

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, APRIL 26, 2023, 5 PM

THE MEETING WILL TAKE PLACE IN PERSON AND
VIA ZOOM AND IS AVAILABLE TO THE PUBLIC:

You are invited to the LRCC Board of Trustee's Meeting.

Topic: LRCC Board of Trustees Meeting
Time: April 26, 2023 05:00 PM Central Time (US and Canada)
Where: 400 Airport Road, Terrell, Texas

Join Zoom Meeting

<https://us06web.zoom.us/j/83198075216?pwd=aFJhcVRuaVPTXZFLzV5SWNwT1ArUT09>

Meeting ID: 831 9807 5216
Passcode: 256757

Join by Phone: [346-248-7799](tel:346-248-7799)

Meeting ID: 831 9807 5216
Passcode: 256757

AGENDA

- | | |
|-----------------|---|
| 04.01.23 | CALL TO ORDER <ul style="list-style-type: none">• Roll Call / Introduction of Guest. |
| 04.03.23 | APPROVAL OF MINUTES <ul style="list-style-type: none">• Regular Board Meeting Minutes of March, 2023 |
| 04.03.23 | COMMENTS FROM CITIZENS <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p> |
| 04.04.23 | COMMITTEE MEETING REPORTS <p>NA</p> |
| 04.05.23 | RECOMMENDATIONS FOR APPROVAL <p>NA</p> |
| 04.06.23 | EXECUTIVE DIRECTOR REPORT <i>(John Delaney)</i> <ul style="list-style-type: none">• 1115 Transformation Waiver Update• Texas Council Update• HHSC Performance Contracts/Grants• Facility Update |

04.07.23 FISCAL REPORT (*Erwin Hancock*)

- Motion to Accept Center's Financial Statement for Period(s) Ending: March, 2033.
- Motion to Accept Center's Quarterly Investment Report 2nd Quarter

04.08.23 MENTAL HEALTH SERVICES REPORT (*James Williams*)

- First Annual Behavioral Health (BH) Staff and Volunteer Awards Banquet
- Empowerment Grant Banquet
- Texas Council Board and Staff Training Annual Conference
- SAMHSA Grant Submissions

04.09.23 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (*Laurie White*)

- Home and Community Based Services (HCBS)
- Individual Skills and Socialization (ISS)
- ICF
- Employment
- Electronic Visit Verification
- Vocational Apprenticeship Program (VAP)
- Outpatient Biopsychosocial Intervention Team (OBI)
- Telehealth

04.10.23 QUALITY MANAGEMENT/CONTRACTS REPORT (*Kellie Walker*)

- Contracts
- PNAC (Public Network Advisory Committee)
- Rights/Abuse, Neglect, & Exploitation Allegations
- QM MH, NTBHA & Substance Abuse
- IDD

04.11.23 HUMAN RESOURCES REPORT (*Jessica Ruiz*)

- Staffing Issues
- Employee Benefits

04.12.23 ADJOURNMENT

**Lakes Regional Community Center
Upcoming Board-Related Meetings & Events**

*Regular Meeting of the Board of Trustees
4804 Wesley Street
Greenville, Texas*

AGENDA ITEM NO. 04.02.23

Approval of Minutes

RECOMMENDATIONS FOR APPROVAL:

- Motion to approve prior Board of Trustees meeting minutes.

Rationale:

Discussion and Approval of Regular Board Meeting Minutes of March, 2023 as presented.

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, MARCH 22, 2023, 5PM

BOARD MINUTES

AGENDA NUMBER	TOPIC
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03.02.23 CALL TO ORDER

The March, 2023 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Chairperson, Tom Brown at 5:00 PM with a quorum present by Zoom. Chairperson asked for Roll Call.

Members Present (In Person/Zoom):

Tom Brown, Hunt County, Chairperson	
Margaret Webster, Kaufman County	E. P. Pewitt, Morris County
Sheriff Ricky Jones, Franklin County (Zoom)	Shae Green, Rockwall County
Steve Earley, Lamar County (Zoom)	Crystal Richardson, Navarro (Zoom)
Jan Brecht-Clark, Ph.D., Delta County (Zoom)	

Members Absent: Carrie Hefner, Camp County, Dana Sills, Hopkins County, Lisa Heine, Ellis County

Vacant Seat(s): Titus County

Guest(s): NA

Ex Officio Members Present: NA

Ex Officio Members Absent: Sheriff Singleton, Delta County, Sheriff Tatum, Hopkins County

Management Staff Present: John Delaney, Erwin Hancock, James Williams, Larry Jonczak, Jessica Ruiz, Laurie White, and Kellie Walker.

Management Staff Zoom: NA

Management Staff Absent: NA

Board Liaison/Recording Secretary: Judy Dodd, Board Liaison/Recording Secretary

03.02.23 APPROVAL OF MINUTES

Recommended Board Action:

- **Approval of Minutes of October 26, 2022 meeting.**

Rational:

Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chairperson asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Shae Green. A sign of aye approved minutes unanimously.

CLOSURE

03.03.23 COMMENTS FROM CITIZENS

- **NA**
- CLOSURE**

03.04.23 COMMITTEE MEETING REPORT

- NA
- CLOSURE**

03.05.23 RECOMMENDATIONS FOR APPROVAL

- NA
- CLOSURE**

03.06.23 EXECUTIVE DIRECTOR REPORT (*John Delaney*)

Recommended Board Action:

- None: Information only

Rationale:

Discussion on the following:

➤ **1115 Transformation Waiver Update:**

- ❖ HHSC finalized their reviews of all Center cost reports for this program. Six Centers have appealed their final amounts and that will probably cause a delay in HHSC finalizing their payments. It is now expected that our payment will be processed April or May at the latest.

➤ **Texas Council Update:**

- ❖ Council is tracking numerous bills that have relevance to our system.
- ❖ The Health Opportunities Workgroup (HOW) will be meeting next week to get an update on this and other issues.

➤ **HHSC Performance Contracts/Grants:**

- ❖ Several modifications increasing funding in several HHSC contracts.

➤ **Facility Update**

- ❖ General discussion on facility status.

CLOSURE

03.07.23 FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Motion to Accept Center's Financial Statement for Period(s) Ending: February 2023.

Rationale:

Discussion on the following:

➤ **Erwin presented the Center's financial reports for the month(s) of February 2023.**

- ❖ Current year includes DDP Revenue
- ❖ Includes three (3) payroll periods, due to bi-weekly payroll schedule
- ❖ Increase due to additional psych bed expenses for December
- ❖ Includes purchase of 7 vehicles

- Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials for the month(s) of March 2023. Jan Brecht-Clark made motion to approve with second by E. P. Pewitt. Financial were approved unanimously sign of aye.

