

LAKES REGIONAL COMMUNITY CENTER

REGULAR MEETING OF THE BOARD OF TRUSTEES

WEDNESDAY, DECEMBER 8, 2021, 5 PM

THE MEETING WILL TAKE PLACE IN PERSON AND
VIA ZOOM AND IS AVAILABLE TO THE PUBLIC:

You are invited to the LRCC Board of Trustees Meeting – Dec. 8, 2021.

Topic: LRCC Board of Trustees Meeting - December 2021

Time: Wednesday, Dec 8, 2021 05:00 PM Central Time (US and Canada)

In Person: 1525 Airport Road, Rockwall, Texas

Join Zoom Meeting

<https://us06web.zoom.us/j/83600993307?pwd=dm1OWkpCeWlsbVJwZGhXcngveVZGZz09>

Meeting ID: 836 0099 3307

Passcode: 516855

Join Zoom Meeting by Phone (audio only) - Dial: 346-248-7799

Meeting ID: 836 0099 3307

Passcode: 516855

AGENDA

AGENDA NUMBER	TOPIC
12.01.21	CALL TO ORDER • Roll Call / Introduction of Guest.
12.02.21	APPROVAL OF MINUTES • Regular Board Meeting Minutes of October 27, 2021
12.03.21	COMMENTS FROM CITIZENS <i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i>
12.04.21	COMMITTEE MEETING REPORTS NA
12.05.21	RECOMMENDATIONS FOR APPROVAL • Motion to approve Resolution to Change Authorized Bank Accounts Signer.
12.06.21	EXECUTIVE DIRECTOR REPORT (John Delaney) • 1115 Transformation Waiver Status Update • COVID-19 Response • Rotation of Ex-officio County Sheriff Representation • Texas Council Update • Provider Relief Funding for Rural Providers (ARP Phase-4) • East Texas Behavioral Health Network (ETBHN)

LRCC Board of Trustees Meeting Agenda

- 12.07.21 FISCAL REPORT** (*Erwin Hancock*)
- Motion to Accept Center's Financial Statement for Period(s) Ending: October, 2021.
- 12.08.21 MENTAL HEALTH SERVICES REPORT** (*James Williams*)
- Via Hope Grant
 - Private Psychiatric Beds (PPB)
 - Covid-19
 - Behavioral Health Admin Clinic Support Staff
- 12.09.21 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT** (*Laurie White*)
- Training Centers
 - Employment Services
 - EVV
 - PASRR
 - Waiver and ICF Group Homes
 - Audits/Surveys
 - Telehealth
 - Outpatient Biopsychosocial Intervention Team (OBI)
 - CMHC Grant
 - Vacancies
- 12.10.21 QUALITY MANAGEMENT/CONTRACTS REPORT** (*Kellie Walker*)
- Contracts/Network Development
 - Planning
 - Rights/Abuse, Neglect, and Exploitation Allegations
 - Corporate Compliance
 - QM MH, NTBHA & Substance Abuse
 - IDD
- 12.11.21 HUMAN RESOURCES REPORT** (*Jessica Ruiz*)
- Staffing Issues
 - Compensation & Benefits
- 12.12.21 ADJOURNMENT**

**Lakes Regional Community Center
Upcoming Board-Related Meetings & Events**

Regular Meeting of the Board of Trustees

*January 26, 2022
655 Airport Road
Sulphur Springs, Texas*

AGENDA ITEM NO. 12.02.21

Approval of Minutes

RECOMMENDATIONS FOR APPROVAL:

- Motion to approve prior Board of Trustees meeting minutes.

Rationale:

Discussion and Approval of Regular Board Meeting Minutes of October 2021 as presented.

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, OCTOBER 27, 2021, 5PM

BOARD MINUTES

AGENDA NUMBER	TOPIC												
10.01.21	CALL TO ORDER The October 27, 2021 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Board Chairperson, Tom Brown at 5:00 PM with a quorum present by Zoom. Chairperson asked for Roll Call. Members Present (In Person/Zoom): In Person: <table><tr><td>Tom Brown, Hunt County, Chairperson</td><td>Margaret Webster, Kaufman County</td></tr><tr><td>Steve Earley, Lamar County</td><td>Dana Sills, Hopkins County</td></tr><tr><td>Frances Neal, Titus County</td><td>E. P. Pewitt, Morris County</td></tr><tr><td>Sheriff Ricky Jones, Franklin</td><td></td></tr></table> Zoom: <table><tr><td>Lisa Heine, Ellis County</td><td>Jan Brecht-Clark, Ph.D., Delta County</td></tr><tr><td>Shae Green, Rockwall County</td><td>Carrie Hefner, Camp County</td></tr></table> Members Absent: Marti Shaner, Navarro County Vacant Seat(s): NA Guest(s): Alex Polley (CFO Assistant), Cynthia Storts (Titus Medical Center-BHU), Kete Jordan (MH Director Greenville), Jennifer Hartz (Greenville-Peer) Ex Officio Members Present: Sheriff Jack Martin, Morris County (Zoom) Sheriff Scott Cass, Lamar County (Zoom) Ex Officio Members Absent: NA Management Staff Present: John Delaney, Larry Jonczak, James Williams, Erwin Hancock Management Staff Zoom: Jessica Ruiz, Tammy Leffall (for Laurie White) Management Staff Absent: Kellie Walker, Laurie White Board Liaison/Recording Secretary: Judy Dodd, Board Liaison/Recording Secretary	Tom Brown, Hunt County, Chairperson	Margaret Webster, Kaufman County	Steve Earley, Lamar County	Dana Sills, Hopkins County	Frances Neal, Titus County	E. P. Pewitt, Morris County	Sheriff Ricky Jones, Franklin		Lisa Heine, Ellis County	Jan Brecht-Clark, Ph.D., Delta County	Shae Green, Rockwall County	Carrie Hefner, Camp County
Tom Brown, Hunt County, Chairperson	Margaret Webster, Kaufman County												
Steve Earley, Lamar County	Dana Sills, Hopkins County												
Frances Neal, Titus County	E. P. Pewitt, Morris County												
Sheriff Ricky Jones, Franklin													
Lisa Heine, Ellis County	Jan Brecht-Clark, Ph.D., Delta County												
Shae Green, Rockwall County	Carrie Hefner, Camp County												
10.02.21	APPROVAL OF MINUTES Recommended Board Action: ○ Approval of Minutes of September, 2021 meeting. Rational: Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chairperson asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Steve Earley. A sign of aye approved minutes unanimously. CLOSURE												

