none">• Human Resource Committee Meeting – agenda attached. Meeting was held by teleconference: Action: Motion approved to present FY 21 Employee Insurance Benefits proposal for consideration of the full Board of Trustees.
07.05.20	RECOMMENDATIONS FOR APPROVAL <ul style="list-style-type: none">• Review and take possible action on Budget/Finance committee recommendation for FY'21 Employee Insurance Benefits
07.06.20	EXECUTIVE DIRECTOR REPORT (<i>John Delaney</i>) <ul style="list-style-type: none">• 1115 Transformation Waiver Other Update• COVID-19 Response Summary• Texas Council Update• FY-19 Status of State Performance Contracts Update
07.07.20	FISCAL REPORT (<i>Erwin Hancock</i>) <ul style="list-style-type: none">• Motion to Accept Center's Financial Statement for Period(s) Ending: June, 2020.
07.08.20	MENTAL HEALTH SERVICES REPORT (<i>James Williams</i>) <ul style="list-style-type: none">• Program Updates
07.09.20	INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (<i>Laurie White</i>) <ul style="list-style-type: none">• Program Updates

LRCC Board of Trustees Meeting Agenda

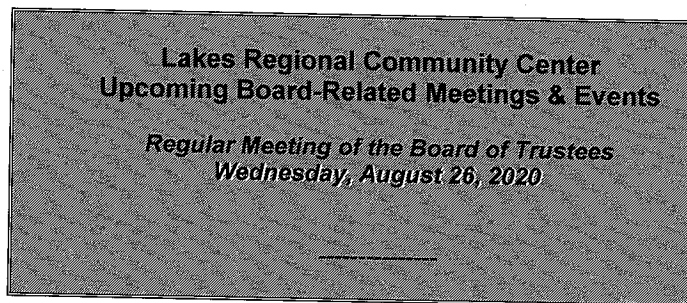
07.10.20 QUALITY MANAGEMENT/CONTRACTS REPORT (*Kellie Walker*)

- Contracts/Network Development
- PNAC
- Planning/Audits

07.11.20 HUMAN RESOURCES REPORT (*Keith Matthews*)

- Staffing Issues
- Employee Benefits

07.12.20 ADJOURNMENT



LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, JUNE 24, 2020, 5PM

Per Gov. Abbott's March 26, 2020 Press Release this Meeting was held
VIA TELECONFERENCE

BOARD MINUTES

AGENDA NUMBER	TOPIC
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06.01.20

CALL TO ORDER

The June 24th, 2020 regular meeting of the Lakes Regional Community Center Board of Trustees was called to order by Board Chair Tom Brown at 5:00 PM with a quorum present by teleconference.

Members Present:

Tom Brown, Hunt County, Chair	Frances Neal, Titus County
John Kegerreis, Ph.D., Kaufman County, Board Secretary	
Lisa Heine, Ellis County	Steve Earley, Lamar County
Carrie Hefner, Camp County	Jan Brecht-Clark, PhD, Delta County
Dana Sills, Hopkins County	Linda Sharpin, Franklin County

Members Absent: E.P. Pewitt, Morris County; James Ervin, Rockwall County, Vice-Chair; Marti Shaner, Navarro County

Vacant Seat(s): NA

Guest: NA

Ex Officio Members Absent: Sheriff Scott Cass, Lamar County; Sheriff Jack Martin, Morris County

Ex Officio Members Present: NA

Management Staff Present:

John Delaney, Erwin Hancock, James Williams, Keith Matthews, Kellie Walker, Laurie White and Larry Jonczak

Board Liaison/Recording Secretary: Judy Dodd, Board Liaison/Recording Secretary

06.02.20

APPROVAL OF MINUTES

Recommended Board Action:

- Approval of Minutes of May 27, 2020 meeting.

Rational:

Tom Brown asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chair then asked for motion to approve. Motion was made by John Kegerreis to approve and seconded by Lisa Heine. Minutes were approved unanimously by a sign of aye.