CLOSURE

03.08.23

MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

- **Behavioral Health (BH) Staff and Volunteer Awards Program**
 - ❖ Wednesday, May 17, 2023
- **Hometown Heroes Sulphur Springs**
 - ❖ Reported of gentleman from Sulphur Springs noting he had completed his goal by becoming Hometown Hero. He plans to set another goal now.
- **Mt. Pleasant Psychiatric Residency Training Program**
 - ❖ NA
- **Building/Facilities Update**
 - ❖ Having Centers doing a survey to see what is needed at each facility
- **Kaufman County Day – Fastest Growing County in Country**

CLOSURE

03.09.23

INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

- **Home and Community-based Service (HCBS)**
 - ❖ Met deadline for Corrective Active Plan
 - ❖ HCBS setting changes for lease agreements & lock requirements
- **Individual Skills and Socialization (ISS)**
 - ❖ Received Temp license for Terrel, Rockwall, Greenville, Ennis, Sulphur Springs and Paris
 - ❖ IDDP Programs hosted ISS Awareness Events for individuals, family & staff.
- **Employment**
 - ❖ Phase 2 of the Vocational Apprenticeship Project with HHS 04/01/23
- **Outpatient Biopsychosocial Intervention Team (OBI)**
 - ❖ OBI quarterly report submitted
- **Telehealth**
 - ❖ 105 Follow ups completed
 - ❖ Hospital Discharges this month one.
- **Miscellaneous**
 - ❖ Ice Storm – OT hit budget hard
 - ❖ Fewer vacancies

CLOSURE

03.10.23

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

➤ Contracts

- ❖ YES Waiver Provider Contract received
- ❖ HHSC: IDDA/IDDP received an employment apprenticeship pilot.
- ❖ IDDA Contract Amendment #4: Received
- ❖ All Dayhab contract amendments reflecting the change from Day Habilitation to Individual Skills and Socialization (ISS) have been sent.

➤ PNAC

- ❖ Meeting held February 21, 2023.
- ❖ In process of reviewing and updating PNAC Bylaws, brochures and flyers.
- ❖ Member requested a computer lab for the Terrell Group Home and was presented with approval by board.
- ❖ Next meeting April 18, 2023

➤ Rights / Abuse, Neglect, & Exploitation Allegations

- ❖ Rights – NTBHA MH – 2 unconfirmed (Terrell MH)

➤ QM MH, NTBHA & Substance Abuse

- ❖ HHSC will resume contract enforcement activities for LMHAs & LIDDAs beginning March 1, 2023.
- ❖ NTBHA HHSC Audit: Personnel files, environmental checks, and treatment records were submitted.
- ❖ NTBHA SUD Audit: Received 11 findings regarding documentation and uploading documents into CMBHS. Corrective Action plan was submitted on February 12 which was accepted.
- ❖ Superior Audit: All documents to be submitted by April 20, 2023.
- ❖ Yes Waiver Audit: Audit April 3-10, 2023.
- ❖ MH applied for a new SAMHSA Grant-Raising the Standard for Trauma Informed Care in Northeast Texas.

➤ IDD

- ❖ HHSC will resume contract enforcement activities for LMHAs & LIDDAs beginning March 1, 2023.
- ❖ The IDD measures that will be enforced are: HCS enrollments, permanency plans, TxHmL enrollments and HCS & TxHmL interest list contacts.
- ❖ HHSC CAP Follow-up: Documentation requested to ensure we are implementing the CAP from the August 2022 comprehensive audit. HHSC is requesting revisions to documentation and is offering training in the future.

CLOSURE

03.11.23

HUMAN RESOURCES REPORT (Jessica Ruiz)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

➤ **Staffing issues**

- Headcount: 440 authorized FTEs and 400 employees.
 - ❖ Total of 5 positions filled-all new hires
- Separations: 8 separations
- Recruitment: Various sources for recruitment being used.
- Training and Development: 13 classes with a total of 36 participants

➤ **Employee Compensation and Benefits:**

- Covid – no reports for the month of March.
- YTD: Six large claims.

CLOSURE

03.12.23

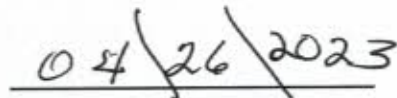
ADJOURNMENT

Chairperson ask for any other matter to discuss if not for motion to adjourn. E. P. Pewitt made motion to adjourn and seconded by Shae Green. With no further discussion motion carried unanimously by a sign of aye.

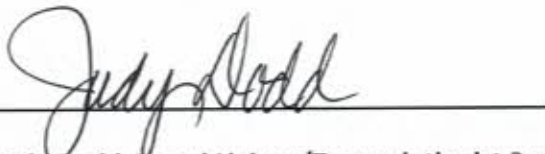
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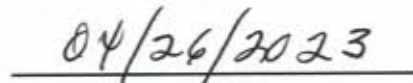
Margaret Webster, Board Secretary



DATE:



Judy Dodd, Board Liaison/Transcriptionist Page | 3 4/14/23



AGENDA ITEM NO. 04.03.23

Citizens' Comments

RECOMMENDATIONS FOR APPROVAL:

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

Rationale:

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

AGENDA ITEM NO. 04.04.23

Committee Meeting Reports

RECOMMENDATIONS FOR APPROVAL:

NA

Rationale:

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Margaret Webster, Chair
 - **No Meeting Posted**
- Human Resources, Shae Green, Chair
 - **No Meeting Posted**
- Programs, Dana Sills, Chair
 - **No Meeting Posted**

AGENDA ITEM NO. 04.05.23

Recommendations for Approval:

➤ NA

Rationale:

No recommendations presented.

AGENDA Item No: 04.06.23
Executive Director's Report:

Recommended Board Action:
None: For Information Only

Rational:

Executive Director Report:

1. 1115 Transformation Waiver Update:

Directed Payment Program – Behavioral Health Services (DPP-BHS)

This program operates on the state fiscal year but the quality measures we report follow the calendar year. The DPP-BHS program includes two components:

- Component 1 (B1-Dollar Increase) is a uniform dollar increase issued in monthly payments to entities participating in the program. As a condition of participation, providers will report on progress made toward certification or maintenance of CCBHC status. Enrolled providers are also required to report on the implementation status of activities foundational to quality improvement, such as telehealth services, collaborative care, integration of physical and behavioral health, and improved data exchange.
- Component 2 (B2-Rate Enhancement) is a uniform percent increase on certain CCBHC services. As a condition of participation, providers are required to report on metrics that align with CCBHC measures and goals. Providers that have CCBHC certification are eligible for a higher rate enhancement.

Payments are from services provided only to Medicaid Managed Care clients that we serve in the STAR, STAR+PLUS or STAR Kids programs.

Update for April Board Meeting:

The next reporting period for the qualitative measures for the program ends April 30.

HHSC still has not finalized their reconciliation for last year's DPP program. Last week they put another version of the FY21 reconciliation spreadsheet out for review, but due to many Centers questioning the MCO in-network data as questionable, they again pulled it down for further review.

The Public Health Provider – Charity Care Pool (PHP-CCP)

This program provides uncompensated care reimbursement to help cover our costs for services to uninsured and indigent clients. It follows the federal fiscal year calendar of October 1 through September 30.

