

LAKES REGIONAL COMMUNITY CENTER  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
WEDNESDAY, AUGUST 28, 2024, 5 PM

MEETING TO BE HELD IN PERSON AND VIA ZOOM  
AVAILABLE TO THE PUBLIC:

You are invited to the LRCC Board of Trustees Meeting.

Location: Rockwall Connections Training Center  
1525 Airport Road, Rockwall  
Start Time: 5:00 PM

Join Meeting by Zoom for Board of Trustees Meeting, August 28, 2024  
Topic: Board of Trustee's Meeting – 5:00 pm

Join Zoom Meeting

<https://us06web.zoom.us/j/81963611788?pwd=CjaGxlUJrSZsZ2NEX51YDP87GgKYEp.1>

Meeting ID: 819 6361 1788  
Passcode: 266339

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Dial by your location  
• +1 346 248 7799 US (Houston)

Meeting ID: 819 6361 1788  
Passcode: 266339

## AGENDA

AGENDA NUMBER	TOPIC
08.01.24	<b>CALL TO ORDER</b> <ul style="list-style-type: none"><li>• Roll Call / Introduction of Guest.</li></ul>
08.02.24	<b>APPROVAL OF MINUTES</b> <ul style="list-style-type: none"><li>• Regular Board Meeting Minutes of July 26, 2024</li></ul>
08.03.24	<b>COMMENTS FROM CITIZENS</b> <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p>
08.04.24	<b>COMMITTEE MEETING REPORTS</b> <b>Budget Finance Committee Meeting</b> <p>Scheduled to be held prior to Board Meeting – agenda attached. Meeting was held by Zoom and In-Person (at same location):</p> <ul style="list-style-type: none"><li>• Action: Report on recommendation on FY' 25 Budget/Finance proposal for consideration of the full Board of Trustees.</li></ul> <b>Human Resource Committee Meeting</b> <p>Scheduled to be held prior to Board Meeting – agenda attached. Meeting was held by Zoom and In-Person (at same location):</p> <ul style="list-style-type: none"><li>• Action: Report on recommendation on FY'25 Insurance Coverage proposal for consideration of the full Board of Trustees.</li></ul>

**08.05.24 RECOMMENDATIONS FOR APPROVAL**

- Review and take possible action on Budget/Finance Committee recommendation for FY'25 Budget.
- Review and take possible action on Human Resource Committee for FY'25 Insurance Coverage.

**08.06.24 EXECUTIVE DIRECTOR REPORT** *(John Delaney)*

- 1115 Transformation Waiver Update
- Texas Council Update
- HHSC Performance Contracts/Grants and Local Initiatives
- East Texas Behavioral Health Network (ETBHN)

**08.07.24 FISCAL REPORT** *(Erwin Hancock)*

- Motion to Accept Center's Financial Statement for Period(s) Ending: July 2024.

**08.08.24 MENTAL HEALTH SERVICES REPORT** *(DiDi Thurman)*

- Building Updates
- Quality Measure Reporting
- New/Expanded Programs

**08.09.24 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT** *(Laurie White)*

- Waivers Home and Community Services (HCS)
- Individual Skills and Socialization
- Intermediate Care Facility (ICF)
- Vocational Apprenticeship Program (VAP)
- TWS
- Outpatient Biopsychosocial Intervention Team (OBI)
- Texas Council IDD Communications Group

**08.10.24 QUALITY MANAGEMENT/CONTRACTS REPORT** *(Kellie Walker)*

- Contracts
- Rights Allegations
- PNAC/RPNAC
- QM MH, NTBHA & Substance Abuse
- IDD

**08.11.24 HUMAN RESOURCES REPORT** *(Jessica Ruiz)*

- Staffing Issues
- Compensation and Benefits

**08.12.24 ADJOURNMENT**

**Lakes Regional Community Center  
Upcoming Board-Related Meetings & Events**

**Regular Meeting of the Board of Trustees**  
**400 Airport Road, Terrell, Texas**

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**AGENDA ITEM NO. 08.02.24**

Approval of Minutes

**RECOMMENDATIONS FOR APPROVAL:**

- Motion to approve prior Board of Trustees meeting minutes.

**Rationale:**

Discussion and Approval of Regular Board Meeting Minutes of July 2024 as presented.

LAKES REGIONAL COMMUNITY CENTER  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
WEDNESDAY, JULY 24, 2024, 5PM  
BOARD MINUTES

AGENDA  
NUMBER

TOPIC

07.01.24

**CALL TO ORDER**

The July 24, 2024 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Chairperson, Tom Brown at 5:00 PM with a quorum present by Zoom. Chairperson asked for Roll Call.

**Members Present (In Person/Zoom):**

Tom Brown, Hunt County, Chairperson	Steve Earley, Lamar County
E. P. Pewitt, Morris County	Lisa Heine, Ellis County (Zoom)
Margaret Webster, Kaufman County	Shae Green, Rockwall County (Zoom)
Crystal Richardson, Navarro (Zoom)	Dana Sills, Hopkins County
Jan Brecht-Clark, Ph.D. Delta County (Zoom)	
Harold Kennington, Camp County (Zoom)	

**Members Absent:** Nancy Leflett, Titus County; Sheriff Ricky Jones, Franklin County

**Vacant Seat(s):** NA

**Guest(s):** NA

**Ex Officio Members Present:** NA

**Ex Officio Members Absent:** NA

**Management Staff Present:** John Delaney, Erwin Hancock, Didi Thurman, Jessica Ruiz, Laurie White, and Larry Jonczak

**Management Staff Zoom:** Kellie Walker

**Management Staff Absent:** NA

**Board Liaison/Recording Secretary:**

Judy Dodd, Board Liaison/Recording Secretary  
Tammy Johnson, CFO Administrative Assistant

07.02.24

**APPROVAL OF MINUTES**

**Recommended Board Action:**

➤ Approval of Minutes of May 22, 2024 meeting.

**Rational:**

Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chairperson asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Margaret Webster. A sign of aye approved minutes unanimously.

**CLOSURE**

07.03.24

**COMMENTS FROM CITIZENS**

➤ NA

**CLOSURE**

**07.04.24 COMMITTEE MEETING REPORT**

- NA
- CLOSURE**

**07.05.24 RECOMMENDATIONS FOR APPROVAL**

- **Motion to Approve Resolution Authorizing the Opening of New Bank Account entitled “FSA-TaxSaver” to use as the repository for our new Flexible Spending Account with The American National Bank of Texas, Terrell, Texas, and accordingly authorizes Erwin L. Hancock, Chief Financial Officer to open said bank account.**
  - ❖ **This resolution and its authorization shall continue in full force and effect until amended by the Board of Trustees of Lakes, and until said designated local banks (per attached list) receives a copy of any such amendment or resolution.**

**Rationale:**

Erwin Hancock presented the following for approval:

- **Resolution Authorizing the Opening of New Bank Account entitled “FSA-TaxSaver” to use as the repository for our new Flexible Spending Account with new administrator.**
  - ❖ Chairperson then asked for any questions; if not, motion to approve.
    - Motion to approve: E. P. Pewitt
    - Seconded: Harold Kennington
    - Unanimous Approval – Motion carries

**CLOSURE**

**07.06.24 EXECUTIVE DIRECTOR REPORT (*John Delaney*)**

**Recommended Board Action:**

None: Information only

**Rationale:**

Discussion on the following:

- **1115 Transformation Waiver Update:**
  - ❖ **Direct Payment Plan Update:**
    - Centers are working with the TX Council to estimate any reconciliation of IGT or provider payments as this fiscal year ends next month. Final reconciliation typically is finalized sometime in the first quarter of FY 25.
  - ❖ **CCP Update:**
    - Each Center must have staff trained for each year of the PHPCCP program in order to submit the cost report for the year. The training is expected late July/early August. We are also going to review our Charity Care policy and will bring any changes to the Board for approval at a future meeting.
- **FY-25 Budget Preparation:**
  - ❖ First draft budget for FY 25 is being completed and will be ready for Board review at our August 28 meeting in Rockwall. The Board HR and Budget committees will meet prior to the regular meeting to go over the final insurance benefits proposal and annual budget information to recommend to the full Board during the regular meeting.