10.03.21 COMMENTS FROM CITIZENS

- NA
- CLOSURE**

10.04.21 COMMITTEE MEETING REPORT

- NA
- CLOSURE**

10.05.21 RECOMMENDATIONS FOR APPROVAL

- Review and take possible action on Bi-Weekly payment schedule for the year.
- Review and take possible action on Revision to the FY22 Budget.

Rationale:

- John reviewed the Bi-Weekly payment schedule for the year for approval to the Board Members. Several questions were asked and answered on how the employees felt about the change. The change had been explained to the employees. This schedule would begin in January. With no further questions or discussion, Chair asked for motion to approve. E. P. Pewitt made motion to approve and seconded by Steve Earley. Motion approved unanimously by a sign of aye.
- John explained to the Board Member the reason for Revision to the FY22 Budget is due to the funding of the SAMSHA GRANT. Handouts were given. With no further discussion, Chair asked for motion to approve. E. P. Pewitt made motion and seconded by Dana Sills. Motion approved unanimously by a sign of aye.

CLOSURE

10.06.21 EXECUTIVE DIRECTOR REPORT (*John Delaney*)

Recommended Board Action:

- None: Information only

Rationale:

Discussion on the following:

- **1115 Transformation Waiver Update:**
 - October is the first reporting period for the 1115 Medicaid Waiver. Our data and reporting documents are due by the 31st with payment to be received in January.
- **COVID Response:**
 - Continuing to follow current CDC guidelines and utilize precautions when necessary at all sites.
 - COVID exposure continue to rise.
 - No further details on CMS' additional vaccine requirements for health care settings. Awaiting the publication on their draft rules to assess how we will be impacted.
- **Texas Council Update:**
 - Executive Directors Consortium and the Health Opportunities Workgroup continue to work to clarify recent actions on the 1115 Waiver transition.
 - Focus is to understand how the Public Healthcare Provider – Charity Care Pool will be implemented.

- Other focus is around strategies to mitigate the ongoing healthcare workforce retention and recruitment issues that are a statewide problem.
- **Texas Council Risk Management Fund (TCRMF)**
 - Having rejoined the TCRMF to provide our risk management and liability insurance, we are starting to reacquaint ourselves with their trainings and available resources. John was asked to be Lakes Regional's representative and will need the Board to approve this action. First meeting scheduled for November 4th.
- **East Texas Behavioral Health Network (ETBHN)**
 - No meeting scheduled of the ETBHN oversight team for this month.

CLOSURE

10.07.21

FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Motion to Accept Center's Financial Statement for Period(s) Ending:
 - September, 2021

Rationale:

- **Erwin presented the Center's financial reports for the month(s) of September 2021.**
 - Noted 1: Excess (deficiency) of revenues over expenditures
 - Noted 2: Financial Ratios – Reduced by items classified as other Long-Term Assets (included previously).
 - Erwin informed Board of the renewal of our Business Insurance with the Texas Council Risk Council beginning October 1st.

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials for the month(s) of September 2021. Frances Neal made motion to approve with second by E. P. Pewitt. Financial were approved unanimously sign of aye.

CLOSURE

10.08.21

MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale:

- **Grants**
 - CMHC – Received COVID Grant for 2 years
 - CCBHC – program ends April
 - December CCBHC – Opportunity to apply
- **Private Psychiatric Beds (PPB)**
 - Contracts – increase of Psych beds – attest all would be used. James explained the process of qualifying for beds, which includes the following counties.
 - a. Glen Oaks

- b. TEXOMA
 - c. Tyler
 - d. Texarkana
 - e. Homeward Bound
 - Funding
 - a. New State Funds
 - b. COVID Grant
 - **Medical Staffing - NA**
- CLOSURE**

10.09.21

INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

Rationale:

Due to Laurie's absence, Tammie Leffall reported the following:

- **Training Centers:**
 - Paris is now open two (2) days a week
 - Rockwall Connections will be hosting a fall festival October 29th
- **Employment Services:**
 - TWS implemented a rate increase effective October 1, 2021
- **Waiver and ICF group homes:**
 - All beds are full in the HCS Waiver group homes
 - ICF has one (1) new admission and one (1) vacancy
- **Audits/Surveys:**
 - HCS Utilization review was completed in the North with zero corrections.
 - State survey at ICF Sayle Street group home – zero deficiencies.
- **Telehealth:**
 - Follow ups – 147
 - No Shows – 24
 - New Evals – 4
 - Cancelled by Provider – 1
- **Outpatient Biopsychosocial Intervention (OBI): (Serves Dual Diagnosed IDD/MH):**
 - 27 individuals are receiving Outpatient Biopsychosocial Services
 - Schedule to meet with HHSC has changed from weekly to quarterly and the internal learning collaborative meeting has changed from weekly to every other month.
- **CMHC Grant:**
 - Team met to discuss using CMHC fund to cover 2 presenter/care coordinator positions.
- **New Staff:**
 - RN hired in the North Region
 - Two Day Program staff were hired in Greenville and one each in Paris, Ennis and Waxahachie
- **Vaccines:**
 - Trainer and Group Home vacancies are still in high demand in all locations.