Update for March Board Meeting:

HHSC finally deposited DY11 Public Health Provider – Charity Care Pool (PHP-CCP) payments for all Community Centers at the end of March. On 3/27/23, we received a deposit \$6,546,587.30. The payment deposited includes the full-enhanced FMAP of 67% (60.8% regular FMAP plus 6.2% enhancement).

2. Texas Council Update:

On the legislative front, the Council is tracking numerous bills that have relevance to our system. Both the Senate and House have passed their budget bills. As usual, the TX. Council is preparing for the next several hearings of relevant bills they are tracking. The Health Opportunities Workgroup (HOW) and ED Consortium will be meeting next week to get an update on this and other issues. I will give a synopsis of topics discussed at our meeting.

3. HHSC Performance Contracts/Grants

- Local Intellectual and Developmental Disability (LIDDA)

HHSC approved our ARPA staff retention plan for the amendments below which we discussed at our last Board meeting.

- Attachment I – American Rescue Plan Act of 2021: Workforce Challenges
Allocation – one-time Payment of 239,616.76 to be expended by 8/31/23
- Attachment J - American Rescue Plan Act of 2021: Electronic Interface Project
Allocation - one-time Payment of 55,000 to be expended by 8/31/23.

4. East Texas Behavioral Health Network (ETBHN)

- The Regional Oversight Committee of ETBHN was postponed until next month. An update will be provided at the May meeting.

AGENDA ITEM NO. 04.07.23
Fiscal Reports

RECOMMENDATIONS FOR APPROVAL:

- Center's financial statement for the month(s) of March, 2023.
- Motion to Accept Center's 2nd Quarterly Investment Report.

Rationale:

- Review and take action to approve Center's financial statement for the month(s) of March, 2023.
- Review and take action to approve Center's 2nd^t Quarterly Investment Report.

Lakes Regional Community Center
Financial Report
For the Month of March 2023

Erwin Hancock
Chief Financial Officer

April 19, 2023

Lakes Regional Community Center

Financial Report Outline

I. Financial Summary	Page 1
II. Balance Sheet	Page 2
III. Income Recap by Division	Page 3
Comparative Income Statement	Pages 4-5
Statement of Revenues & Expenditures	Page 6
IV. Related Data	Pages 7-8
V. Financial Ratios	Page 9
VI. Quarterly Investment Report	Page 10

Lakes Regional Community Center
Financial Summary for the Month Ending March 31, 2023

Profit and Loss Summary

	Current Month	Year to Date
Revenues	\$3,800,832	\$24,959,817
Expenses	\$3,258,507	\$23,850,046
Net Income	<u>\$542,325</u>	<u>\$1,109,771</u>

Balance Sheet Summary

	Current YTD as of March 31, 2023	Last YTD as of March 31, 2022	Year to Year Change
Total Assets	\$40,892,222	\$34,630,253	\$ 6,261,969
Total Liabilities	\$10,720,665	\$7,979,156	\$ 2,741,509
Fund Balance	<u>\$30,171,557</u>	<u>\$26,651,097</u>	<u>\$ 3,520,460</u>

Lakes Regional Community Center
Balance Sheet

	As of 3/31/2023	As of 3/31/2022	Net Change
Current Assets			
Cash	\$ 23,737,852	\$ 18,034,042	\$ 5,703,810
Accounts Receivable	3,712,705	4,907,709	(1,195,004)
Other Current Assets	1,255,869	872,338	383,531
Total Current Assets	\$ 28,706,426	\$ 23,814,089	\$ 4,892,337
Long-Term Assets			
Fixed Assets (net of depreciation)	\$ 8,904,657	\$ 7,873,773	\$ 1,030,884
Other Long-Term Assets	3,281,139	2,942,391	338,748
Total Long-Term Assets	\$ 12,185,796	\$ 10,816,164	\$ 1,369,632
Total Assets	\$ 40,892,222	\$ 34,630,253	\$ 6,261,969
Current Liabilities			
Accounts Payable	\$ 764,602	\$ 808,059	\$ (43,457)
Accrued Expenses	1,202,248	711,567	\$490,681
Short-term Debt	5,472,676	3,517,139	1,955,537
Total Current Liabilities	\$ 7,439,526	\$ 5,036,765	\$ 2,402,761
Long-term Debt	\$ 3,281,139	\$ 2,942,391	\$ 338,748
Total Long-Term Debt	\$ 3,281,139	\$ 2,942,391	\$ 338,748
Total Liabilities	\$ 10,720,665	\$ 7,979,156	\$ 2,741,509
Investment in General Fund Assets	\$ 8,904,657	\$ 7,873,773	\$ 1,030,884
Fund Balance at Beginning of Year	21,266,900	18,777,324	2,489,576
Total Equities and other Credits	\$ 30,171,557	\$ 26,651,097	\$ 3,520,460
Total Liabilities, Equities and other Credits	\$ 40,892,222	\$ 34,630,253	\$ 6,261,969

Lakes Regional Community Center
Income Statement Recap by Division
As of March 31, 2023

Division	Current Month	Year to Date
MH	\$ 390,389	\$ 1,346,718
Mental Health First Aid & Outreach	(1,145)	(4,022)
Hospitality House	554	13,144
IDD	116,425	(330,935)
ECI	(2,749)	14,868
Administration	4,980	30,335
Expending Fundraising	1,000	1,120
Telemedicine Services (All locations)	(2,015)	(6,172)
Medical Prescriber Services	27,821	54,458
CCBHC/CMHC SAMSHA Grants	968	2,296
Collaborative Grant	0	0
Education Services Pittsburgh	0	(29)
House Bill 133	6,096	(9,707)
TANF Pandemic Emergency Assistance	0	(2,303)
Total Lakes	\$ 542,325	\$ 1,109,771

Lakes Regional Community Center
Comparative Income Statement for the Month ended March 31, 2023