- **Texas Council Update:**
  - ❖ The 2024 Texas Council Conference was well attended, and various presentations are now available upon request.
- **HHSC Performance Contracts/Grants and Local Initiatives:**
  - ❖ HHSC-Behavioral Health:
    - Received contract amendment to include workforce and private psychiatric bed appropriations that were part of the last legislative session. The amendment requires the funding to be spent by the end of this fiscal year.
  - ❖ North Texas Behavioral Health Network (NTBHA)
    - The new NTBHA contract has been executed after discussions to modify their initial target expectations. New contract also included additional funding to expand the Greenville Coffee Hours Peer Support program.
- **East Texas Behavioral Health Network (ETBHN)**
  - ❖ ETBHN will hold their strategic planning meeting in Conroe during the last week of July. Meeting will set the programmatic priorities for the network over the next two-year period.

#### **CLOSURE**

**07.07.24**

#### **FISCAL REPORT (Erwin Hancock)**

##### **Recommended Board Action:**

- Letter of Engagement
- Motion to Accept Center's Financial Statement for Period(s) Ending: May/June, 2024
- Motion to Accept Center's 3<sup>rd</sup> Quarterly Investment Report

##### **Rationale:**

Discussion on the following:

- **Letter of Engagement**
  - ❖ Erwin informed Board the letter is to confirm commented by Scott, Singleton, Fincher and Company, P.C. (Certified Public Accountants) for the annual year with approval.
    - Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve. E. P. Pewitt made motion and seconded by Steve Earley. Letter of Engagement approved unanimously sign of aye.
- **Erwin presented the Center's financial reports for the month(s) of May/June, 2024 for approval.**
  - ❖ Erwin noted for the months of May and June:
    - Revenue and Expenditure
      - Reclassify Capital Outlay – Insurance Claim
      - Reclassify Capital Outlay expense to Software Support Fees per adult.
      - Includes DPP Revenue – recording monthly total amount received.

- May includes three payrolls.
- Interest as of Quarter 3 – May 2024 (Interest is recorded on a Quarterly basis when statements are received)

Chairperson asked if any questions and if Board wished to vote on financials together or separately. Dana Sills stated together. With no further discussion, Chairperson asked for motion to approve financials for the month(s) of May/June, 2024. E. P. Pewitt made motion to approve with second by Steve Earley. Financial(s) were approved unanimously sign of aye.

➤ **Motion to Accept Center's 3<sup>rd</sup> Quarterly Investment Report**

- ❖ Erwin noted the market value and the book value of our fund in TexPool are the same. Lakes, additionally, earns 4.99% interest on its business investment account. TexPool account earns 4.449% on its investment account. Wealth Management accounts earns 4.89%.

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve Center's 3<sup>rd</sup> Quarterly Investment Report. Lisa Heine made motion and seconded by Margaret Webster. Center's 3<sup>rd</sup> Quarterly Investment Report approved unanimously sign of aye.

**CLOSURE**

**07.08.24**

**MENTAL HEALTH SERVICES REPORT (Didi Thurman)**

**Recommended by Board Action:**

None: Information only

**Rationale:**

Discussion on the following:

➤ **Empowerment Grants – See Attached**

- ❖ Empowerment grants and banquet have been going on for over 20 years. Both the application process and the banquet are important. The application needs a title, category (self-help, stigma busting, community give-back), budget and timeline. Applicants must attend to receive the funds. They are presented their check and give those in attendance an overview of their project.
  - Child and Adolescent Banquet held June 13, 2024 and a huge success. We had 78 applications and 16 grants awarded.
  - Adult Banquet will be held on July 30, 2024 and everyone is encouraged everyone to attend.

We had 67 applications and 24 grants awarded.

➤ **SIMS Mapping**

- ❖ The Sequential Intercept Model (SIM) details how people with Mental Illness (MH), Substance Use Disorder (SUD), and Intellectual and Developmental Disability (IDD) encounter and move through the criminal justice system.
- ❖ The SIM mapping process brings together community leaders and different agencies and systems to identify strategies to divert people with MI, SUD, and IDD away from the justice system into treatment.
  - Titus County – Keep-off planning meeting in December

- **Disaster Behavioral Health Crisis Counseling Program (CCP)  
Severe Storm East Texas – Lamar County**
  - ❖ CCP helps individuals and communities recover from natural and human-caused disasters through community outreach and access to mental health services.
  - ❖ Provide help to Texans affected by the severe storms, tornadoes, flooding and straight-line winds that began April 26<sup>th</sup>.
  - ❖ ISP – Immediate Services Program
    - ISP is currently extended through August 17<sup>th</sup>.
  - ❖ RSP – Routine Services Program
    - Award will be for 9 months
  
- **Key BH Positions Hired**
  - ❖ Positions filled:
    - Terrell MH Center Director – Tramaine Williams
    - Director of Child & Adolescent Services & Specialty Care – Melanie Gann

## **CLOSURE**

**07.09.24 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)**  
**Recommended by Board Action:**  
 None: Information only

### **Rationale:**

Discussion on the following:

- **Waivers - Home and Community Services (HCS)**
  - ❖ 1 Group Home opening in Terrell
  
- **Individual Skills and Socialization (ISS)**
  - ❖ Waxahachie ISS licensure is still pending
  - ❖ All others fully licensed for 1-3 years
  
- **Intermediate Care Facilities (ICF)**
  - ❖ 1 new individual
  - ❖ All 4 ICF Group Homes filled, 6 per house
  
- **Vocational Apprenticeship Program (VAP)**
  - ❖ 12 apprentices excelling
  
- **Electronic Health Record**
  - ❖ Little issue in batching
  
- **Budget**
  - ❖ Work in progress
  
- **Medicaid Unwinding Issues**
  - ❖ Biggest issue is that the wrong Medicaid type is being assigned.
  
- **Staffing**
  - ❖ Provider Care Coordinator Vacancy Central
  - ❖ RN/LVN vacancy Greenville and Terrell



- ❖ Administration IDDP position Terrell
- CLOSURE**

07.10.24

## **QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)**

### **Recommended by Board Action:**

None: Information only

### **Rationale:**

Discussion on the following:

#### ➤ **Contracts**

- ❖ Requested rate increase from TDJC on July 3, 2024.
- ❖ NTBHA is requesting RFPs for the purpose of continuing/sustaining or expanding our current network's infrastructure to work towards a health equitable local community as a whole. Due by July 23, 2024.
- ❖ Received our FY 25-29 HHSC Disaster Crisis Counseling Contract.
- ❖ NTBHA Contracts-Received NTBHA MH.
- ❖ HHSC MH Specialty Care: Received contact for individuals who are between fifteen to thirty years of age and are in the early stages of a primary psychotic disorder.
- ❖ MCO Changes: FY 25 change for STAR Plus is that OPTUM (United Healthcare) will be moving into the Dallas service delivery area. All other MCO products have no changes for FY25.
- ❖ HHSC Coffee House: HHSC sent a letter of intent for a coffee house in Mt. Pleasant.