CLOSURE

10.10.21

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

- **Contracts/Network Development**
 - FY22 Federal Probation contract was received.
- **RPNAC**
 - RPNAC meeting will meet November 17, 2021.
- **Rights / Abuse, Neglect, & Exploitation Allegations**
 - Rights Violation Allegations
 - a. SUD: 1 Unconfirmed (Bonham)
 - b. IDDA: 1 Unconfirmed (IDD Authority & IDD Provider)
 - c. IDDP: 1 Unconfirmed
 - d. MH GR 1 Unconfirmed (Mt. Pleasant MH)
 - e. MH NTBHA: 1 Unconfirmed (Greenville MH)
 - APS Investigation: 2- Terrell Group Home Results: Pending (1 from April)
- **QM MH, NTBHA & Substance Abuse**
 - Lakes Regional is held harmless for performance measures and outcomes until further notice due to COVID 19.
 - HHSC Yes Waiver Audit: Plan of correction is due by November 15, 2021, which addresses service providers, and the absence of youth enrolled in Yes Waiver.
 - Superior Audit: QM staff will meet with Superior on October 22, 2021 to receive findings.
 - Optum Audit: A performance improvement plan is due to Optum by October 28, 2021.
- **IDD**
 - IDD Service Target: held harmless for performance measures and outcomes until further notice due to COVID-19
 - FY 21 HHSC IDD CAP: Lakes Regional will submit a self-assessment tool by February 17, 2022 for HHSC to determine compliance with the correction action plans.

CLOSURE

10.11.21

HUMAN RESOURCES REPORT (Jessica Ruiz)

Recommended by Board Action:

None: Information only

Rationale:

Staffing issues

- 451 authorized FTEs and 382 employees in September
- Filled ten positions
- Nine separations
- Recruitment – increase of resources being used.
- 17 classes with a total of 57 participants.
- **Employee Compensation and Benefits:**
 - COVID exposures during the month of September were lower.

- COVID-19: 10 staff exposed
- Started the year with two large claims from which one exceeded the stop loss.

CLOSURE

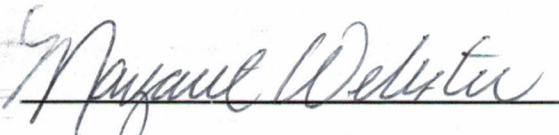
10.12.21

ADJOURNMENT

Chair ask for any other comments. John Delaney informed the members that the term for the sheriffs has been completed and sheriffs from Delta and Hopkins will be next in the rotation. He has reached out to them regarding this.

Chairperson ask for any other matter to discuss if not for motion to adjourn. E. P. Pewitt made motion to adjourn and seconded by Steve Earley. With no further discussion motion carried unanimously by a sign of aye.

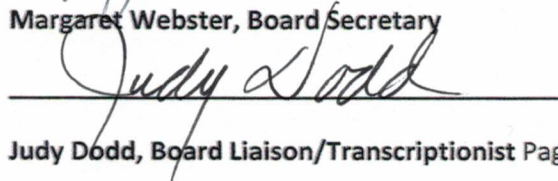
ATTEST:



Margaret Webster, Board Secretary

12-8-2021

DATE:



12-8-2021

Judy Dodd, Board Liaison/Transcriptionist Page | 3 11/15/21

AGENDA ITEM NO. 12.03.21

Citizens' Comments

RECOMMENDATIONS FOR APPROVAL:

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

Rationale:

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

AGENDA ITEM NO. 12.04.21

Committee Meeting Reports

RECOMMENDATIONS FOR APPROVAL:

NA

Rationale:

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Margaret Webster, Chair
 - **No Meeting Posted**
- Human Resources, Shae Green, Chair
 - **No Meeting Posted**
- Programs, Dana Sills, Chair
 - **No Meeting Posted**

AGENDA ITEM NO. 12.05.21

Recommendations for Approval:

- Review and take possible action to approve Resolution to Change Authorized Bank Accounts Signer (Jessica Ruiz).

Rationale:

- Motion to approve Resolution to Change Authorized Bank Accounts Signer (Jessica Ruiz).

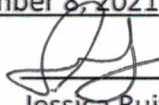
Resolution

Authorizing Change of Signers on Bank Accounts Transactions

Whereas, Lakes Regional MHMR Center dba Lakes Regional Community Center (Lakes) is an agency of the State of Texas, a governmental unit and a unit of local government as defined by Chapter 101 and 102, Civil Practice and Remedy Code and a local government as defined by Section 3, the Inter-local Cooperation Act-Article 4413 (32c), Vernon's Texas Civil statute, and is empowered to open bank accounts in the county's where it is authorized to consummate business.

NOW THEREFORE, be it resolved as follows:

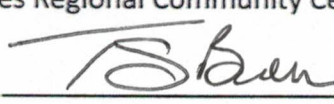
- A. Human Resource Director of Lakes is hereby authorized to sign checks. Accordingly the former Human Resource Director, Keith Matthews will be deleted as an authorized representative effective December 8, 2021 and the following individual is hereby designated as an authorized representative effective the same day, December 8, 2021.

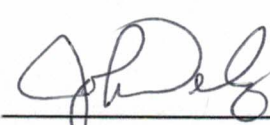
Name  H. R. Director
Jessica Ruiz

- B. This resolution and its authorization shall continue in full force and effect until amended by the Board of Trustees of Lakes, and until said designated local banks (per attached list) receives a copy of any such amendment or resolution.

This resolution is hereby adopted by the Board of Trustees of Lakes Regional Community Center at its regular meeting held on this 8th day of December, 2021.

