

**LAKES REGIONAL COMMUNITY CENTER**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**WEDNESDAY, MAY 24, 2023, 5 PM**

THE MEETING WILL TAKE PLACE IN PERSON AND  
**VIA ZOOM** AND IS AVAILABLE TO THE PUBLIC:

**You are invited to the LRCC Board of Trustee's Meeting.**

Topic: LRCC Board of Trustees Meeting  
Time: May 24, 2023 05:00 PM Central Time (US and Canada)  
Where: 4805 Wesley Street, Greenville, Texas

Join Zoom Meeting

<https://us06web.zoom.us/j/89512041607?pwd=U0hDcmI2YXJ4SzRRV2NDNnBFWXRTUT09>

Meeting ID: 895 1204 1607  
Passcode: 350936

Join by phone: **346-248-7799**

Meeting ID: 895 1204 1607  
Passcode: 350936

## AGENDA

- |                 |   |
|-----------------|---|
| <b>05.01.23</b> | <b>CALL TO ORDER</b> <ul style="list-style-type: none"><li>• Roll Call / Introduction of Guest.</li></ul>   |
| <b>05.02.23</b> | <b>APPROVAL OF MINUTES</b> <ul style="list-style-type: none"><li>• Regular Board Meeting Minutes of April, 2023</li></ul>   |
| <b>05.03.23</b> | <b>COMMENTS FROM CITIZENS</b> <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p> |
| <b>05.04.23</b> | <b>COMMITTEE MEETING REPORTS</b> <p>NA</p>  |
| <b>05.05.23</b> | <b>RECOMMENDATIONS FOR APPROVAL</b> <ul style="list-style-type: none"><li>• Review and take action to approve PNAC Bylaws as presented by Kellie Walker.</li></ul>  |
| <b>05.06.23</b> | <b>EXECUTIVE DIRECTOR REPORT</b> <i>(John Delaney)</i> <ul style="list-style-type: none"><li>• 1115 Transformation Waiver Update</li><li>• Texas Council Update</li><li>• HHSC Performance Contracts/Grants</li><li>• ETBHN</li></ul>   |
| <b>05.07.23</b> | <b>FISCAL REPORT</b> <i>(Erwin Hancock)</i> <ul style="list-style-type: none"><li>• Motion to Accept Center's Financial Statement for Period(s) Ending: April, 2023.</li></ul>  |

## LRCC Board of Trustees Meeting Agenda

### 05.08.23 MENTAL HEALTH SERVICES REPORT *(James Williams)*

- Allen Mall Shooting
- Oracle/Cerner Electronic Health Record
- Empowerment Grant Banquet
- Licensed Chemical Dependency Counselor Recruitment Event
- Behavioral Health (BH) Staff and Volunteer Awards Banquet

### 05.09.23 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT *(Laurie White)*

- Home and Community Based Services (HCBS)
- Individual Skills and Socialization (ISS)
- ICF
- Employment
- Vocational Apprenticeship Program (VAP)
- Outpatient Biopsychosocial Intervention Team (OBI)
- Telehealth

### 05.10.23 QUALITY MANAGEMENT/CONTRACTS REPORT *(Kellie Walker)*

- Contracts
- PNAC (Public Network Advisory Committee)
- Rights/Abuse, Neglect, & Exploitation Allegations
- QM MH, NTBHA & Substance Abuse
- IDD

### 05.11.23 HUMAN RESOURCES REPORT *(Jessica Ruiz)*

- Staffing Issues
- Employee Benefits

### 05.12.23 CLOSED EXECUTIVE SESSION (Tom Brown, Board Chair) Pursuant to Section 551.074, Texas Government Code, Personnel Matters to discuss. Executive Director's annual evaluation.

Section 551.074 authorizes a governmental body to deliberate in executive session about officers and employees of the governmental body. This chapter does not require a governmental body to conduct an open meeting: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; to hear a complaint or charge against an officer or employee who neither is the subject of the deliberation nor has requested a public hearing.