	3/31/2023	3/31/2022	Variance	Var %
Revenues				
General Revenue IDD	\$214,736	\$202,549	\$12,187	6%
General Revenue MH	\$723,049	\$711,872	\$11,177	2%
Early Childhood Intervention Revenue	\$147,866	\$118,141	\$29,725	25%
Charity Care Pool / DPP note1	\$773,006	\$568,585	\$204,421	36%
NTBHA Revenue	\$209,735	\$207,681	\$2,054	1%
Medicaid Revenue	\$270,815	\$289,449	(\$18,634)	-6%
Medicare Revenue	\$3,067	\$5,027	(\$1,960)	-39%
HCS Revenue	\$399,443	\$458,012	(\$58,569)	-13%
Managed Care Revenue	\$153,326	\$120,730	\$32,596	27%
Private Insurance	\$14,710	\$14,621	\$89	1%
Client Fees	\$9,454	\$7,714	\$1,740	23%
Other Revenue	\$881,624	\$1,875,203	(\$993,579)	-53%
Total Revenues	\$3,800,832	\$4,579,584	(\$778,752)	-17%
Expenses				
Salaries and Wages	\$1,644,104	\$1,756,922	(\$112,818)	-6%
Employee Benefits	\$593,026	\$584,526	\$8,500	1%
Staff Training	\$3,357	\$4,782	(\$1,425)	-30%
Furniture and Equipment	\$10,822	\$511	\$10,311	2018%
Maintenance and Repairs	\$36,434	\$31,761	\$4,673	15%
Utilities	\$37,998	\$40,078	(\$2,080)	-5%
Client Support	\$7,263	\$3,806	\$3,457	91%
Supplies	\$30,252	\$30,295	(\$43)	0%
Vehicle Maintenance	\$7,844	\$3,602	\$4,242	118%
Insurance Costs	\$29,597	\$26,629	\$2,968	11%
Debt Service	\$36,757	\$27,427	\$9,330	34%
Other Expenses	\$821,052	\$972,605	(\$151,553)	-16%
Total Expenses	\$3,258,507	\$3,482,944	(\$224,437)	-6%
Net Surplus/(Deficit)	\$542,325	\$1,096,640	(\$554,315)	-51%

Lakes Regional Community Center
Comparative Income Statement for the period ended March 31, 2023

	YTD ended 03/31/2023	YTD ended 03/31/2022	Variance	Var %
Revenues				
General Revenue IDD	\$1,471,362	\$1,487,326	(\$15,964)	-1%
General Revenue MH	\$5,142,405	\$4,909,131	\$233,274	5%
Early Childhood Intervention Revenue	\$988,407	\$838,872	\$149,535	18%
Charity Care Pool / DPP note1	\$4,744,476	\$3,980,095	\$764,381	19%
NTBHA Revenue	\$1,463,702	\$1,462,785	\$917	0%
Medicaid Revenue	\$1,830,681	\$1,876,958	(\$46,277)	-2%
Medicare Revenue	\$38,906	\$31,320	\$7,586	24%
HCS Revenue	\$2,794,152	\$2,951,802	(\$157,650)	-5%
Managed Care Revenue	\$923,090	\$729,282	\$193,808	27%
Private Insurance	\$129,833	\$105,177	\$24,656	23%
Client Fees	\$35,056	\$35,142	(\$86)	0%
Other Revenue	\$5,397,748	\$5,712,000	(\$314,252)	-6%
Total Revenues	\$24,959,817	\$24,119,890	\$839,927	3%
Expenses				
Salaries and Wages	\$12,246,455	\$11,228,669	\$1,017,786	9%
Employee Benefits	\$4,188,859	\$3,938,681	\$250,178	6%
Staff Training	\$37,848	\$33,482	\$4,366	13%
Furniture and Equipment	\$365,516	\$19,751	\$345,765	1751%
Maintenance and Repairs	\$153,999	\$198,989	(\$44,990)	-23%
Utilities	\$263,862	\$235,706	\$28,156	12%
Client Support	\$38,667	\$30,745	\$7,922	26%
Supplies	\$201,630	\$185,127	\$16,503	9%
Vehicle Maintenance	\$36,734	\$26,888	\$9,846	37%
Insurance Costs	\$207,246	\$188,989	\$18,257	10%
Debt Service	\$224,142	\$193,977	\$30,165	16%
Other Expenses	\$5,885,087	\$5,983,456	(\$98,369)	-2%
Total Expenses	\$23,850,046	\$22,264,460	\$1,585,586	7%
Net Surplus/(Deficit)	\$1,109,771	\$1,855,430	(\$745,659)	-40%