Lakes Regional Community Center

By: 
Tom Brown, Chairman of the Board

By: 
John Delaney, Executive Director

LAKES REGIONAL MHMR CENTER

List of Bank Accounts

As of August 31, 2021

Alliance Bank P. O. Box 500 Sulphur Springs, TX 75483 903-885-2187	Acct # 10-6314-8	Depository Only
---	------------------	-----------------

American National Bank P. O. Box 40 Terrell, TX 75160 972-524-3411	Operating Acct Payroll Acct Trust Fund Account	Acct # 4600670576 Acct # 4600670519 Acct #4600670444
---	--	--

Bank of Texas, Sherman P. O. Box 29775 Dallas, TX 75229-0775	Acct #8096732704	Depository Only
--	------------------	-----------------

Lamar National Bank P. O. Box 1097 Paris, TX 75461-1097 903-783-9246	Acct # 67249	Depository Only
---	--------------	-----------------

Pilgrim Bank 112 W. 16 th St. Mt. Pleasant, TX 75455 903-575-2180	Acct # 1026658	Depository Only
---	----------------	-----------------

Prosperity Bank 207 South Clay Ennis, TX 75119-4521 972-875-8461	Acct # 4746731	Depository Only
---	----------------	-----------------

AGENDA Item No: 12.06.21
Executive Director's Report:

Recommended Board Action:
None: For Information Only

Rational:

Executive Director Report:

1. 1115 Transformation Waiver Update:

On November 15, 2021, the Centers for Medicare and Medicaid Services (CMS) approved the Directed Payment Program for Behavioral Health Services (DPP BHS). This is one of the two 1115 Waiver programs that was supposed to start in September and help in easing the transition from the current DSRIP funding we currently receive. The approval of this program was retrospective to last September, so it now seems we will receive a single payment in January for the September to December period and then start regularly monthly payments for the rest of the fiscal year.

2. COVID Response:

We are continuing to follow current CDC guidelines, and utilize precautions when necessary at all sites. Cases of COVID exposure seem to have gone down – though there is expectation that they will rise again after the holidays. Our staff numbers of infections have reduced as well. As expected, the previously issued CMS' vaccine requirements for health care settings has mainly affected our IDD ICF residential program. Those staff are required to either be vaccinated or claim an exception by January 6th.

3. Rotation of Ex-officio County Sheriff Representation

Hopkins Co. Sheriff Tatum, Delta Co. Sheriff Singleton have been contacted and have agreed to serve as Ex-Officio Board members for the next term. I will be meeting with them in the next few weeks for do the orientation and they are expecting to attend the January Board meeting

4. Texas Council Update:

The Executive Directors Consortium and the Health Opportunities Workgroup are met last week and continue to work on the 1115 Waiver transition. A major focus is to understand how the Public Healthcare Provider – Charity Care Pool will be implemented.

5. Provider Relief Funding Awards for Rural Providers (ARP Phase-4)

On November 23rd, The Federal Office of Rural Resources Services Administration (HRSA) began distributing \$7.5 billion in American Rescue Plan (ARP) Rural payments to health care providers who serve rural Medicaid, Children's Health Insurance Program, and Medicare patients. Health care organizations can use these payments to make up for the lost revenues and increased expenses caused by the pandemic. There were 3,867 providers in Texas who received these funds including 20 Community Centers. Texas' received \$462,331,966 of the total allocation. Lakes Regional was awarded 518,000 and has 90 days to attest our agreement in the terms and conditions for the payment. This is similar to the Phase 3 payment we received last March and partly used for a staff retention and appreciation award of approximately 750 dollars per employee. We'd like to propose using these funds for a similar purpose if we are able to attest to the terms for this payment and keep the funds.

6. East Texas Behavioral Health Network (ETBHN):

No update at this time.

AGENDA ITEM NO. 12.07.21
Fiscal Reports

RECOMMENDATIONS FOR APPROVAL:

- Center's financial statement for the month(s) of October 2021.

Rationale:

- Review and discussion of the Center's financial statement for the month(s) of October 2021 for approval.

Lakes Regional Community Center
Financial Report
For the Month of October 2021

Erwin Hancock
Chief Financial Officer

December 8, 2021

Lakes Regional Community Center
Financial Report Outline

- | | | |
|------|--|-------------------------------|
| I. | Financial Summary | Page 1 |
| II. | Balance Sheet | Page 2 |
| III. | Income Recap by Division
Comparative Income Statement
Statement of Revenues & Expenditures | Page 3
Pages 4-5
Page 6 |
| IV. | Related Data | Page 7 |

Lakes Regional Community Center
Financial Summary for the Month Ending October 31, 2021

Profit and Loss Summary

	Current Month	Year to Date
Revenues	\$3,251,062	\$6,362,859
Expenses	\$3,064,140	\$6,120,858
Net Income	<u>\$186,921</u>	<u>\$242,001</u>

Balance Sheet Summary

	Current YTD as of October 31, 2021	Last YTD as of October 31, 2020	Year to Year Change
Total Assets	\$32,327,691	\$34,555,760	\$ (2,228,069)
Total Liabilities	\$7,548,842	\$12,658,596	\$ (5,109,754)
Fund Balance	<u>\$24,778,849</u>	<u>\$21,897,164</u>	<u>\$ 2,881,685</u>