#### ➤ **Rights/Abuse, Neglect & Exploitation Allegations**

- ❖ DFPS Allegations
  - 5 pending (3 Greenville, 1 Mt. Pleasant MH, 1 SUD)
  - 2 ICF (July 2024)
- ❖ Rights
  - 1 confirmed (Terrell MH); 1 unconfirmed (Sulphur Springs MH)

#### ➤ **QM MH, NTBHA & Substance Abuse**

- ❖ Performance Measures: Met all performance measures for June 2024.
- ❖ HHSC SUD Comprehensive Audit: Regions 3&4; all documents to be uploaded by July 18, 2024.
- ❖ HHSC SUD Fee for Service Audit: Received four findings and a CAP was submitted to HHSC on July 11, 2024.
- ❖ Molina Chart Audit: Requested charts for 30 individuals. All documents were submitted.
- ❖ Mystery Caller: 4 calls were not returned within 24 hours. UM conducted training for the NTBHA clinics on May 29, 2024.
- ❖ Contracts Audit: QM conducted a contracts audit, all contact files scored 100%
- ❖ Peer Review:
  - 8 charts scored below 70%, difference between peer and QM scoring 21%

- **IDD**
  - ❖ IDD Service Target: Met target for June.
  - ❖ HHSC IDD Audit: Will conduct a remote desk review from August 12-15, 2024.

**CLOSURE**

**07.11.24 HUMAN RESOURCES REPORT (Jessica Ruiz)**

**Recommended by Board Action:**

None: Information only

**Rationale:**

Discussion on the following:


- **Staffing issues**
  - ❖ Headcount: 428 employees and 461 approved FTE's.
  - ❖ Vacancies: 31 vacancies
  - ❖ Separations: 11 separations
  - ❖ Recruitment: Various Sources
  - ❖ Training and Development: 17 classes with a total of 92 participants.
- **Compensation and Benefits:**
  - ❖ Covid: Month of May, 2 employees reporting exposure and testing positive. Month of June no reports.
  - ❖ YTD: Seventeen large claim; which six of them exceeds the stop loss limit.

**CLOSURE**

**07.12.24 ADJOURNMENT**

Chairperson ask for any other matter to discuss if not for motion to adjourn. With no further discussion, Chairperson asked for motion to adjourn. E. P. Pewitt made motion and seconded by Steve Earley. Motion carried unanimously by a sign of aye.

**ATTEST:**



Margaret Webster, Board Secretary

8-28-2024

DATE:



8-28-2024

**AGENDA ITEM NO. 08.03.24**

Citizens' Comments

**RECOMMENDATIONS FOR APPROVAL:**

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

**Rationale:**

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

## AGENDA ITEM NO. 08.04.24

Committee Meeting Reports

### RECOMMENDATIONS FOR APPROVAL:

- **Budget Finance Committee Meeting: Margaret Webster, Chair**  
Scheduled to be held prior to Board Meeting – agenda attached.  
Meeting was held by Zoom and In-Person (at same location):
- **Human Resource Committee Meeting: Shae Green, Chair**  
Scheduled to be held prior to Board Meeting – agenda attached.  
Meeting was held by Zoom and In-Person (at same location):
- **Programs: Dana Sills, Chair**  
No Meeting Posted

### Rationale:

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Margaret Webster, Chair
  - Action: Motion to present FY'25 Budget/Finance to Board of Trustees to review and take possible action.
- Human Resources, Shae Green, Chair
  - Action: Motion to present FY'25 Insurance Coverage to Board of Trustees to review and take possible action.
- Programs, Dana Sills, Chair
  - **No Meeting Posted**

**LAKES REGIONAL COMMUNITY CENTER  
BOARD OF TRUSTEES  
Budget & Finance Committee Meeting  
1525 Airport Road, Rockwall, Texas  
Wednesday, August 30, 2023  
3:30 pm to 4:00 pm**

[Zoom link for Board of Trustees Budget/Finance Committee Meeting Aug.,30, 2023, Start Time: 3:30pm](#)

Location: Rockwall Connections Training Center  
1525 Airport Road, Rockwall

Join Zoom Meeting

<https://us06web.zoom.us/j/83490555933?pwd=ckZHcy9nR0F3ZmV6emJlSUNwQlR5QT09>

Meeting ID: 834 9055 5933

Passcode: 792595

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Dial by phone (audio only): 346-248-7799

Meeting ID: 834 9055 5933

Passcode: 792595

**AGENDA**

**MEMBERS:**

Margaret Webster – Budget/Finance Committee Chair  
Lisa Heine  
Crystal Richardson  
Steve Earley  
Tom Brown -- Board Chair, ex officio

**COMMITTEE LIAISONS:**

John Delaney  
Erwin Hancock

Agenda Number	Topic	Facilitator
08.01.23	Call to Order	Margaret Webster
08.02.23	Citizen's Comments	Open
	Presentations are limited to 3 minutes per person, and must pertain to an agenda item. The Committee reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Committee must register prior to the start of the meeting	
08.03.23	Proposal for FY'24 Budget	Erwin Hancock
	<b>Action: Recommendation to present FY'24 Budget proposal to the Board of Trustees for approval.</b>	
08.04.23	Other Business	Erwin Hancock John Delaney
08.05.23	Adjourn	Margaret Webster

**LAKES REGIONAL COMMUNITY CENTER**  
**Meeting of Board of Trustees**  
**Human Resource Committee**  
**1525 Airport Road, Rockwall, Texas**  
**Wednesday, August 30, 2023**  
**4:15 pm to 4:45 pm**

**Zoom link for Board of Trustees Human Resource Committee Meeting**  
[Aug. 30, 2023 Start Time: 4:15pm](https://us06web.zoom.us/j/83490555933?pwd=ckZHcy9nR0F3ZmV6emJISUNwQIRsQT09)

Location: Rockwall Connections Training Center  
 1525 Airport Road, Rockwall

Join Zoom Meeting

<https://us06web.zoom.us/j/83490555933?pwd=ckZHcy9nR0F3ZmV6emJISUNwQIRsQT09>

Meeting ID: 834 9055 5933

Passcode: 792595

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Dial by phone (audio only): 346-248-7799

Meeting ID: 834 9055 5933

Passcode: 792595

**AGENDA**

**Members:**

**Shae Green, Committee Chair**

**Jan Brecht-Clark, Trustee**

**E. P. Pewitt, Trustee**

**Tom Brown – Board Chair, ex officio**

**Staff Liaisons:**

**Jessica Ruiz, HR Dir.**

**Erwin Hancock, CFO**

**John Delaney, CEO**

Agenda Number	Topic	Facilitator
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08.01.23	Call to Order	Shae Green
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08.02.23	Citizen's Comments	Open
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Presentations are limited to 3 minutes per person, and must pertain to an agenda item. The Committee reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Committee must register prior to the start of the meeting.

08.03.23	Proposal for FY'24 Employee Insurance Benefits	Jessica Ruiz Erwin Hancock
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**Action: Recommendation to present FY'24 Employee Insurance Benefits proposal to the Board of Trustees for approval.**

08.04.23	Adjourn	
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**AGENDA ITEM NO. 08.05.24**

**Recommendations for Approval:**

➤ NA

**Rationale:**

No recommendations presented.

**AGENDA Item No: 08.06.24**  
**Executive Director's Report:**

**Recommended Board Action:**  
None: For Information Only

**Rational:**

**Executive Director Report:**

**1. 1115 Transformation Waiver Update:**

**Directed Payment Program – Behavioral Health Services (DPP-BHS)**

This program operates on the state fiscal year but the quality measures we report follow the calendar year. The DPP-BHS program includes two components:

- Component 1 (B1-Dollar Increase) is a uniform dollar increase issued in monthly payments to entities participating in the program. As a condition of participation, providers will report on progress made toward certification or maintenance of CCBHC status. Enrolled providers are also required to report on the implementation status of activities foundational to quality improvement, such as telehealth services, collaborative care, integration of physical and behavioral health, and improved data exchange.
- Component 2 (B2-Rate Enhancement) is a uniform percent increase on certain CCBHC services. As a condition of participation, providers are required to report on metrics that align with CCBHC measures and goals. Providers that have CCBHC certification are eligible for a higher rate enhancement.