note1 Current Year includes DPP revenue; Prior Year column is 1115B Waiver

Lakes Regional Community Center

Statement of Revenues and Expenditures

For the Period Ending March 31, 2023

Revenues	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Total
Local	\$ 78,524	\$ 91,481	\$ 100,322	\$ 66,640	\$ 359,139	\$ 71,934	\$ 88,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 856,889
State Programs	1,597,127	1,585,145	1,530,706	1,611,190	1,580,044	1,627,711	1,627,823	-	-	-	-	-	11,050,546
Federal Programs	1,433,799	1,568,033	1,453,039	1,759,343	1,624,571	1,691,169	1,832,166	-	-	-	-	-	11,362,711
Interest Income	17,435	25,039	29,944	205,622	36,090	35,104	42,439	-	-	-	-	-	225,971
North Texas BHI Assoc	204,363	205,952	218,657	205,622	200,495	210,849	209,735	-	-	-	-	-	1,463,702
TOTAL REVENUES	\$ 3,331,268	\$ 3,485,228	\$ 3,332,666	\$ 3,880,716	\$ 3,810,339	\$ 3,517,767	\$ 3,800,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,959,817
Expenditures													
Current													
Salaries & Wages	\$ 1,841,520	\$ 1,639,136	\$ 1,596,845	\$ 2,424,337	\$ 1,658,170	\$ 1,642,542	\$ 1,644,104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,246,455
Employee Benefits	585,619	\$568,314	583,027	668,705	593,289	596,999	593,020	-	-	-	-	-	4,168,659
Other Operating Expenses:													
Client Respite	4,390	\$11,316	3,930	4,646	5,367	6,813	9,031	-	-	-	-	-	45,493
HCS Contract	110,863	\$122,817	112,245	118,749	121,899	115,999	122,358	-	-	-	-	-	824,981
Consult/Pro Svcs - External	9,716	\$16,649	10,912	13,138	11,099	11,475	14,625	-	-	-	-	-	87,814
Contracts with Other Orgs-Ext	350,947	\$359,146	354,040	415,934	371,244	382,234	346,759	-	-	-	-	-	2,556,308
ICF/MR Quality Assurance Fees	6,944	\$6,499	7,143	7,252	7,760	7,252	6,551	-	-	-	-	-	49,430
TXHML Contracts	7,804	\$12,714	7,777	8,311	7,465	6,410	9,163	-	-	-	-	-	59,643
Contracted Lab Services	1,152	\$768	671	1,741	64	2,598	1,425	-	-	-	-	-	8,419
Staff Development/Training	5,329	\$6,056	4,477	4,156	9,239	5,236	3,357	-	-	-	-	-	37,848
Non-Clinical Contracts with Others	4,207	\$12,794	4,651	9,863	4,696	11,190	6,861	-	-	-	-	-	50,271
Pharmaceutical Supplies	18,590	\$18,337	23,783	6,327	14,678	12,785	14,385	-	-	-	-	-	106,865
Physical Meds	6,368	\$5,951	8,343	1,928	4,196	4,270	4,792	-	-	-	-	-	35,848
Patient Asst Program/Filing Fees	3,000	\$0	1,500	1,600	0	3,000	1,500	-	-	-	-	-	10,500
Training and Travel	24,460	\$57,447	49,129	29,327	34,633	36,616	30,484	-	-	-	-	-	262,297
Consumable Supplies	20,692	\$32,880	33,171	31,319	30,055	32,261	30,252	-	-	-	-	-	201,630
Building Capital Outlay	11,444	\$7,692	0	15,234	19,750	32,350	7,457	-	-	-	-	-	83,926
Furniture/Equipment over \$5,000	650	\$8,000	0	6,598	274,539	28,335	9,900	-	-	-	-	-	327,922
Computer Capital Outlay	14,825	\$14,435	14,435	14,435	13,812	24,402	13,812	-	-	-	-	-	110,195
Furniture/Equipment under \$5,000	5,928	\$17,401	2,594	4,982	8,836	1,831	1,022	-	-	-	-	-	37,595
Copier/Equipment Rental	3,019	\$9,652	13,283	9,732	10,329	11,525	10,114	-	-	-	-	-	67,054
Computer Equipment Under \$5,000	18,870	\$9,603	6,561	4,764	17,581	4,748	8,148	-	-	-	-	-	67,256
Other Monthly Expenses	15,236	\$28,550	13,005	6,882	10,170	7,327	8,148	-	-	-	-	-	88,319
Computer Software Support Fees	12,413	\$13,280	14,003	15,373	17,851	15,055	19,548	-	-	-	-	-	110,521
Computer Software Fees for HR System			1,548	1,548	468	602	2,068	-	-	-	-	-	4,706
Building Rent, Repair, Maintenance	122,834	\$120,099	118,728	125,614	142,720	116,211	148,897	-	-	-	-	-	894,803
Vehicle Operating Expense	6,425	\$5,224	6,185	2,678	5,110	3,298	7,844	-	-	-	-	-	36,734
Vehicle Fuel Costs	8,536	\$8,669	8,202	6,368	8,368	8,253	6,002	-	-	-	-	-	55,399
Non-Client Utilities	50,101	\$32,493	13,110	50,136	37,746	42,279	37,998	-	-	-	-	-	263,862
Telecommunications	16,850	\$28,147	25,998	20,543	29,674	28,425	28,064	-	-	-	-	-	185,671
Data Connect/Internet Access	7,455	\$7,455	13,929	7,755	7,455	(5,613)	4,363	-	-	-	-	-	42,599
Crisis Hotline Answering Svc		\$5,000	2,500	2,500	2,500	2,500	2,500	-	-	-	-	-	17,500
Insurance	29,597	\$29,597	29,597	31,243	28,020	29,597	29,597	-	-	-	-	-	207,946
Client Support Costs	3,731	\$4,954	5,001	371	11,554	5,763	7,263	-	-	-	-	-	38,667
Client Reimbursable Services	8,275	\$9,722	4,906	1,565	8,375	5,965	3,755	-	-	-	-	-	42,564
NTBHA Supported Housing	5,351	\$5,272	5,556	5,053	5,444	4,894	4,771	-	-	-	-	-	36,350
Debt Service	30,125	\$30,125	30,125	30,125	30,125	36,757	36,757	-	-	-	-	-	224,142
DPP BHS Prem Tax Risk Admin		\$9,690	4,945	4,945	4,945	4,945	4,945	-	-	-	-	-	34,614
COVID-19 Expenses	452	\$242	320	4,653	148	288	268	-	-	-	-	-	6,362
ECI Client Support Costs	0	\$700	0	420	0	0	0	-	-	-	-	-	1,120
Expanding Fund Raising Funds	255	\$250	250	0	1,054	375	125	-	-	-	-	-	1,255
LMAHRC Board Expenses	9,368	\$16,380	10,064	639	1,491	1,491	300	-	-	-	-	-	4,994
Service Costs Unallowable	961,269	\$1,067,077	967,226	1,041,719	1,318,190	1,017,854	1,021,377	-	-	-	-	-	7,414,731
Total Other Operating Expenses	3,188,426	\$3,294,530	3,146,898	4,134,761	3,569,630	3,257,793	3,258,507	0	0	0	0	0	23,850,046
TOTAL EXPENDITURES	\$ 142,841	\$ 191,699	\$ 185,768	\$ (454,045)	\$ 240,709	\$ 260,474	\$ 542,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,109,771
Excess (deficiency) of revenues over expenditures	\$ 3,188,427	\$ 3,293,529	\$ 3,146,898	\$ 4,334,761	\$ 3,569,630	\$ 3,257,793	\$ 3,258,507	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,850,046

note1: Includes three (3) payroll periods, due to bi-weekly payroll schedule - Additional Salaries = \$513,105; Benefits = \$165,405
note2: Increase due to additional payroll expenses for December
note3: Includes purchase of 7 vehicles = \$274,530

Lakes Regional Community Center						
FY23 Aged Accounts Receivable						
MARCH						
Accounts Receivable Description	GL A/R Balance	Mar Current	Feb 30 Days	Jan 60 Days	Dec 90 Days	Nov & prior 120 +
MAC Adm Claim	1,098,333.12	109,149	109,149	109,149	109,149	661,737
FY23 1st Qtr (Oct-Dec) - \$327,447 (accrue)						
FY23 2nd Qtr (Jan-Mar) - \$327,447 (accrue)						
FY22 4th Qtr (Jul-Sep) - \$443,439 (billed)						
<u>NTBHA: \$4,206.69</u>						
Substance Abuse - GVL	3,963.93	3,964	-	-	-	-
Substance Abuse - TRL	60.69	61	-	-	-	-
Substance Abuse - RKW	182.07	182	-	-	-	-
Medicaid	330,120.86	261,542.74	9,738.22	8,969	10,064	39,807
Medicare **	3,237.62	3,086	13	55	43	40
Private Insurance **	17,953.76	15,687	1,632	229	405	-
Chip **	441.16	344	33	27	-	38
<u>MANAGED CARE:</u>						
Amerigroup	43,908.58	43,058.94	849.64	-	-	-
Superior (Cenpatico)	34,385.40	33,472	20	-	525	368
Optum	21,728.02	21,728	-	-	-	-
Cigna	124.44	124	-	-	-	-
Texas Childrens Plan	2,494.43	2,052	442	-	-	-
Beacon	16,374.63	15,846	528	-	-	-
Molina	29,097.81	28,726	372	-	-	-
Aetna Better Health	2,413.12	2,358	55	-	-	-
Texas Home Living - North	37,877.60	15,937	21,940	-	-	-
Texas Home Living - South	15,348.25	4,953	10,396	-	-	-
HCS - North	474,815.06	310,621	164,194	-	-	-
HCS - South	154,544.65	94,304	60,241	-	-	-
Reimbursable Svcs-TxHmL North & South	3,941.84	825	-	118	405	2,594
Reimbursable Svcs-HCS North	24,256.62	3,038	-	480	1,044	19,695
Reimbursable Svcs-HCS South	1,714.96	97	37	626	214	741
HCS Rm/Brd	-	-	-	-	-	-
ICF Residential Homes	143,978.12	131,863	-	115	-	12,000
Block Grant/TANF-Title XX Gen Revenue	94,797.56	23,702	23,702	23,702	23,692	-
BG/TANF PEAR	-	-	-	-	-	-
Block Grant Supp Housing	-	-	-	-	-	-
ISP Crisis Counseling FEMA Grant	-	-	-	-	-	-
CMHC SAMHSA Grant (798) 1370-6600	142,450.14	142,450	-	-	-	-
CCBHC SAMHSA Grant (799) 1370-6500	67,462.21	67,462	-	-	-	-
MCOT-Hotline ARPA	21,495.10	5,719	3,654	5,664	-	6,459
GR HB133-Outpatient Cap Activity	32,440.37	10,118	-	11,187	11,135	-
Supported Employment	735.00	735	-	-	-	-
Day Hab Billings (Private Providers)	28,956.17	23,025	4,876	322	-	733
1048 IDD Billed Svcs	9,961.78	5,536	4,425	-	-	-
ECI Grant Revenue	192,023.88	93,397	98,627	-	-	-
ECI Respite	-	-	-	-	-	-
ECI TWC Grant	13,589.98	321	4,714	-	-	8,555
ECI ARPA Grant	15,171.67	8,499	6,672.78	-	-	-
ECI Priv Ins	14,715.47	7,212	2,989	2,754	562	1,199
ECI Medicaid	29,706.37	29,009	400	297	-	-
ECI Managed Care	54,809.63	46,041	3,408	1,354	892	3,115
ECI Chip	-	-	-	-	-	-