Lakes Regional Community Center
Balance Sheet

	As of 10/31/2021	As of 10/31/2020	Net Change
Current Assets			
Cash	\$ 16,813,722	\$ 13,560,280	\$ 3,253,442
Accounts Receivable	3,695,473	4,170,265	(474,792)
Other Current Assets	1,009,804	416,273	593,531
Total Current Assets	\$ 21,518,999	\$ 18,146,818	\$ 3,372,181
Long-Term Assets			
Fixed Assets (net of depreciation)	\$ 7,843,054	\$ 7,985,910	\$ (142,856)
Other Long-Term Assets	2,965,638	8,423,032	(5,457,394)
Total Long-Term Assets	\$ 10,808,692	\$ 16,408,942	\$ (5,600,250)
Total Assets	\$ 32,327,691	\$ 34,555,760	\$ (2,228,069)
Current Liabilities			
Accounts Payable	\$ 769,672	\$ 571,996	\$ 197,676
Accrued Expenses	940,883	917,570	\$23,313
Short-term Debt	2,872,649	2,745,998	126,651
Total Current Liabilities	\$ 4,583,204	\$ 4,235,564	\$ 347,640
Long-term Debt	\$ 2,965,638	\$ 8,423,032	\$ (5,457,394)
Total Long-Term Debt	\$ 2,965,638	\$ 8,423,032	\$ (5,457,394)
Total Liabilities	\$ 7,548,842	\$ 12,658,596	\$ (5,109,754)
Investment In General Fund Assets	\$ 7,843,054	\$ 8,173,410	\$ (330,356)
Fund Balance at Beginning of Year	16,935,795	13,723,754	3,212,041
Total Equities and other Credits	\$ 24,778,849	\$ 21,897,164	\$ 2,881,685
Total Liabilities, Equities and other Credits	\$ 32,327,691	\$ 34,555,760	\$ (2,228,069)

Lakes Regional Community Center
Income Statement Recap by Division
As of October 31, 2021

Division	Current Month	Year to Date
MH	\$ 44,906	18,310
Mental Health First Aid & Outreach	(147)	(93)
Hospitality House	(216)	(551)
IDD	77,162	97,471
ECI	(27,743)	(32,714)
Administration	(4,550)	(10,904)
Expending Fundraising	0	1,169
Telemedicine Services (All locations)	110,635	222,306
Medical Prescriber Services	(13,387)	(53,040)
CCBHC/CMHC SAMSHA Grants	214	0
Collaborative Grant	47	47
Education Services Pittsburgh	0	0
Total Lakes	\$ 186,921	\$ 242,001

Lakes Regional Community Center
Comparative Income Statement for the Month ended October 31, 2021

	<u>10/31/2021</u>	<u>10/31/2020</u>	Variance	Var %
Revenues				
General Revenue IDD	\$246,657	\$225,704	\$20,953	9%
General Revenue MH	\$690,951	\$704,753	(\$13,802)	-2%
Early Childhood Intervention Revenue	\$74,151	\$118,181	(\$44,030)	-37%
1115b Waiver Revenue	\$568,585	\$561,188	\$7,397	1%
NTBHA Revenue	\$209,375	\$240,308	(\$30,933)	-13%
Medicaid Revenue	\$272,083	\$304,847	(\$32,764)	-11%
Medicare Revenue	\$5,046	\$4,713	\$333	7%
HCS Revenue	\$431,729	\$402,304	\$29,425	7%
Managed Care Revenue	\$103,257	\$107,614	(\$4,357)	-4%
Private Insurance	\$14,466	\$7,146	\$7,320	102%
Client Fees	\$1,853	\$1,376	\$477	35%
Other Revenue	\$632,909	\$533,102	\$99,807	19%
Total Revenues	<u>\$3,251,062</u>	<u>\$3,211,236</u>	<u>\$39,826</u>	<u>1%</u>
Expenses				
Salaries and Wages	\$1,546,004	\$1,456,243	\$89,761	6%
Employee Benefits	\$541,556	\$498,310	\$43,246	
Staff Training	\$4,472	\$2,727	\$1,745	64%
Furniture and Equipment	\$882	\$2,173	(\$1,291)	-59%
Maintenance and Repairs	\$45,200	\$15,067	\$30,133	200%
Utilities	\$44,000	\$19,715	\$24,285	123%
Client Support	\$4,679	\$1,592	\$3,087	194%
Supplies	\$24,796	\$28,816	(\$4,020)	-14%
Vehicle Maintenance	\$5,659	\$2,876	\$2,783	97%
Insurance Costs	\$26,629	\$29,677	(\$3,048)	-10%
Debt Service	\$27,801	\$58,208	(\$30,407)	
Other Expenses	\$792,461	\$789,763	\$2,698	0%
Total Expenses	<u>\$3,064,140</u>	<u>\$2,905,167</u>	<u>\$158,973</u>	<u>5%</u>
Net Surplus/(Deficit)	<u>\$186,921</u>	<u>\$306,069</u>	<u>(\$119,148)</u>	<u>-39%</u>

Lakes Regional Community Center
Comparative Income Statement for the period ended October 31, 2021

	<u>YTD ended</u> 10/31/2021	<u>YTD ended</u> 10/31/2020	Variance	Var %
Revenues				
General Revenue IDD	\$484,515	\$430,900	\$53,615	12%
General Revenue MH	\$1,375,957	\$1,323,066	\$52,891	4%
Early Childhood Intervention Revenue	\$153,725	\$207,252	(\$53,527)	-26%
1115b Waiver Revenue	\$1,137,170	\$1,122,376	\$14,794	1%
NTBHA Revenue	\$418,728	\$479,143	(\$60,415)	-13%
Medicaid Revenue	\$532,403	\$611,980	(\$79,577)	-13%
Medicare Revenue	\$6,373	\$6,114	\$259	4%
HCS Revenue	\$821,362	\$779,885	\$41,477	5%
Managed Care Revenue	\$210,813	\$211,190	(\$377)	0%
Private Insurance	\$23,037	\$13,302	\$9,735	73%
Client Fees	\$5,434	\$4,481	\$953	21%
Other Revenue	\$1,193,344	\$1,019,760	\$173,584	17%
Total Revenues	\$6,362,859	\$6,209,449	\$153,410	2%
Expenses				
Salaries and Wages	\$3,168,663	\$2,940,873	\$227,790	8%
Employee Benefits	\$1,097,671	\$1,005,248	\$92,423	9%
Staff Training	\$9,215	\$5,327	\$3,888	73%
Furniture and Equipment	\$8,549	\$6,461	\$2,088	32%
Maintenance and Repairs	\$58,181	\$18,270	\$39,911	218%
Utilities	\$63,571	\$50,176	\$13,395	27%
Client Support	\$10,636	\$3,187	\$7,449	234%
Supplies	\$47,936	\$51,774	(\$3,838)	-7%
Vehicle Maintenance	\$9,833	\$6,017	\$3,816	63%
Insurance Costs	\$53,259	\$59,353	(\$6,094)	-10%
Debt Service	\$55,603	\$112,616	(\$57,013)	-51%
Other Expenses	\$1,537,741	\$1,526,995	\$10,746	1%
Total Expenses	\$6,120,858	\$5,786,297	\$334,561	6%
Net Surplus/(Deficit)	\$242,001	\$423,152	(\$181,151)	43%