Payments are from services provided only to Medicaid Managed Care clients that we serve in the STAR, STAR+PLUS or STAR Kids programs.

**DPP Update for August Board Meeting:**

HHSC's was notified that CMS has approved the DPP-BHS program plan for FY25. Changes in DPP-BHS for FY25 include:

- Centers must maintain CCBHC certification to receive DPPBHS funds
- Component 2 (uniform percentage increase) will discontinue and all DPPBHS funds will be distributed via Component 1 (uniform dollar increase)
- The 20 service codes for the program will change slightly.

**The Public Health Provider – Charity Care Pool (PHP-CCP)**

This program provides uncompensated care reimbursement to help cover our costs for services to uninsured and indigent clients. It follows the federal fiscal year calendar of October 1 through September 30.

**CCP Update for May Board Meeting:**

Training of Center staff for the FY 25 cost report occurred this month. The cost report template was also received.

**2. Texas Council Update**

The quarterly Texas Council Board and Executive Director meeting was held August 22 thru 24<sup>th</sup>. A major portion of the meeting dealt with identifying legislative priorities for the upcoming January session.



### **3. HHSC Performance Contracts/Grants and Local Initiatives.**

- **HHSC:**

We received our LIDDA contract amendment and also submitted our ECI grant and budget for next year.

- **North Texas Behavioral Health Authority (NTBHA):**

We were notified by NTBHA that that we were awarded funding for 2 projects submitted in July. Didi will discuss them in her report.

### **4. East Texas Behavioral Health Network (ETBHN)**

No update at this time.

**AGENDA ITEM NO. 08.07.24**  
Fiscal Reports

**RECOMMENDATIONS FOR APPROVAL:**

- Center's financial statement for the month(s) of July, 2024.

**Rationale:**

- Review and take action to approve Center's financial statement for the month(s) of July, 2024.

Lakes Regional Community Center  
Financial Report  
For the Month of July 2024

Erwin Hancock  
Chief Financial Officer

August 21, 2024

**Lakes Regional Community Center**  
**Financial Report Outline**

<b>I.</b> Financial Summary	Page 1
<b>II.</b> Balance Sheet	Page 2
<b>III.</b> Income Recap by Division	Page 3
Comparative Income Statement	Pages 4-5
Statement of Revenues & Expenditures	Page 6
<b>IV.</b> Related Data	Pages 7-8

Lakes Regional Community Center  
 Financial Summary for the Month Ending July 31, 2024

Profit and Loss Summary

	Current Month	Year to Date
Revenues	\$3,766,691	\$40,347,368
Expenses	\$3,433,166	\$39,957,527
Net Income	\$333,525	\$389,841

Balance Sheet Summary

	Current YTD as of July 31, 2024	Last YTD as of July 31, 2023	Year to Year Change
Total Assets	\$40,955,051	\$38,340,611	\$ 2,614,440
Total Liabilities	\$8,716,260	\$7,771,208	\$ 945,052
Fund Balance	\$32,238,791	\$30,569,403	\$ 1,669,388

Lakes Regional Community Center  
Balance Sheet

	As of 7/31/2024	As of 7/31/2023	Net Change
<b>Current Assets</b>			
Cash	\$ 21,461,474	\$ 22,346,429	\$ (884,955)
Accounts Receivable	5,196,046	3,450,909	1,745,137
Other Current Assets	2,189,551	1,191,766	997,785
<b>Total Current Assets</b>	<b>\$ 28,847,071</b>	<b>\$ 26,989,104</b>	<b>\$ 1,857,967</b>
<b>Long-Term Assets</b>			
Fixed Assets (net of depreciation)	\$ 8,444,617	\$ 8,162,601	\$ 282,016
Other Long-Term Assets	3,663,363	3,188,906	474,457
<b>Total Long-Term Assets</b>	<b>\$ 12,107,980</b>	<b>\$ 11,351,507</b>	<b>\$ 756,473</b>
<b>Total Assets</b>	<b>\$ 40,955,051</b>	<b>\$ 38,340,611</b>	<b>\$ 2,614,440</b>
<b>Current Liabilities</b>			
Accounts Payable	\$ 1,144,166	\$ 1,239,191	\$ (95,025)
Accrued Expenses	626,071	1,223,276	(\$597,205)
Short-term Debt	3,282,660	2,119,835	1,162,825
<b>Total Current Liabilities</b>	<b>\$ 5,052,897</b>	<b>\$ 4,582,302</b>	<b>\$ 470,595</b>
Long-term Debt	\$ 3,663,363	\$ 3,188,906	\$ 474,457
<b>Total Long-Term Debt</b>	<b>\$ 3,663,363</b>	<b>\$ 3,188,906</b>	<b>\$ 474,457</b>
<b>Total Liabilities</b>	<b>\$ 8,716,260</b>	<b>\$ 7,771,208</b>	<b>\$ 945,052</b>
Investment In General Fund Assets	\$ 8,444,617	\$ 8,162,601	\$ 282,016
Fund Balance at Beginning of Year	23,794,174	22,406,802	1,387,372
<b>Total Equities and other Credits</b>	<b>\$ 32,238,791</b>	<b>\$ 30,569,403</b>	<b>\$ 1,669,388</b>
<b>Total Liabilities, Equities and other Credits</b>	<b>\$ 40,955,051</b>	<b>\$ 38,340,611</b>	<b>\$ 2,614,440</b>

Lakes Regional Community Center  
Comparative Income Statement for the Month ended July 31, 2024

	<u>7/31/2024</u>	<u>7/31/2023</u>	Variance	Var %
<b>Revenues</b>				
General Revenue IDD	\$214,208	\$218,182	(\$3,974)	-2%
General Revenue MH	\$727,262	\$660,005	\$67,257	10%
Early Childhood Intervention Revenue	\$225,784	\$126,078	\$99,706	79%
Charity Care Pool / DPP	\$704,749	\$726,048	(\$21,299)	-3%
NTBHA Revenue	note1 \$307,156.04	\$214,237	\$92,919	43%
Medicaid Revenue	\$267,710	\$254,121	\$13,590	5%
Medicare Revenue	\$6,162	\$5,700	\$463	8%
HCS Revenue	\$408,756	\$384,424	\$24,332	6%
Managed Care Revenue	\$98,584	\$112,799	(\$14,214)	-13%
Private Insurance	\$29,765	\$14,704	\$15,061	102%
Client Fees	\$8,027	\$3,939	\$4,088	104%
Other Revenue	\$768,526	\$1,078,527	(\$309,999)	-29%
<b>Total Revenues</b>	<b>\$3,766,691</b>	<b>\$3,798,763</b>	<b>(\$32,072)</b>	<b>-1%</b>
<b>Expenses</b>				
Salaries and Wages	\$1,765,173	\$1,829,965	(\$64,793)	-4%
Employee Benefits	\$629,584	\$598,585	\$30,999	5%
Staff Training	\$6,455	\$9,282	(\$2,827)	-30%
Furniture and Equipment	\$16,627	\$5,142	\$11,485	223%
Maintenance and Repairs	\$167,698	\$30,745	\$136,953	445%
Utilities	\$43,061	\$36,119	\$6,941	19%
Client Support	\$10,154	\$3,306	\$6,848	207%
Supplies	\$35,444	\$45,357	(\$9,913)	-22%
Vehicle Maintenance	\$12,806	\$8,004	\$4,802	60%
Insurance Costs	\$33,069	\$32,718	\$352	1%
Debt Service	note2 (\$108,380)	\$36,697	(\$145,077)	-395%
Other Expenses	\$821,475	\$834,191	(\$12,716)	-2%
<b>Total Expenses</b>	<b>\$3,433,166</b>	<b>\$3,470,112</b>	<b>(\$36,946)</b>	<b>-1%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$333,525</b>	<b>\$328,651</b>	<b>\$4,874</b>	<b>1%</b>

note1 Includes Additional Outpatient Capacity Expansion Revenue \$66,125; Includes Additional ACT Revenue \$11,000

note2 Includes Reclassification of Work In Process - Originally Recorded as Expense (\$146,516)