Accounts Receivable Description	GL A/R Balance	Mar Current	Feb 30 Days	Jan 60 Days	Dec 90 Days	Nov & prior 120 +
A/R Other Employees	-	-	-	-	-	-
A/R Employee Insurance (Cobra)	-	-	-	-	-	-
TCOOMMI GRANT	193,194.10	23,500	58,387	26,579	34,878	49,850
TDCJ Contract-Greenville	15,001.53	5,573	4,703	4,726	-	-
TDCJ - Sherman/Bonham/Paris	45,760.64	18,456	13,594	13,711	-	-
Fannin County Drug Court	2,500.00	2,500	-	-	-	-
Grayson County Drug Court	-	-	-	-	-	-
Titus County Drug Court	1,000.00	1,000	-	-	-	-
DSHS Region 3	14,828.60	14,829	-	-	-	-
DSHS Region 4	26,456.89	23,252	-	3,205	-	-
DSHS MHFA Outreach	12,911.37	4,512	4,842	3,557	-	-
ICF Upper Payment Limit	195,216.00	32,536	32,536	32,536	32,536	65,072
SAC Prog -Hunt County	1,780.16	1,780	-	-	-	-
ECC - (Enhanced Comm Coord)	19,085.47	9,654	9,432	-	-	-
Pharmacy Rental Income	-	-	-	-	-	-
Comm Education (Curt Pitton)	5,129.20	4,014	1,115	-	-	-
CCP (Charity Care Pool)	-	-	-	-	-	-
Misc Revenue - 1370-1200 - \$201.53	-	-	-	-	-	-
**Spectrum/TW Book Credits - Grnvl	-	-	-	-	-	-
**FY22 Forfeiture Bal Due	-	-	-	-	-	-
**MAR Tarrant Assist Train-Jim Boyd	201.53	202	-	-	-	-
FY23		GL bal	bal ck			
Mar Bal Due	3,712,704.56	3,712,704.56	-			

Financial Ratios Lakes Regional Community Center

For period ended Feb 28, 2023
Unaudited

Current Ratio:		
Current Assets	\$	26,310,210
Current Liabilities	\$	5,585,635
Ratio		4.71
Greater than 1.5?		yes

Tangible Net Worth		
Equity	\$	29,629,232
Subordinated debt		
Intangible Assets		
Adjusted	\$	29,629,232
Debt/Worth Ratio:		
Total Liabilities	\$	8,896,149
Tangible Net Worth	\$	29,629,232
Ratio		0.30
Less than 2.0?		yes

Cash Flow Coverage		
Net Income	\$	567,447
Add Depreciation	\$	-
Add Interest Expense	\$	43,512
Cash Flow Available	\$	610,959
Debt Service	\$	143,872
Cashflow Surplus	\$	467,087
Ratio		4.25
Greater than 1.0?		yes

Days Cash on Hand		
Cash and Equivalents	\$	18,332,698
Annual Expenditures (budgeted)	\$	42,106,998
Daily Expenditure	\$	115,362
Days Cash on hand		159

***Center's Quarterly
Investment Report 2nd Quarter***

**Lakes Regional Community Center Quarterly Investment Report
For the 6 Months Ending February 28, 2023**

Particulars		Amount
Beginning Balance September 1, 2022:		
	TexPool	\$ 5,947,742
	Certificate of Deposit	\$ 1,035,678
	Business Star A/C	\$ 4,925,198
	Wealth Mgmt Acct	\$ 4,000,000
	Omaha Res. Savings	\$ 11,016
	Total Sept. 1, 2022	\$15,919,634
Ending Balance February 28, 2023:		
	TexPool	\$ 8,088,528
	Certificates of Deposit	\$ 1,036,151
	Business Star A/C	\$ 3,827,274
	Wealth Mgmt Acct	\$ 4,000,000
	Omaha Res. Savings	\$ 11,018
	Total Feb. 28, 2023	\$16,962,971
Net Change		\$+1,043,337

The market value and the book value of our fund in TexPool are the same. The aforementioned funds are available upon demand and thus do not have a maturity date. Lakes investments include 2 certificates of deposit that pay interest at the rate of 0.40%. Lakes, additionally earns 2.01% interest on its business investment account at the American National Bank. TexPool account earns 3.56% on its investment account.

Lakes Regional Community Center's investment portfolio is in compliance with the Lakes Regional Community Center Investment and Cash Management Policy 4.07 and is in compliance with the Public Funds Investment Act.

Respectfully submitted,

Erwin Hancock
Chief Financial Officer
Investment Officer

AGENDA ITEM NO. 04.08.23
Behavioral Health Director

Recommended Board Action:

None. Informational purposes only.

Rationale:

1. First Annual Behavioral Health (BH) Staff and Volunteer Awards Banquet
 - Wednesday, May 17, 2023
 - 11:30am – 1:30pm
2. Empowerment Grant Banquet
 - Adult Empowerment Banquet
 - Thursday, August 3rd
 - Fletcher Warren Civic Center, Greenville
 - “Step into Recovery”
 - Child and Adolescent Empowerment Banquet
 - Thursday, June 8th
 - Fletcher Warren Civic Center, Greenville
 - “Finding Your Fire”
3. Texas Council Board and Staff Training Annual Conference
 - June 21st – June 23rd
 - Behavioral Health Presentation of Episode of Care
4. SAMHSA Grant Submissions
 - Assertive Community Treatment
Relaunching Assertive Community Treatment (ACT) in Northeast Texas
 - Submitted 4/6/2023
 - If funded:
 - Anticipated Project Start Date: 9/30/2023
 - Length of Project Period: Up to 5 Years
 - Estimated Award Amount: Up to \$678,000 per year per award
 - National Child Traumatic Stress Initiative-Category III Community Treatment and Service (CTS) Centers
Raising the Standard of Trauma-Informed Care in Northeast Texas
 - Submitted 3/23/2023
 - If funded:
 - Anticipated Project Start Date: 9/30/2023
 - Length of Project Period: Up to 5 Years
 - Estimated Award Amount: Up to \$600,000 per year per award

AGENDA Item No.: 04.09.23

Intellectual and Developmental Disabilities Director's Report

Recommended Board Action:

None Information Only

1. Home and Community Based Setting rule (HCBS):

- All Corrective Action Plans submitted and accepted.
- 1 opening in Waxahachie HCS group home.
- 3 more transferred from TXHML to HCS.