Lakes Regional Community Center
Statement of Revenues and Expenditures
For the Period Ending October 31, 2021

<u>Revenues</u>	<u>Sep-21</u>	<u>Oct-21</u>	<u>Total</u>
Local	\$ 56,420	\$ 86,621	\$ \$ 143,041
State Programs	1,626,547	1,642,336	3,268,883
Federal Programs	1,217,075	1,310,044	2,527,118
Interest Income	2,403	2,686	5,089
North Texas BH Assoc	209,353	209,375	418,728
			0
TOTAL REVENUES	\$ 3,111,798	\$ 3,251,062	\$ \$ 6,362,859

Expenditures

Current:			
Salaries & Wages	\$ 1,622,659	\$ \$1,546,004	\$ \$ 3,168,663
Employee Benefits	556,115	\$541,556	1,097,671
Other Operating Expenses:			0
Client Respite	4,474	\$12,043	16,516
HCS Contract	112,196	\$114,830	227,026
Consult/Pro Svcs - Internal	12,433	\$13,810	26,243
Nursing Contract - RK			0
Consult/Pro Svcs - External	355,731	\$349,584	705,315
Contracts with Other Orgs-Ext			0
ICF/MR Quality Assurance Fees	6,614	\$6,927	13,541
TXHML Contracts	9,646	\$10,941	20,587
Contracted Lab Services	676	\$1,620	2,296
Staff Development/Training	4,743	\$4,472	9,215
1115 Projects Certif./Training Fees			0
Non-Clinical Contracts with Others	4,464	\$6,450	10,914
Pharmaceuticals/Supplies	25,699	\$20,812	46,511
Atypical Meds	2,354	\$5,272	7,625
Patient Asst Program/Filling Fees	1,500	\$1,500	3,000
Training and Travel	2,029	\$23,599	25,628
Consumable Supplies	23,139	\$24,796	47,936
1115 Residential Equip/Supplies			0
Building Capital Outlay		\$21,664	21,664
Capital Outlay Projects			0
Furniture/Equipment over \$5,000			0
Computer Capital Outlay	4,292	\$4,292	8,584
Furniture/Equipment under \$5,000	7,667	\$882	8,549
Copier Equipment Rental	12,980	\$9,435	22,415
Computer Equipment Under \$5,000	18,145	\$8,824	26,968
Other Monthly Expenses	8,513	\$9,170	17,683
Computer Software Support Fees	14,418	\$4,171	18,589
Computer Software Fees for HR System	1,000	\$6,528	7,528
Bad Debts	0		0
Building Rent, Repair, Maintenance	112,042	\$141,302	253,344
Building Rent to Other Programs	0		0
Vehicle Operating Expense	4,175	\$5,659	9,833
Vehicle Fuel Costs	7,676	\$8,991	14,667
Non-Client Utilities	19,572	\$44,000	63,571
Telecommunications	25,122	\$19,219	44,342
Data Connect/Internet Access	0	\$14,910	14,910
Crisis Hotline Answering Svc	2,500	\$2,500	5,000
Insurance	26,629	\$26,629	53,259
Client Support Costs	5,958	\$4,679	10,636
Peer Training and Support	0		0
Client Reimbursable Services	5,315	\$12,274	17,589
NTBHA Supported Housing	4,650	\$3,448	8,098
Debt Service	27,801	\$27,801	55,603
Interest on PPP Loan	0		0
COVID-19 Expenses	704	\$328	1,032
ECI Client Support Costs		\$140	140
DSRIP Audit Costs			0
Expending Fund Raising Funds	(169)		(169)
Program Indirect			0
LRMHMRC Board Expenses	280	\$14	294
Expending Red River Funds			0
Expending Empowerment Funds			0
ECI In-Kind Volunteers			0
Service Costs Unallowable	2,978	\$5,064	8,042
Total Other Operating Expenses	877,944	\$976,580	1,854,524
TOTAL EXPENDITURES	3,056,718	\$3,064,140	6,120,857

6

Excess (deficiency) of revenues over expenditures	\$ 55,080	\$ \$186,922	\$ \$ 242,002
--	-----------	--------------	---------------