Lakes Regional Community Center  
Comparative Income Statement for the Period ended July 31, 2024

	YTD ended 07/31/2024	YTD ended 07/31/2023	Variance	Var %
<b>Revenues</b>				
General Revenue IDD	\$2,337,028	\$2,495,841	(\$158,813)	-6%
General Revenue MH	\$8,068,172	\$7,644,771	\$423,402	6%
Early Childhood Intervention Revenue	\$2,553,598	\$1,689,205	\$864,393	51%
Charity Care Pool / DPP	\$7,218,434	\$7,629,143	(\$410,709)	-5%
NTBHA Revenue	\$2,535,112	\$2,286,457	\$248,655	11%
Medicaid Revenue	\$2,916,078	\$2,868,675	\$47,403	2%
Medicare Revenue	\$59,083	\$59,730	(\$647)	-1%
HCS Revenue	\$4,556,907	\$4,563,716	(\$6,810)	0%
Managed Care Revenue	\$1,065,778	\$1,400,644	(\$334,866)	-24%
Private Insurance	\$268,632	\$193,830	\$74,801	39%
Client Fees	\$63,779	\$55,483	\$8,296	15%
Other Revenue	\$8,704,766	\$10,559,476	(\$1,854,710)	-18%
<b>Total Revenues</b>	<b>\$40,347,368</b>	<b>\$41,446,972</b>	<b>(\$1,099,604)</b>	<b>-3%</b>
<b>Expenses</b>				
Salaries and Wages	\$20,270,253	\$20,481,774	(\$211,521)	-1%
Employee Benefits	\$6,982,825	\$6,702,330	\$280,495	4%
Staff Training	\$101,747	\$76,478	\$25,269	33%
Furniture and Equipment	\$428,214	\$422,541	\$5,673	1%
Maintenance and Repairs	\$1,601,636	\$291,058	\$1,310,577	450%
Utilities	\$436,975	\$415,448	\$21,527	5%
Client Support	\$83,512	\$63,778	\$19,734	31%
Supplies	\$352,846	\$353,335	(\$489)	0%
Vehicle Maintenance	\$108,103	\$65,892	\$42,210	64%
Insurance Costs	\$323,165	\$328,755	(\$5,589)	-2%
Debt Service	\$288,480	\$373,073	(\$84,594)	-23%
Other Expenses	\$8,979,772	\$9,622,836	(\$643,064)	-7%
<b>Total Expenses</b>	<b>\$39,957,527</b>	<b>\$39,197,298</b>	<b>\$760,229</b>	<b>2%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$389,841</b>	<b>\$2,249,674</b>	<b>(\$1,859,833)</b>	<b>-83%</b>



Lakes Regional Community Center  
Income Statement Recap by Division  
As Of July 31, 2024

Division	Current Month	Year to Date
Mental Health Adult	\$ 311,728	\$ 506,923
Mental Health C&A	(4,358)	(116,335)
Substance Abuse	6,695	83,802
IDDP	24,465	(175,222)
IDDA	(12,424)	45,262
ECI	8,209	57,378
Other	\$ (790)	\$ (11,966)
Total Lakes	<u>\$ 333,525</u>	<u>\$ 389,841</u>

Other		
Hospitality House	\$ (66)	\$ (542)
Mental Health First Aid	\$ 1,991	\$ 1,011
CCBHC/CMHC SAMSHA Grants	\$ -	\$ (35,272)
Expending Fund Raising	\$ (1,949)	\$ (1,450)
Administration	\$ (766)	\$ 24,287