### 05.13.23 ADJOURNMENT

#### **Lakes Regional Community Center Upcoming Board-Related Meetings & Events**

*Regular Meeting of the Board of Trustees  
No Meeting due to Annual Tx. Council Conference  
Houston, Texas*

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**AGENDA ITEM NO. 05.02.23**

Approval of Minutes

**RECOMMENDATIONS FOR APPROVAL:**

- Motion to approve prior Board of Trustees meeting minutes.

**Rationale:**

Discussion and Approval of Regular Board Meeting Minutes of April, 2023 as presented.

LAKES REGIONAL COMMUNITY CENTER  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
WEDNESDAY, APRIL 26, 2023, 5PM

BOARD MINUTES

AGENDA NUMBER	TOPIC										
04.02.23	<p><b>CALL TO ORDER</b></p> <p>The April 26, 2023 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Chairperson, Tom Brown at 5:01 PM with a quorum present by Zoom. Chairperson asked for Roll Call.</p> <p><b>Members Present (In Person/Zoom):</b></p> <table><tr><td>Tom Brown, Hunt County, Chairperson</td><td>E. P. Pewitt, Morris County</td></tr><tr><td>Margaret Webster, Kaufman County</td><td>Steve Earley, Lamar County</td></tr><tr><td>Shae Green, Rockwall County</td><td>Dana Sills, Hopkins County (Zoom)</td></tr><tr><td>Crystal Richardson, Navarro</td><td>Carrie Hefner, Camp County (Zoom)</td></tr><tr><td>Jan Brecht-Clark, Ph.D., Delta County (Zoom)</td><td>Lisa Heine, Ellis County (Zoom)</td></tr></table> <p><b>Members Absent:</b> Sheriff Ricky Jones, Franklin County (Zoom)</p> <p><b>Vacant Seat(s):</b> Titus County</p> <p><b>Guest(s):</b> Upcoming Board Member, Nancy Leflett, Titus County, Amanda Maldonado, Accounting Department</p> <p><b>Ex Officio Members Present:</b> NA</p> <p><b>Ex Officio Members Absent:</b> Sheriff Singleton, Delta County, Sheriff Tatum, Hopkins County</p> <p><b>Management Staff Present:</b> John Delaney, Erwin Hancock, Laci Northam for James Williams, Larry Jonczak, Laurie White, and Kellie Walker.</p> <p><b>Management Staff Zoom:</b> Jessica Ruiz</p> <p><b>Management Staff Absent:</b> James Williams</p> <p><b>Board Liaison/Recording Secretary:</b></p> <p>Judy Dodd, Board Liaison/Recording Secretary</p> <p>Tammy Johnson, CFO Administrative Assistant</p>	Tom Brown, Hunt County, Chairperson	E. P. Pewitt, Morris County	Margaret Webster, Kaufman County	Steve Earley, Lamar County	Shae Green, Rockwall County	Dana Sills, Hopkins County (Zoom)	Crystal Richardson, Navarro	Carrie Hefner, Camp County (Zoom)	Jan Brecht-Clark, Ph.D., Delta County (Zoom)	Lisa Heine, Ellis County (Zoom)
Tom Brown, Hunt County, Chairperson	E. P. Pewitt, Morris County										
Margaret Webster, Kaufman County	Steve Earley, Lamar County										
Shae Green, Rockwall County	Dana Sills, Hopkins County (Zoom)										
Crystal Richardson, Navarro	Carrie Hefner, Camp County (Zoom)										
Jan Brecht-Clark, Ph.D., Delta County (Zoom)	Lisa Heine, Ellis County (Zoom)										
04.02.23	<p><b>APPROVAL OF MINUTES</b></p> <p><b>Recommended Board Action:</b></p> <ul style="list-style-type: none"><li>○ Approval of Minutes of April 26, 2023 meeting.</li></ul> <p><b>Rational:</b></p> <p>Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chairperson asked for motion to approve. Motion made by Steve Earley to approve and seconded by Jan Brecht-Clark. A sign of aye approved minutes unanimously.</p> <p><b>CLOSURE</b></p>										
04.04.23	<p><b>COMMENTS FROM CITIZENS</b></p> <ul style="list-style-type: none"><li>○ NA</li></ul> <p><b>CLOSURE</b></p>										