2. Individual Skills and Socialization (ISS):

- No on-site inspections have been conducted.
- Not required to offer off-site.

3. ICF

- Survey conducted for Bonnie Lea with no deficiencies
- Special Olympics Track & Field looking to have an outstanding 4x100 relay team.

4. Employment

- We are continuing to search for more employment referrals.
- 3 individuals were assisted with Supported Employment as a CRP with TWS, 1 in Ellis, 1 in Lamar and 1 in Hunt County.

5. Electronic Visit Verification

- May 1, 2023, EVV07 goes away

6. Vocational Apprenticeship Program (VAP)

- Awaiting Purchase Order to kickoff program.
- We have 2 positions posted for contract or part time job coaches for the VAP program.
- We have received 10 apprentice applications and continue to identify potential applicants.

7. Outpatient Biopsychosocial Intervention Team (OBI):

- Caseload consists of 26 children and adults with IDD/MH.
- Virtual educational event for parents, caregivers, and professionals a success.

8. Telehealth:

- Follow-ups (134) = Corsicana - 22, Greenville - 7, Mt. Pleasant - 12, Paris - 7, Sulphur Springs - 11, Terrell - 30, Waxahachie - 25. New Evals: 3 Hospital Discharges this month:
- Tabitha Mallory was hired as the new Tele-med/Waiver Administrative Assistant for Terrell.
- Tele-med clinics are working to decrease no-show appointments.

AGENDA ITEM NO. 04.10.23

Contracts & Quality Management Report

1. CONTRACTS

- TWC Contract Amendment #2: TWC amended the contract to extend the term to May 1, 2023 to April 30, 2025
- NTBHA MH Amendment #6: NTBHA increased the contract amount by \$265,031.36 which included \$206,665 March 2023 prepayment, and \$58,636.36 single lump sum payment for funding to offset costs associated with current staffing needs, providing and expanding outpatient service capacity, and increased targets.

2. PNAC

- PNAC – Local PNAC's next meeting is April 18, 2023.
- Regional PNAC – The meeting for March was canceled and will be rescheduled for April or May.

3. RIGHTS ALLEGATIONS

- GR MH
 - 1 unconfirmed – Sulphur Springs MH
 - 2 unconfirmed – Mt. Pleasant MH
- NTBHA MH
 - 2 confirmed – Terrell MH

4. QM MH, NTBHA & SUBSTANCE ABUSE

- HHSC Performance Measure: Lakes is meeting all MH performance measures for March.
- NTBHA HHSC Audit: NTBHA went through an HHSC audit in March and requested documentation related to client records. All requested documentation was sent to NTBHA.
- NTBHA SUD CAP: We submitted follow-up training regarding documentation and uploading documents to NTBHA in response to the SUD CAP on April 3, 2023.
- Superior Audit: Superior completed a chart audit of four child/adolescent charts in March 2023. The overall chart compliance score was 89.88% and claims were at 76.25%.
- Beacon Chart Audit: Beacon will be completing a chart audit in April 2023. Beacon was given access to our EHR and all requested documentation was submitted.
- Yes Waiver Audit: HHSC conducted a Yes Waiver audit from April 10-11, 2023. HHSC only audited the inquiry list and our provider network. A corrective action plan will be submitted to HHSC.
- HHSC ECI QA Review: HHSC notified us that they will be completing a QA review from May 15-25, 2023.
- Cerner Millennium implementation: Lakes is implementing Cerner's Millennium electronic health record. We will complete step two of phase one on April 19, 2023, which includes reviewing our current EHR and identifying regulatory needs.
- Walk Behinds
 - Prescriber Chart Review: 0 charts scored below 70%, the difference in scoring was 2%
 - RN Chart Review: 0 charts scored below 70%, the difference in scoring was 5%

5. IDD

- IDD Performance measures: Lakes target is 169 and we are at 211 for March.
- IDDA FY23Q3 CAP:
 - PASRR: 1 chart scored below 70%, overall score of 67%
 - HCS: 0 charts scored below 70%, overall score of 100%
 - TxHmL: 0 charts scored below 70%, overall score of 100%
 - GR CFC: 5 charts scored below 70%, overall score of 50%

AGENDA ITEM NO. 04.11.23

Human Resources Report

Recommended Board Action:

None: Information only.

1. Staffing Issues

➤ Headcount

We had a total of 440 authorized FTEs and 399 employees in the month of March. We filled eight positions, two internal transfers and six new hires. This month we had an average of 42 vacancies.

➤ Separations

We had seven separations in March six of them were voluntary, and one was due to job abandonment. The reasons for the voluntary separations this month were; moving closer to family, health issues, and new job opportunities.

➤ Recruitment

Some of the sources used to advertise our openings were Indeed, Newspapers, Colleges and Universities website, Facebook, Texas Workforce Commission website and Chambers of Commerce.

➤ Training and Development

During the month of March, we had 21 classes with a total of 71 participants. Trainings for this month were ASIST (*Applied Suicide Intervention Skills Training*), CPR (*Cardio Pulmonary Resuscitation*), and SAMA (*Satori Alternatives for Managing Aggression*). These trainings were for both current and new employees.

2. Compensation & Benefits

- We two employees report COVID exposure, both of them tested positive this month.
- We currently have seven large claims; three of them are exceeding the stop loss limit.