# Lakes Regional Community Center Statement of Revenues and Expenditures For the Period Ending July 31, 2024

Revenues	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Total
Local													
State Programs	\$ 83,442	\$ 214,597	\$ 97,724	\$ 92,456	\$ 92,630	\$ 225,305	\$ 57,000	\$ 110,051	\$ 114,822	\$ 105,054	\$ 131,987	\$ 0	\$ 1,308,765
Federal Programs	1,692,768	1,692,454	1,631,012	1,690,828	1,630,631	1,659,067	1,692,575	1,916,950	1,805,805	1,843,301	1,636,298	\$ 0	16,409,635
Interest Income	1,581,153	1,430,211	1,400,863	1,539,825	1,690,888	1,471,004	1,692,584	1,280,567	1,977,009	1,583,205	1,574,798	\$ 0	17,126,798
North Texas BH Assoc	217,886	218,987	220,669	210,379	224,960	220,465	225,482	222,651	220,470	224,968	307,156	\$ 0	2,436,112
<b>TOTAL REVENUES</b>	<b>\$ 3,521,116</b>	<b>\$ 3,655,954</b>	<b>\$ 3,536,907</b>	<b>\$ 3,606,692</b>	<b>\$ 3,605,763</b>	<b>\$ 3,647,880</b>	<b>\$ 3,620,996</b>	<b>\$ 3,616,931</b>	<b>\$ 4,262,863</b>	<b>\$ 3,607,473</b>	<b>\$ 3,766,691</b>	<b>\$ 0</b>	<b>\$ 40,347,268</b>
<b>Expenditures</b>													
Current													
Salaries & Wages	\$ 1,023,961	\$ 1,686,334	\$ 1,742,171	\$ 2,689,214	\$ 1,730,860	\$ 1,746,832	\$ 1,776,685	\$ 1,759,876	\$ 2,655,002	\$ 1,804,524	\$ 1,765,173	\$ 0	\$ 20,270,253
Employee Benefits	387,759	693,550	626,911	723,974	630,891	640,971	659,221	687,308	749,646	643,151	629,584	\$ 0	6,982,825
Other Operating Expenses:													
Client Retain	3,430	\$10,665	5,455	12,031	6,300	5,688	4,838	3,213	4,206	5,687	10,872	\$ 0	72,049
HCS Contract	120,030	\$120,429	124,253	132,075	137,136	130,252	111,569	131,813	119,729	123,761	114,500	\$ 0	1,355,643
Consulting Svcs - External	9,011	\$2,004	11,565	11,405	13,703	10,466	13,508	11,895	12,735	10,982	10,445	\$ 0	117,459
Contracts with Other Orgs-Ext	363,377	\$300,598	342,287	342,287	354,026	403,159	395,871	355,060	427,789	428,940	388,979	\$ 0	4,194,425
ICF/MR Quality Assurance Fees	6,999	\$7,146	6,869	7,107	6,348	6,833	7,269	6,961	6,945	7,388	7,209	\$ 0	77,194
TX-HMCL Contracts	7,590	\$9,768	11,100	10,087	8,758	5,493	5,768	5,077	7,473	6,523	6,509	\$ 0	62,723
Contracted Lab Services	133	\$1,388	1,203	894	894	380	637	988	1,640	2,105	659	\$ 0	10,896
Staff Development/Training	13,102	\$11,593	4,239	9,341	9,127	20,872	3,928	8,042	14,615	12,698	10,747	\$ 0	101,747
Non-Clinical Contracts with Others	10,359	\$17,897	7,113	7,865	3,794	9,651	14,619	5,177	4,035	14,550	14,550	\$ 0	194,802
Pharmaceuticals/Supplies	6,333	\$14,273	12,202	13,356	21,437	7,162	11,676	8,471	17,255	11,549	9,243	\$ 0	133,000
Allycat Mchcs	1,380	\$3,597	3,601	3,980	6,008	1,635	3,124	1,560	4,966	3,134	1,803	\$ 0	34,808
Patient Ass Program/Filing Fees	1,390	\$1,000	1,500	1,500	1,500	1,359	891	743	776	1,085	692	\$ 0	11,721
Training and Travel	1,390	\$53,265	56,225	43,544	44,058	53,537	46,257	66,242	60,019	109,019	53,875	\$ 0	601,070
Consumable Supplies	26,855	\$33,265	26,595	27,168	26,594	34,157	39,383	25,863	39,383	35,128	35,444	\$ 0	352,848
Building Capital Outlay	9,000	\$32,570	(5,025)	9,000	9,255	40,827	14,980	8,024	6,483	12,630	22,758	\$ 0	224,595
Furniture/Equipment over \$5,000	13,100	\$22,075	(27,180)	10,335	10,335	10,335	0	18,680	25,146	7,355	12,713	\$ 0	379,873
Computer Capital Outlay	673	\$2,804	1,499	829	2,098	2,098	3,811	9,506	26,837	3,484	3,814	\$ 0	65,040
Furniture/Equipment under \$5,000	9,629	\$11,350	10,635	9,310	11,534	13,028	11,403	9,506	8,724	10,200	10,200	\$ 0	57,339
Computer Equipment Rental	9,381	\$8,942	6,715	5,640	3,740	25,438	27,429	8,766	31,323	17,574	16,792	\$ 0	116,626
Other Monthly Expenses	8,337	\$9,572	12,144	11,670	15,033	16,436	12,812	14,813	17,507	15,012	27,631	\$ 0	163,594
Computer Software Support Fees	13,015	\$18,220	29,960	29,960	13,699	14,640	16,964	30,040	27,918	30,599	29,317	\$ 0	252,002
Computer Software Fees for HR System	0	\$0	389	3,022	3,022	5,169	10,725	18,422	14,491	14,491	10,725	\$ 0	108,230
Bad Debts	152,923	\$104,076	159,515	151,426	143,309	146,031	120,850	142,637	175,079	138,131	162,698	\$ 0	1,601,635
Vehicle Operating Expense	8,545	\$10,020	8,916	6,645	16,672	9,311	8,808	8,209	10,162	7,408	12,806	\$ 0	65,040
Vehicle Fuel Costs	11,690	\$11,068	8,698	7,070	6,491	0	17,650	8,928	9,799	9,455	11,161	\$ 0	103,143
Non-Client Utilities	44,632	\$11,975	59,222	38,089	43,101	48,416	30,494	36,646	33,429	38,010	43,061	\$ 0	436,875
Telecommunications	16,175	\$28,518	28,812	27,832	30,482	31,284	29,444	33,749	29,033	33,003	28,718	\$ 0	319,228
Data Connect/Internet Access	7,923	\$7,855	7,855	7,532	7,856	7,856	7,855	7,855	7,855	7,855	7,855	\$ 0	85,856
Crisis Hotline Answering Svc	2,500	\$2,500	2,500	0	5,000	2,500	2,500	2,500	2,500	2,500	2,500	\$ 0	27,500
Insurance	27,347	\$30,034	28,990	28,990	28,990	28,990	29,182	28,990	28,990	28,990	28,990	\$ 0	275,800
Client Support Costs	11,173	\$7,783	5,449	3,910	3,910	2,483	9,270	8,135	12,510	8,838	10,154	\$ 0	83,511
Client Reimburse Services	3,936	\$29,834	17,050	8,855	10,448	11,380	5,025	6,219	10,744	9,071	10,040	\$ 0	123,419
NTDVA Supported Housing	5,009	\$3,875	3,568	3,573	12,080	4,110	4,580	5,918	5,244	6,496	5,630	\$ 0	60,054
Debt Service	36,973	\$36,973	30,213	30,213	39,213	39,213	39,650	40,709	42,821	43,002	(100,300)	\$ 0	288,480
DPP BRS Prem Tax Risk Admin	4,945	\$4,945	4,936	14,024	4,945	32,881	14,414	17,414	13,839	13,793	23,468	\$ 0	196,775
COVID-19 Expenses	428	\$362	914	268	268	268	270	240	268	271	268	\$ 0	3,622
ECI Client Support Costs	520	\$300	300	520	520	140	280	140	150	900	457	\$ 0	1,857
Expanding Fund Raising Funds	624	\$463	1,535	500	1,431	378	1,344	1,187	1,692	6,074	170	\$ 0	6,306
LRM/HMRC Board Expenses	10,633	\$8,890	14,354	220	14,072	11,962	14,641	15,100	10,000	14,390	7,180	\$ 0	15,328
Expanding Empowerment Funds	1,044,963	\$1,074,850	1,103,038	1,104,274	1,104,953	1,223,250	1,104,164	1,117,828	1,482,004	1,243,212	1,038,4		

## Lakes Regional Community Center

## FY24 Aged Accounts Receivable

JULY

Accounts Receivable Description	GL A/R Balance	JUL Current	JUN 30 Day	MAY 60 Days	APR 90 Days	MAR & prior 120 +
MAC Adm Claim	1,381,986.07	143,825	143,825	143,825	143,825	806,686
Medicaid	459,608.35	246,212	27,558	22,334	25,128	138,376
Medicare	5,322.17	3,043	1,149	574	7	549
Private Insurance	38,885.09	14,012	8,444	4,009	3,365	9,054
Chip	726.27	337	164	74	48	105
<b>MANAGED CARE:</b>						
Amerigroup	28,092.87	24,941	1,656	1,106	182	208
Superior (Cenpatico)	20,538.83	17,884	1,173	658	337	486
Optum	25,449.26	19,593	1,877	1,557	1,518	904
Cigna	199.19	44	-	-	-	155
Texas Childrens Plan	1,596.86	777	392	379	-	48
Beacon	12,404.79	10,429	842	504	610	20
Molina	29,030.82	24,570	2,060	1,371	323	707
Aetna Better Health	2,354.55	1,546	78	93	315	323
Texas Home Living - North **	63,488.03	25,886	30,705	6,896	-	-
Texas Home Living - South **	12,241.08	4,457	920	6,864	-	-
HCS - North **	1,046,827.58	297,901	265,038	483,889	-	-
HCS - South **	469,627.28	101,564	99,237	213,288	-	55,537
VAP (Vocational Apprenticeship)	34,607.50	16,601	18,006	-	-	-
Reimbursable Svcs-TxHmL North & South	1,948.63	1,949	-	-	-	-
Reimbursable Svcs-HCS North	10,730.88	6,422	-	1,429	538	2,342
Reimbursable Svcs-HCS South	1,812.00	1,717	-	-	-	95
HCS Rm/Brd	4,761.58	868	868	868	868	1,290
ICF Residential Homes	160,679.37	132,167	5,540	5,661	5,880	11,411
Block Grant/TANF-Title XX Gen Revenue	47,406.34	23,702	23,704	-	-	-
CCBHC Samsha Grant (799) 1370-6500	56,632.57	56,633	-	-	-	-
MCOT-Hotline ARPA	3,081.31	-	-	-	-	3,081
HR133-Outpatient Cap Activity **	77,736.50	13,100	14,260	19,142	14,017	17,219
Coordinated Specialty Care	172,232.71	36,022	136,210	-	-	-
FEMA Grant ISP	24,360.24	22,834	1,526	-	-	-
FEMA Grant RSP	-	-	-	-	-	-
Supported Employment	-	-	-	-	-	-
Day Hab Billings (Private Providers)	54,559.72	22,175	18,430	5,207	4,236	4,512
1048 IDD Billed Svcs	12,279.48	6,405	5,874	-	-	-
ECI Grant Revenue	181,138.10	181,138	-	-	-	-
ECI Respite	457.00	457	-	-	-	-
ECI Priv Ins	20,875.00	10,619	3,556	3,250	1,544	1,906
ECI Medicaid	34,368.51	32,511	446	490	922	-
ECI Managed Care	69,668.10	46,603	15,159	4,731	1,081	2,094
ECI Chip	836.27	342	269	89	59	76
A/R Other Employees	1,423.44	1,423	-	-	-	-
A/R Employee Insurance (Cobra)	117.12	-	117	-	-	-
TCOOMMI GRANT	62,452.10	30,772	31,680	-	-	-
TDCJ Contract-Greenville **	18,011.23	6,387	5,509	6,115	-	-
TDCJ - Sherman/Bonham/Paris **	56,064.57	18,912	18,484	18,669	-	-
Fannin County Drug Court	3,000.00	3,000	-	-	-	-
Hopkins County Drug Court	7,000.00	3,500	3,500	-	-	-
Titus County Drug Court	2,600.00	2,600	-	-	-	-
DSHS Region 3	37,277.36	16,457	10,030	10,791	-	-
DSHS Region 4	18,630.91	18,631	-	-	-	-
DSHS MHFA Outreach	44,536.23	7,702	7,779	6,381	8,006	14,668
ICF Upper Payment Limit	307,433.08	32,489	32,489	32,489	32,489	177,477
SAC Prog -Hunt County	1,009.64	1,010	-	-	-	-
ECC - (Enhanced Comm Coord)	17,595.50	8,165	9,431	-	-	-
Pharmacy Rental Income	-	-	-	-	-	-
Vaping Class	-	-	-	-	-	-
Comm Education (Curt Pitton)	6,169.50	6,170	-	-	-	-