CLOSURE

06.03.20

COMMENTS FROM CITIZENS

- NA

CLOSURE

06.04.20 COMMITTEE MEETING REPORT

- NA
- CLOSURE**

06.05.20 RECOMMENDATIONS FOR APPROVAL

- Resolution to Purchase and Remodel of building located at 209 N. Rockwall St., Terrell, Texas.
- Resolution to Approve Opening Bank Account for the Payroll Protection Plan Distribution
- Resolution to Approve Refinancing of 655 Airport Road, Sulphur Springs, Texas
- Motion to approve Quality Management Plan FY 2019- FY 2020

Rationale:

Erwin Hancock presented the following for approval:

- Resolution to Purchase and Remodel of building located at 209 N. Rockwall St., Terrell, Texas: Erwin informed the board due to the cost of rent and repairs to the current building occupied that the purchasing of this building and remodeling would be more cost efficient. Erwin noted that the offer for the building has been accepted upon the approval of the Board.
 - Chairperson asked if there were any other questions and if not for motion to approve. John Kegerreis made motion to approve and Linda Sharpin seconded. A sign of aye then approved motion unanimously.
- Resolution to Approve Opening Bank Account for the Payroll Protection Plan Distribution: Erwin explained to Board that this account was to demonstrate the proper use of the money for audit availability.
 - Chairperson asked if there were any questions and if not for motion to approve. Jan Brecht-Clark motion to approve and seconded by Lisa Heine. Motion was then approved unanimously by a sign of aye.
- Resolution to Approve Refinancing of 655 Airport Road, Sulphur Springs, Texas: Erwin informed the Board the note has come due for the above-mentioned location. With talking with the bank, it would benefit Lakes Regional to combine Mental Health and IDD locations together and refinance both with a 12-year term.
 - Chairperson asked for any questions on this Resolution and if no questions motion to approve. John Kegerreis made motion and seconded by Steve Earley. Motion was then approved unanimously by a sign of aye.
- Motion to Approve Quality Management Plan FY 2019- FY 2020
 - Kellie Walker reported on the requirements to bring the reporting and data requirements up to date were completed for the QMP. Chairperson asked if there were any major changes. Kellie noted no major changes as it did not touch on the 1115 Project or CCBHC Grant. Chairperson then asked for motion to approve. Lisa Heine made motion and seconded by John Kegerreis. Motion was then approved unanimously by a sign of aye.

CLOSURE

06.06.20 EXECUTIVE DIRECTOR REPORT (John Delaney)

Recommended Board Action:

- None: Information only

Rationale:

Discussion on the following:

Handouts

- **1115 Transformation Waiver Update:**
 - HHSC approved all of our measures for payment in July.
 - Telephone and tele-video contacts to count for measures that previously had a face-to-face requirement will be allowed.
- **CCBHC Grant:**
 - Pending
- **COVID-19:**
 - ECI - current service plan continues as reported last month with some changes. Some home visits for families that have request it are occurring on an individual basis. For these, both staff and families are taking precautions as recommended.
 - IDD Authority Services – Continuing mostly through a telephone contact for FaceTime contact with families and clients. Half of the staff are working remotely at various offices in the 12-county region.
 - Mental Health: Nursing homes are still under lockdown. Prescribers are now using both the phone and our regular telemedicine network as usual. SUD group services are occurring with a maximum of ten clients per session.
 - IDD Provider: IDD HCS, TxHML and GR non-residential services have had their waivers extended to continue delivery through telephone or tele-video means.
- **FY'20 Status of State Performance Contracts Updates:**
 - HHSC continues to waive almost all performance contract penalties and outcome measure sanctions for underachievement during the current designated disaster declaration period.
 - Received FY-2021 renewal contract for our ECI program for Hunt, Lamar, Hopkins and Delta Counties.

CLOSURE

06.07.20

FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Approval of Center's Financial Statement for Period(s) Ending:
 - May 2020.
- Approval to Accept Center's 3rd Quarterly Investment Report.

Rationale:

- Erwin presented the financial report for the month of May 2020. Erwin stated that the cash assets included the PPP Loan Proceeds. He noted that with the exception of Hospitality House and Block Grant revenue, all other general revenue was deferred. In addition, 1115 Waiver and MAC revenue was not recognized in May. Erwin asked for questions. With questions answered Chairperson asked for motion to approve. John Kegerreis made motion to approved, with a second motion of approval by Linda Sharpin. A sign of aye unanimously approved Financials.
- Erwin reviewed the information on the 3rd Quarter Investment Report. Chairperson asked for questions. With no further discussion, Chairperson asked for motion to approve. John Kegerreis made motion to approve and seconded by Lisa Heine. A sign of aye unanimously approved 3rd Quarterly Financial Investment Report.