Lakes Regional Community Center FY22 Aged Accounts Receivable OCTOBER, 2021						
Accounts Receivable Description	Amount	OCT	SEP 30 Days	AUG 60 Days	JUL 90 Days	Jun & prior 120 +
MAC Adm Claim	526,873.01	77,169	77,169	74,507	74,507	223,521
FY21 3rd Qtr (Apr-Jun) - \$223,521 (accrual)						
FY21 4th Qtr (Jul-Aug) - \$226,183 (accrual)						
FY22 1st Qtr (Oct-Dec) - \$ 77,169 (accrual)						
NTBHA:						
Substance Abuse	2,039.52	2,040	-	-	-	-
ACT - addtl billed svcs	2,200.00	2,200				
Medicaid	288,614.61	244,734	4,501	10,062	4,664	24,654
Medicare **	3,822.29	3,822	-	-	-	-
Private Insurance **	12,546.10	8,795	3,235	473	44	-
Chip **	1,435.59	1,241	51	143	-	-
MANAGED CARE:						
Amerigroup	27,060.54	26,938	-	-	123	-
Superior (Cenpatico)	23,394.57	22,944	172	-	20	259
Optum	17,951.92	17,463	489	-	-	-
Cigna	9,302.17	9,302	-	-	-	-
Texas Childrens Plan	1,987.09	1,526	24	-	47	390
Beacon	11,208.49	8,343	2,711	20	-	135
Molina	18,823.28	18,331	492	-	-	-
Aetna Better Health	6,842.31	1,938	-	-	1,483	3,421
Texas Home Living - North	12,716.06	12,716	-	-	-	-
Texas Home Living - South	11,090.23	11,090	-	-	-	-
HCS - North	281,867.92	281,868	-	-	-	-
HCS - South	98,403.04	98,403	-	-	-	-
Reimbursable Svcs-TxHmL North & South	6,879.76	2,704	2,068	1,080	-	1,027
Reimbursable Svcs-HCS North	21,179.55	8,211	2,905	6,639	2,335	1,089
Reimbursable Svcs-HCS South	4,870.85	2,817	291	334	1,429	-
HCS Rm/Brd	723.00	-	723	-	-	-
ICF Residential Homes	131,103.78	128,875	2,229	-	-	-
Block Grant/TANF-Title XX Gen Revenue	47,403.82	23,702	23,702	-	-	-
Block Grant Supp Housing	-	-	-	-	-	-
CCBHC Samsha Grant	115,965.50	115,966	-	-	-	-
CMHC Samsha Grant	25,740.13	25,740	-	-	-	-
Supported Employment	-	-	-	-	-	-
Day Hab Billings (Private Providers)	17,876.74	8,823	5,075	3,970	-	8
1048 IDD Billed Svcs	9,222.88	3,922	5,301	-	-	-
ECI Grant Revenue	218,473.59	75,040	78,685	64,749	-	-
ECI Respite	560.00	-	560	-	-	-
ECI Priv Ins	3,265.08	2,274	495	371	125	-
ECI Medicaid	36,328.75	36,329	-	-	-	-
ECI Managed Care	61,253.33	50,380	4,314	1,635	1,116	3,829
ECI Chip	58.45	7	-	-	-	51
A/R Other Employees	383.00	-	-	50	333	-
A/R Employee Insurance (Cobra)	677.14	176	502	-	-	-
TCOOMMI GRANT - \$109,806.31	69,638.51	16,800	28,236	24,802	-	-
TCOOMMI GRANT- purchase 3 Vehicles	40,169.80	-	-	-	40,170	-
TDCJ Contract-Greenville	17,195.43	6,670	6,809	3,716	-	-
TDCJ - Sherman/Bonham/Paris	48,807.85	15,508	16,978	16,321	-	-
Fannin County Drug Court	2,500.00	2,500	-	-	-	-
Grayson County Drug Court	-	-	-	-	-	-
Titus County Drug Court	450.00	450	-	-	-	-
DSHS Region 3	14,760.28	14,760	-	-	-	-
DSHS Region 4	16,697.76	16,698	-	-	-	-
DSHS MHFA Outreach	10,532.12	5,056	5,476	-	-	-
ICF Upper Payment Limit	110,582.00	30,895	30,895	24,396	24,396	-
SAC Prog -Hunt County	2,328.83	2,329	-	-	-	-
ECC - (Enhanced Comm Coord)	31,416.15	17,481	13,855	80	-	-
Pharmacy Rental Income	-	-	-	-	-	-
Comm Education (Curt Pitton)	9,096.00	4,544	4,553	-	-	-
1115 Waiver Fed Share **accrual	1,137,170.00	568,585	568,585	-	-	-
Misc Revenue - 1370-1200 - \$123,984.52						
**Phly.com ins overpymt	27,815.46	-	-	27,815	-	-
** Retirement Forfeiture Balance (08/31)	28,696.75	-	28,697	-	-	-
**Spectrum/TW Book Credits - Grnvl	1,310.08	1,310	-	-	-	-
**Walmart Reimb - Carol Hayes	104.72	105	-	-	-	-
**FY21 WC Settlement	9,023.75	-	9,024	-	-	-
** AT&T Grnvl Phone	1,519.58	-	1,520	-	-	-
** USF Support Credit (Sudden Link)	55,514.18	-	55,514	-	-	-
FY22		GL bal		bal ck		
Balance Due		3,695,473.34		3,695,473.34		

Recommended Board Action:
None. Informational purposes only.

Rationale:

1. Via Hope Grant
 - 1 Year and 6 Months (January 2022 – June 2023)
 - Kick-Off Orientation – December 15, 2021
 - Provide Training
 - Technical Support
2. Private Psychiatric Beds (PPB)
 - UT Tyler
 - Detox
3. COVID-19
 - Omicron Variant
 - Vaccination Incentives
4. Behavioral Health Admin Clinic Support Staff
 - Clinic Turnover
 - Career Ladder

AGENDA Item No.: 12.09.21

Intellectual and Developmental Disabilities Director's Report

Recommended Board Action: None Information Only

1 Training Centers:

- All Training Centers, with the exception of Waxahachie, are now open 5 days a week.

2 Employment Services:

- TWS has referred 2 new individuals for Supported Employment (Hopkins & Lamar).

3 EVV

- EVV maintenance portal is requesting staff CoVid-19 vaccination information.
 - Next EVV Provider workgroup will be December 9, 2021.

4 PASRR

- Nursing facilities are varying in procedures in relation to CoVid-19 vaccination.

5 Waiver and ICF Group Homes:

- ICF has 1 resident in pre-placement status.
- Most Group Home individuals have received their CoVid-19 Booster and Flu Vaccines for the year.
- HCS had 1 new individual transferring to Sulphur Springs area, expecting more in Hunt County in December.
- HCS Waiver Group Homes are FULL.

6 Audits/Surveys:

- One Utilization Review open in the Hunt County area for TxHmL.
- HCS/TxHmL State survey took place November 15-19, 2021.
 - Zero citations were noted for both waivers for a two-year period.