Lakes Regional Community Center

FY24 Aged Accounts Receivable

JULY

Accounts Receivable Description	GL A/R Balance	JUL Current	JUN 30 Day	MAY 60 Days	APR 90 Days	MAR & prior 120 +
Misc Revenue - 1370-1200 - \$44,173.21						
**FY23 Aud Adj DPP Tx Council Prelim IGT	39,423.21	-	-	-	-	39,423
**Tarpley Rent Reduction (sewer)	4,750.00	-	-	4,750	-	-
<b>FY24</b>						
<b>Jul Bal Due</b>	<b>5,196,044.79</b>	GL bal	5,196,044.79	bal ck	\$	-

**Recommended Board Action:**

None. Informational purposes only.

**Rationale:**

**1. Building Updates**

- Mt. Pleasant MH Clinic Renovation
- Paris MH Clinic New Construction

**2. Quality Measure Reporting**

- Texas Certified Community Behavioral Health Clinic (T-CCBHC)
- Directed Payment Program for Behavioral Health Services (DPP-BHS)
- SB26 Public Reporting Measures

**3. New/Expanded Programs**

- Increased Access in NTBHA Counties
- Coffee House
  - Mt. Pleasant
  - Terrell
  - Greenville

1. **Waivers Home and Community Services (HCS)**

- Change in Leadership
- One opening in Terrell HCS Group Home

2. **Individual Skills and Socialization (ISS)**

- Waxahachie ISS – still waiting on HHS inspection
- Kiwanis Aktion Club members donated water to Greenville Firefighters,
- Several ISS groups deliver Meals on Wheels
- Many packed school supplies for students that are less fortunate and pack and deliver meals for youth at risk.
- Texas A&M Commerce Kinesiology Department teaches the fundamentals of different sports and the importance of exercise. Grad student doing fitness assessments
- Individuals participated in a community play (Footloose)
- Bucee's is a big hit to visit
- Music Therapist comes to several ISS programs monthly

3. **Intermediate Care Facility (ICF)**

- All 4 ICF Group Homes filled, 6 per house, NF need

4. **Vocational Apprenticeship Program (VAP)**

- FY25 10 Apprentices in Lamar County start Sept 5 classes Sept 16 at worksites
- FY 25 2 Apprentices in Kaufman County start Sept 6 classes Sept 17 at worksites
- Please see VAP photo albums

5. **TWS**

- 1 Supported Employment Contract
- 1 Job Placement Contract both in Lamar County
- Seeking referrals

6. **OBI**

- Facilitated access to in-home speech therapy for 4 individuals.
- Referred one individual and their family for family counseling services.
- Two OBI clients were selected for the LIDDA audit. All required documents were submitted on time to Kattie Foster.
- The next HHSC Quarterly Report, covering service dates June 1st to August 30th, is due on September 15th.
- OBI completed 8 of the 10 required educational sessions for the reporting year ending August 30th. We are on track to have 13 sessions completed by August 29th.

7. **Texas Council IDD Communications Group**

- Time to Care Texas Coalition

## **AGENDA ITEM NO. 08.10.24**

### **Contracts & Quality Management Report**

#### **1. CONTRACTS**

- We received a LIDDA Contract Amendment #2 and an amendment for ECI
- NTBHA RFPs: We received an award letter from NTBHA on August 12, 2024, awarding \$149,999 for staff to provide telehealth intake and hospital aftercare services, and \$149,999 for staff to supervise coffeehouse to help individuals access local resources.

#### **2. RIGHTS/ABUSE, NEGLECT & EXPLOITATION ALLEGATIONS**

- DFPS Investigations
  - 1 MH Mt. Pleasant – from January 2024
  - 3 MH Greenville – from March 2024
  - 1 SUD – from May
- HHSC Investigations
  - 2 ICF – unsubstantiated

#### **3. PNAC/RPNAC**

- PNAC met on July 16, 2024
  - Discussed and reviewed CLSP and LPND training
  - Reviewed SWOT analysis for planning
  - Next meeting is on September 17, 2024

#### **4. QM MH, NTBHA & SUBSTANCE ABUSE**

- Performance Measures: We missed our Hospital 7-day Follow-up encounter measure at 57.1%, the target is 62.3%. Hospital 7-day follow-up is the percentage of individuals discharged from a state hospital, an HHSC contracted, bed, or PPB who has received an in-person, synchronous audiovisual, or audio-only follow-up within seven days of discharge.
- HHSC SUD Comprehensive Audit: HHSC conducted their audit from August 5-9, 2024. We received preliminary findings for treatment plans, discharge plans, documentation, and marketing plan. A plan of correction will be required for all findings.
- Hunt County SAC audit: Hunt County conducted a SAC contract monitoring audit on August 8, 2024. We scored 99%.
- HHSC Internal Peer Review (IPR): We received the state-wide IPR results for PASRR. Overall, the state scored below 70% in the following areas: Service Initiation, Service Delivery, and Documentation.
- Peer Reviews – Peer reviews were conducted for LPHA, MCOT, Prescriber, RN, ACT, and C&A. We identified a need for further training in Care/Treatment planning.

#### **5. IDD**

- IDD Service Target: We missed our service target for July at 155, our target is 169. We are held harmless for this measure in FY24.
  - HHSC IDD Audit: HHSC conducted their annual IDD Audit from August 12-15, 2024. HHSC reviewed TxHmL, PASRR, GRCFC HCS, and Quality Assurance

## **AGENDA ITEM NO. 08.11.24**

### Human Resources Report

#### **Recommended Board Action:**

None; information only.

#### **1. Staffing Issues**

##### ➤ **Headcount**

We had a total of 461 authorized FTEs and 427 employees in the month of July. During this month, 12 positions were filled; ten were new hires, and two internal transfers. The amount of vacancies for the month were 41.

##### ➤ **Separations**

We had ten separations in July; all of them were voluntary. Reasons for separation this month were; new job, personal reasons, not wanting to do the job, and stress.

##### ➤ **Recruitment**

Sources used to advertise our openings were Indeed, Newspapers, Colleges and Universities website, Facebook, Texas Workforce Commission website and Chambers of Commerce.

##### ➤ **Training and Development**

During the month of July, we had 18 classes with a total of 105 participants. Trainings for both months were ASIST (*Applied Suicide Intervention Skills Training*) both Initial and Refresher, CPR (*Cardio Pulmonary Resuscitation*), and SAMA (*Satori Alternatives for Managing Aggression*). These trainings were for both current and new employees. We also had two YMHFA (*Youth Mental Health First Aid*) classes for Region 8 school staff.