CLOSURE

06.08.20

MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale:

- **Crisis Counseling Program (CCP) Grant**
 - CCP is up and running.
 - Staff have completed all required training.
- **SAMHSA CCBHC Grant**
 - Requesting variance to decrease target.
 - Posting of key staff positions
- **CCBHC State Certification**
 - Pending
- **Substance Use Disorder**
 - Asking for more funding in Region 3 and 4
- **FY21 Budget**
 - Increase rate for Family Partner(s)
 - Paid Peer Providers.
- **Outcome Measures**
 - First 6 months report included in packet for review
 - State MBOW not Counting Phone Interventions with COVID-19.

CLOSURE

06.09.20

INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

- **COVID-19 Impact**
 - Day Habilitation facilities remain closed.
 - HHSC is working on emergency rules and a related provider letter to certain HCS/TXHML providers to “reopen” to visits.
 - There have been two positive COVID-19 staff cases.
- **Electronic Visit Verification (EVV)**
 - Completion of required training through Data Logic, HHSC and TMHP.
 - Practice period begins July 1, 2020 and ends November 30, 2020.
- **Exceptional Item 22 (EI22)**
 - Lakes continues to participated in the EI22 Learning Collaboration with Bluebonnet Trails Community Services, Integral Care, Tarrant County, and Harris Center to develop services that address the mental health needs of individuals with intellectual and developmental disabilities.

• **CLOSURE**

06.10.20

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

- **Contracts/Network Development**
 - Lakes has received a FEMA Grant for COVID-19 Disaster Crisis Counseling Immediate Services Program.
 - Superior Health Plan re-credentialed three sites. Each site did well.
- **PNAC**
 - Annual training was conducted at the meeting on 05/28/2020.
 - RPNAC – Quarter 3 RPNAC meeting was held on May 21, 2020.

- The Center Budget Worksheet Spreadsheet is being revised by ETBHN and will be sent to Centers in July with a due date of November 2020.
- **Rights Investigations**
 - IDDA: 1 Pending; 1 Unconfirmed
 - NTBHA: 1 (Terrell MH) Results: Unconfirmed
- **APS Allegations**
 - Allegations – 1 pending; 1 Unconfirmed
- **QM MH, NTBHA & Substance Abuse**
 - MH Performance Measures: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
 - QM Walk-behinds – training completed.
 - CCBHC Expansion Grant: Lakes submitted to SAMHSA the requested revised budge.
- **IDD**
 - Lakes will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- **NCQA**
 - Each NCQA Workgroup Team met the week of June 5th to start developing new processes to meet NCQA accreditation requirements.

CLOSURE

06.11.20

HUMAN RESOURCES REPORT (*Keith Matthews*)

Recommended by Board Action:

None: Information only

Rationale:

- **Staffing issues**
 - Lakes has a total of 401 employees with 456.45 authorized FTEs.
 - Filled six positions – Separations 12
 - We are averaging 8.1 separations per month.
- **Employee Compensation and Benefits:**
 - First employee to test positive for COVID-19
 - Experienced an uptick in healthcare expense in May, which was expected as people are starting to get out for routine care again and elective procedures are being performed now.

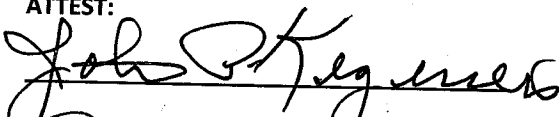
CLOSURE

06.12.20

ADJOURNMENT

Tom Brown noted motion to adjourn. .

ATTEST:

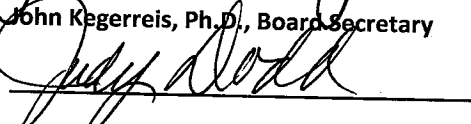


 John Kegerreis, Ph.D., Board Secretary

6-26-20

DATE:

6-26-20



 Judy Dodd, Board Liaison/Transcriptionist