7 Telehealth:

- Telehealth Coordinator will be covering the IDDP Clinics for Mt Pleasant, Paris & Sulphur Springs until newly vacated position is filled in Paris.
- Follow Ups - 146 *No Shows - 24 *New Evals - 6 *Hospital Discharges - 0 *Cancelled by Provider - 1

8 Outpatient Biopsychosocial Intervention Team (OBI):

- 27 individuals are receiving OBI Services.
- The OBI project is scheduled to submit a deliverable report to HHSC, December 15, 2021.
- Collaborative Case Coordinators have assisted individuals and their families with accessing several community resources, such as SNAP Benefits, Immigration Advocacy, and Legal Representation.

9 CMHC Grant:

- IDDP Telehealth has 2 positions as part of the grant.

10 Vacancies:

- 10 Group Home staff vacancies are still in high demand in the South and East Regions.
- Rockwall Day Program currently has 2 vacancies.
- OBI Collaborative Care Coordinator vacant, caseload may be distributed.

Holiday festivities are being planned across the IDD Provider Division. Have a safe and wonderful Holiday Season with your families! Thank you for all of your support throughout 2021, see you all next year!! Happy 2022!!

AGENDA ITEM No. 12.10.21

Contracts & Quality Management Report

Recommended Board Action:

None. Information only

Rationale:

1. CONTRACTS/NETWORK DEVELOPMENT

- We received a notice to proceed on November 5, 2021 for the COVID-19 Supplement Grant Program contract.

2. PLANNING

- Needs Assessment Surveys were distributed to Community Stakeholders and Individual/Family Members to identify needs in the community, gaps and/or barriers to services. Lakes IT department purchased tablets to help Individuals/Family Members complete the survey when they come into the clinic for appointments. Survey responses are due by November 30, 2021.

PNAC

- The next RPNAC meeting will be held October 19, 2021.

RPNAC

- The last RPNAC meeting was held on November 17, 2021.
- Membership: RPNAC is currently looking for a board approved member for IDD representation to keep equal representation of IDD & MH.
- Hospitalization Survey: One area that was common throughout the hospitalization survey was the need for more state hospital beds. Most of the centers that participated in the survey use Rusk State Hospital. Construction has started on new patient units at Rusk. The units will be complete by 2023. The budget for this project is 188.9 million.

3. RIGHTS/ ABUSE, NEGLECT, & EXPLOITATION ALLEGATIONS

Rights Violation Allegations

- SUD: 1- Unconfirmed (Bonham)
- IDDA: 1-Unconfirmed (IDD Authority)
- MH GR: 1-Unconfirmed (Sulphur Springs MH)
- MH NTBHA: 4-Unconfirmed (3 Greenville MH, 1 Rockwall MH)

A, N, & E Allegations

- APS Investigation: 2 -Terrell Group Home Results: Pending (1 pending from April)

4. QM MH, NTBHA & SUBSTANCE ABUSE

- MH Performance Measures: Lakes Regional is held harmless for performance measures and outcomes until further notice due to COVID-19.
- Optum Audit: Optum conducted a remote chart audit in October 2021. A performance improvement plan was submitted to Optum on October 28, 2021 and revised on November 8, 2021. Optum accepted Lakes Regional's performance improvement plan on November 14, 2021. Optum will conduct a focused audit over the performance improvement plan in 90 days.
- Yes Waiver Corrective Action Plan: Lakes submitted a corrective action plan to HHSC to address service providers and the absence of youth enrolled in Yes Waiver on November 1, 2021.

- NTBHA Mystery Caller: NTBHA conducted mystery calls from October 28-November 7, 2021. Lakes Regional received five findings, a corrective action plan is due to NTBHA December 17, 2021.
- Peer Review:
 - LPHA Recovery Plan Peer Review: 0 charts scored below 70%. Difference between peer scoring and QM is 3%
 - SUD Person-Center Treatment Planning/Discharge Peer Review: 0 charts scored below 70%. Difference between peer scoring and QM is 2%
 - QMHP Skills Training Peer Review: 1 chart scored below 70%. Difference between peer scoring and QM is 6%.
 - C/A Recovery Plan Peer Review: 0 charts scored below 70%. Difference between peer scoring and QM is 2%.

5. IDD

- IDD Service Target: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- HHSC Waiver and Certification Survey: HHSC conducted a Waiver and Certification for HCS North and TxHmL South on November 19, 2021. Lakes Regional received zero findings for both HCS and TxHmL.

AGENDA ITEM NO. 12.11.21

Human Resources Report

Recommended Board Action:

None; information only.

1. Staffing Issues

➤ Headcount

We had a total of 455 authorized FTEs and 394 employees in the month of October. We filled 16 positions, 15 of which were new hires and one internal transfer. We currently have 69 vacancies, 2 from General Administration 19 from IDD Provider Services and 48 from the MH services. However, only 54 positions are posted for people to apply, the other 15 are budgeted for the year but we are not recruiting for them yet.

➤ Separations

We had three separations and all of them were voluntary. Two of the separations were due to accepting new positions, one better pay, one within the school system and the third resignation was due to health issues.

➤ Recruitment

Some of the sources used to advertise our openings were Indeed, Newspapers, Colleges and Universities website, Facebook, Texas Workforce Commission website and Chambers of Commerce. We were also part of an in person Job Fair in Forney on October 28.

➤ Training and Development

We had 16 classes with a total of 63 participants. Trainings for this month were CPR (*Cardio Pulmonary Resuscitation*), and SAMA (*Satori Alternatives for Managing Aggression*).

2. Compensation & Benefits

➤ COVID exposures during the month of October were very lower. We had two employees who tested positive; both recovered well and are now back at the office. One request for COVID Sick Pool leave was received, and 72 hours were granted to one employee.

➤ We had one large claim, which also exceeded the stop loss for this month.

[illegible]

[illegible]

[illegible]

11/30/2021

[illegible]