#### **2. Compensation & Benefits**

- We had two employees test positive to COVID in July. Employees who were exposed and/or tested positive were able to return to work and did not require hospitalization.
- Year to date we have 20 large claims; seven of them exceeded the stop loss limit.



HR Monthly Report  
FY2024

I. Head Count (end of mo)	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
<b>Overall Total</b>													
# Positions	449	449	451	454	460	460	460	461	461	461	461	461	
# FTE	444	444	447	449	449	449	450	451	451	451	451	451	
# Employees	407	408	413	410	418	422	425	429	428	427	427	427	
# Vacant Positions	42	40	40	48	42	38	35	31	31	32	32	32	
# Full-Time Vacancies	39	38	42	43	37	33	32	26	26	28	28	28	
# Part-Time Vacancies	3	2	2	4	5	5	3	5	5	4	4	4	
<b>General Administration</b>													
# Positions	41	41	41	41	41	41	41	41	41	41	41	41	41
# FTE	41.0	41.0	41.0	41.0	41.0	41.0	41.0	41	41	41	41	41	41
# Employees	39	39	39	38	38	37	39	40	39	39	40	39	39
# Vacant Positions	2	2	2	3	3	4	2	1	2	2	1	2	2
# Full-Time Vacancies	2	2	2	3	3	4	2	1	2	2	1	2	2
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ECI Services</b>													
# Positions	32	32	32	35	35	35	36	36	36	36	36	36	35
# FTE	32	32	32	35	35	35	36	36	36.0	36	36	36	35
# Employees	25	29	29	29	30	31	31	32	32	32	33	33	30
# Vacant Positions	7	3	3	6	5	4	5	4	4	4	3	3	4
# Full-Time Vacancies	6	3	3	5	5	4	5	4	4	4	3	3	4
# Part-Time Vacancies	1	0	0	1	0	0	0	0	0	0	0	0	0
<b>IDD Authority Services</b>													
# Positions	64	64	64	64	59	59	59	61	61	61	61	61	62
# FTE	64.0	64.0	64.0	64.0	59.0	59.0	59.0	61	61	61	61	61	62
# Employees	54	53	56	56	55	57	56	57	57	57	57	57	56
# Vacant Positions	10	11	8	8	4	2	2	4	4	4	4	4	6
# Full-Time Vacancies	10	11	8	8	4	2	2	4	4	4	4	4	6
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>IDD Provider Services</b>													
# Positions	115	115	115	116	122	122	122	122	122	122	122	122	120
# FTE	114.00	114	114	115	119	119	119	119	119	119	119	119	117
# Employees	109	106	103	104	114	116	118	120	120	118	118	118	113
# Vacant Positions	8	11	12	12	12	10	8	9	9	11	11	11	10
# Full-Time Vacancies	7	9	12	11	9	7	6	7	7	9	9	9	8
# Part-Time Vacancies	1	1	0	1	3	3	2	2	2	2	2	2	2
<b>Medical/Prescriber Services</b>													
# Positions	13	13	13	13	13	13	13	12	12	12	12	12	13
# FTE	13	13	13	13	13	13	13	12	12	12	12	12	13
# Employees	12	12	12	12	12	12	11	11	11	11	11	11	12
# Vacant Positions	1	1	1	1	1	1	2	1	1	1	1	1	1
# Full-Time Vacancies	1	1	1	1	1	1	1	0	0	0	0	0	1
# Part-Time Vacancies	0	0	0	0	0	0	1	1	1	1	1	1	0
<b>Mental Health Adult Services</b>													
# Positions	182	182	185	185	185	185	186	186	186	186	186	186	185
# FTE	182	182	185	185	185	185	186	186	186	186	186	186	185
# Employees	168	169	172	168	170	170	170	170	171	172	170	170	170

HR Monthly Report  
FY2024

8/20/2024

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant Positions	14	13	13	17	15	15	16	12	11	10	12		13
# Full-Time Vacancies	12	11	11	15	13	13	15	11	10	9	11		12
# Part-Time Vacancies	2	2	2	2	2	2	1	1	1	1	1		2
<b>II. Recruitment</b>													
# Applications Received	139	219	193	195	221	202	213	208	229	171	189		2179
# Applicants	114	181	160	165	169	167	171	175	179	146	140		1767
# Positions Filled	7	11	12	7	17	14	10	10	10	11	12		121
# New Hires	6	9	11	7	15	11	8	9	10	8	10		104
# Internal Promotions/Transfers	1	2	1	0	2	3	2	1	0	3	2		17
<b>III. Separations</b>													
# Separations *	7	8	6	10	5	6	6	4	11	9	10		82
YTD Avg # Employees	408	408	410	409	413	415	416	418	418	419	417		414
YTD Turnover Rate	6.90%	3.70%	5.10%	7.60%	8.70%	10.10%	11.50%	12.40%	15.00%	16.90%	19.20%		19.82%
* excludes temporary, PRN, & RIF													
Avg LOS (Yrs)													0
# Involuntary Separations	1	1	2	1	1	1	1	1	1	1	0		11
# Voluntary Separations	6	7	4	9	4	5	4	3	10	8	10		70
# Vol Separations < 90 Days Empl	0	1	1	1	0	3	2	1	0	2	0		11
# Vol Separations > 90 Days < 1 Yr	2	2	2	3	1	1	1	0	2	0	3		17
<b>IV. Training</b>													
# NEO Classes	2	2	2	1	2	2	2	2	2	2	1		20
# NEO Participants	6	9	11	7	15	11	11	9	11	8	9		103
# CPR Classes	6	8	5	5	6	6	6	5	5	4	4		60
# CPR Participants	18	23	14	14	14	14	16	17	15	11	13		169
# SAMA Initial Classes	2	2	1	2	1	3	2	2	2	2	1		20
# SAMA Initial Participants	5	4	4	12	6	17	6	7	9	8	6		84
# SAMA Refresher Classes	6	5	2	4	3	4	5	5	4	3	6		47
# SAMA Refresher Participants	23	19	5	11	9	16	21	18	24	8	24		178
# ASIST Initial Classes	1	0	1	0	1	0	1	0	1	0	1		6
# ASIST Initial Participants	9	0	10	0	11	0	7	0	7	0	21		65
# ASIST Refresher Classes	1	0	1	1	2	2	1	0	3	3	3		17
# ASIST Refresher Participants	4	0	14	4	13	19	6	0	26	17	17		120
# SOSAM Classes	0	1	0	0	0	0	0	0	0	0	0		1
# SOSAM Participants	0	2	0	0	0	0	0	0	0	0	0		2
# YMH-FA Classes	0	0	1	0	1	0	2	2	0	1	2		9
# ISD Participants	0	0	1	0	9	0	15	18	0	17	13		73
# AMH-FA Classes	0	0	0	0	0	0	0	0	0	0	0		0
# Community Participants	0	0	3	0	0	0	0	0	0	0	2		5
Total # Events	18	18	13	13	16	17	19	16	17	15	18		180
Total # Participants	65	57	62	48	77	77	78	69	92	69	105		799
<b>V. Benefits</b>													
<b>Retirement</b>													
# Eligible Employees	366	366	372	372	372	377	379	385	390	384	383		4146
# 457(b) Participants	310	306	304	302	302	303	300	305	308	302	302		3343
# Participating at 5% or More	199	198	193	193	191	190	187	187	189	186	188		2101
\$ Avg Contribution Amount	239	246	246	370	247	248	247	242	364	247	246		2,942.21
\$ Total 457(b) Contribution	74,206	75,308	74,583	111,767	74,449	74,806	74,025	73,958	112,084	74,669	74,302		894,158
\$ Total Center's Match to 401(a)	57,447	57,247	56,585	84,396	56,213	56,704	56,262	56,349	85,240	56,425	56,221		679,091