HR Monthly Report FY2021

I. Head Count (end of mo)	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
<i>Overall Total</i>													
# Positions	439	439	439	440	440	440	440	440					440
# FTE	436	436	436	437	437	437	437	437					437
# Employees	391	393	395	399	403	400	399	399					397
# Vacant Positions	48	46	44	41	38	40	42	42					43
# Full-Time Vacancies	42	41	39	35	32	35	37	37					37
# Part-Time Vacancies	6	5	5	6	6	5	5	5					5
<i>General Administration</i>													
# Positions	40	40	40	40	40	40	40	40					40
# FTE	40.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0					40
# Employees	39	38	38	37	38	38	36	36					38
# Vacant Positions	1	2	2	3	2	2	4	4					2
# Full-Time Vacancies	1	2	2	3	2	2	4	4					2
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
<i>ECI Services</i>													
# Positions	24	24	24	24	24	24	24	24					24
# FTE	24	24	24	24	24	24	24	24					24
# Employees	22	23	23	23	24	24	24	24					23
# Vacant Positions	2	1	1	1	0	0	0	0					1
# Full-Time Vacancies	2	1	1	1	0	0	0	0					1
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
<i>IDD Authority Services</i>													
# Positions	63	63	63	63	63	63	63	63					63
# FTE	63.0	63.0	63.0	63.0	63.0	63.0	63.0	63.0					63
# Employees	51	51	52	57	56	55	54	54					54
# Vacant Positions	12	12	11	5	6	7	8	8					9
# Full-Time Vacancies	12	12	11	5	6	7	8	8					9
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
<i>IDD Provider Services</i>													
# Positions	115	115	115	115	115	115	115	115					115
# FTE	114.00	114	114	114	114	114	114	114					114
# Employees	104	105	105	105	104	104	107	107					105
# Vacant Positions	11	10	11	12	13	13	10	10					11
# Full-Time Vacancies	9	9	10	11	11	12	9	9					10
# Part-Time Vacancies	2	1	1	1	2	1	1	1					1
<i>Medical Prescriber Services</i>													
# Positions	13	13	13	13	15	15	15	15					14
# FTE	13	13	13	13	15	15	15	15					14
# Employees	13	13	13	13	13	14	14	14					13
# Vacant Positions	0	0	0	0	2	1	1	1					1
# Full-Time Vacancies	0	0	0	0	1	1	0	0					0
# Part-Time Vacancies	0	0	0	0	1	1	1	1					1
<i>Mental Health Adult Services</i>													
# Positions	184	184	184	184	184	184	184	184					184
# FTE	182	182	182	182	182	182	182	182					182
# Employees	162	162	164	165	167	165	165	164					164

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant Positions	21	21	19	18	15	17	18						18
# Full-Time Vacancies	17	17	15	14	12	14	15						15
# Part-Time Vacancies	4	4	4	4	3	3	3						4
II. Recruitment													
# Applications Received	107	157	180	58	95	79	197						873
# Applicants	83	127	141	53	82	66	154						706
# Positions Filled	15	8	10	12	6	5	8						64
# New Hires	12	6	9	7	6	5	6						51
# Internal Promotions/Transfers	3	2	1	5	0	0	2						13
III. Separations													
# Separations *	4	4	6	2	2	8	7						33
YTD Avg # Employees	392	392	394	396	396	396	395						394,357,1429
YTD Turnover Rate	1.02%	1.02%	1.52%	1.51%	1.51%	2.00%	1.75%						8.37%
* excludes temporary, PRN, & RIF													0
Avg LOS (Yrs)													#DIV/0!
# Involuntary Separations	2	1	0	0	0	1	0						4
# Voluntary Separations	2	3	6	2	2	6	7						28
# Vol Separations < 90 Days Empl	0	2	1	0	1	1	1						6
# Vol Separations > 90 Days < 1 Yr	0	0	1	0	0	1	0						2
IV. Training													
# NEO Classes	2	2	2	2	2	2	2						14
# NEO Participants	11	6	9	6	6	5	6						49
# CPR Classes	7	4	5	4	4	5	8						37
# CPR Participants	28	10	16	10	10	10	19						103
# SAMA Initial Classes	3	1	1	1	1	1	3						11
# SAMA Initial Participants	11	5	3	5	2	1	8						35
# SAMA Refresher Classes	5	3	5	0	4	4	6						27
# SAMA Refresher Participants	26	14	17	0	17	13	32						119
# ASIST Initial Classes	0	1	0	0	1	0	1						3
# ASIST Initial Participants	0	15	0	0	8	0	5						28
# SOSAM Classes	0	1	0	0	0	0	1						2
# SOSAM Participants	0	1	0	0	0	0	1						2
# YMHFA Classes	0	0	0	0	0	1	0						1
# ISD Participants	0	0	0	0	0	0	0						0
# AMHFA Classes	0	0	0	0	0	0	0						0
# Community Participants	0	0	0	0	0	7	0						7
Total # Events	17	12	13	7	12	13	21						95
Total # Participants	76	51	45	21	43	36	71						343
V. Benefits													
<i>Retirement</i>													
# Eligible Employees	354	352	357	362	364	370	368						2527
# 457(b) Participants	291	289	290	289	293	299	300						2051
# Participating at 5% or More	183	183	184	183	183	184	183						1283
\$ Avg Contribution Amount	218	223	226	338	223	219	219						1,666.41
\$ Total 457(b) Contribution	63,522	64,477	65,619	97,745	65,197	65,532	65,656						487,747.44
\$ Total Center's Match to 401(a)	51,751	54,684	52,620	78,375	52,443	52,962	53,093						395,927.28
<i>Health Insurance</i>													

**HR Monthly Report
FY2021**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Eligible Employees	354	352	357	362	364	370	368						361
# With Coverage	327	324	324	329	332	336	333						329
\$ Total Premium per Month	477,510	471,972	472,092	477,998	488,152	487,294	484,092						479,873
Value Plan Enrollment													
# Employee Only	156	155	152	154	154	158	156						155
# Employee & Child	34	33	33	35	38	39	39						36
# Employee & Spouse	20	19	19	19	19	19	19						19
# Employee & Family	25	25	25	24	23	23	23						24
\$ Paid by Employee	59,338	58,193	57,998	58,130	58,564	59,256	59,126						410,605
\$ Paid by Center	298,046	293,653	290,686	293,702	296,328	301,872	299,894						2,074,181
Enhanced Plan Enrollment													
# Employee Only	79	79	82	84	85	84	83						576
# Employee & Child	5	5	5	5	5	5	5						35
# Employee & Spouse	3	3	3	2	2	2	2						17
# Employee & Family	5	5	5	6	6	6	6						39
\$ Paid by Employee	25,452	25,452	25,926	26,552	26,710	26,552	26,394						183,038
\$ Paid by Center	94,674	94,674	97,482	99,614	100,550	99,614	98,678						685,286
Total Expenses													
\$ Total Admin Fee Paid	72,054	71,036	71,397	76,471	73,536	71,910	74,102						510,507
\$ Total Premium Paid	418,172	471,972	472,092	477,998	482,152	487,294	484,092						3,293,772
\$ Total Claims Paid (Med & Rx)	307,405	423,840	455,543	343,878	479,696	355,325	413,484						2,779,172
Loss Ratio	73.5%	89.8%	96.5%	71.9%	99.5%	72.9%	85.4%						84.2%
# Large Claims > \$50,000	0	1	4	4	5	6	6						4
# Claims Exceeding Ind Stop Loss	0	0	0	0	1	2	2						0
VI. COVID Tracking													
# Employees with Exposure/Tested	6	3	4	17	5	0	2						31
# with Positive Results	6	3	4	17	5	0	2						37
# Hospitalized	0	0	0	0	0	0	0						0