**04.04.23 COMMITTEE MEETING REPORT**

- NA
- CLOSURE**

**04.05.23 RECOMMENDATIONS FOR APPROVAL**

- NA
- CLOSURE**

**04.06.23 EXECUTIVE DIRECTOR REPORT (*John Delaney*)**

**Recommended Board Action:**

- None: Information only

**Rationale:**

Discussion on the following:

➤ **1115 Transformation Waiver Update:**

- ❖ Next reporting period for the qualitative measures for the program ends April 30.
- ❖ HHS still has not finalized their reconciliation for last year's DPP program. Last week they put another version of the FY21 reconciliation spreadsheet out for review, but due to many Centers questioning the MCO in-network data as questionable, they again pulled it down for further review.
- ❖ Public Health Provider – Charity Care Pool (PHP-CCP) – This program provides uncompensated care reimbursement to help cover our costs for services to uninsured and indigent clients. It follows the federal fiscal year calendar of October 1 through September 30
- ❖ HHSC finally deposited DY11 PHP-CCP payments for all Community Centers at the end of March.

➤ **Texas Council Update:**

- ❖ Council is tracking numerous bills that have relevance to our system.
- ❖ Both the Senate and House have passed their budget bills.
- ❖ Health Opportunities Workgroup (HOW) and ED Consortium will be meeting next week to get an update on these issues.

➤ **HHSC Performance Contracts/Grants:**

- ❖ HHSC approved our ARPSA staff retention plan for the amendments below which we discussed at our last Board meeting.

➤ **East Texas Behavioral Health Network (ETBHN)**

- ❖ The Regional Oversight Committee of ETBHN was postponed until next month. An update will be provided at the May meeting.

**CLOSURE**

**04.07.23**

**FISCAL REPORT (Erwin Hancock)**

**Recommended Board Action:**

- Motion to Accept Center's Financial Statement for Period(s) Ending: April, 2023.
- Motion to Accept Center's Quarterly Investment Report 2<sup>nd</sup> Quarter

**Rationale:**

Discussion on the following:

- **Erwin presented the Center's financial reports for the month(s) of April, 2023.**
  - ❖ Revenue over expenditures
  - ❖ 150 days of operational – good measure
  - ❖ Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials for the month(s) of April 2023. E. P. Pewitt made motion to approve with second by Steve Earley. Financial were approved unanimously sign of aye.
- **Erwin present Center's Quarterly Investment Report 2<sup>nd</sup> Quarter**

Noted: Lakes Regional Community Center's investment portfolio is in compliance with the Lakes Regional Community Center Investment and Cash Management Policy 4.07 and is in compliance with the Public Funds Investment Act.
- ❖ Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve Center's Quarterly Investment Report 2<sup>nd</sup> Quarter. Crystal Richardson made motion and seconded by E. P. Pewitt. Center's Quarterly Investment Report 2<sup>nd</sup> Quarter was approved unanimously sign of aye.

**CLOSURE**

**04.08.23**

**MENTAL HEALTH SERVICES REPORT (James Williams)**

Reported by Laci Northam for James Williams

**Recommended by Board Action:**

None: Information only

**Rationale:**

Discussion on the following:

- **First Annual Behavioral Health (BH) Staff and Volunteer Awards Banquet**
  - ❖ Wednesday, May 17, 2023 (11:30am – 1:30pm)
- **Empowerment Grant Banquet**
  - ❖ Adult Empowerment Banquet – “Step into Recovery”  
Thursday, August 3<sup>rd</sup>  
Fletcher Warren Civic Center, Greenville
  - ❖ Child and Adolescent empowerment Banquet – “Finding Your Fire”  
Thursday, June 8<sup>th</sup>  
Fletcher Warren Civic Center



- **Texas Council Board and Staff Training Annual Conference**
  - ❖ June 21<sup>st</sup> – June 23<sup>rd</sup>
  - Behavioral Health Presentation of Episode of Care
- **SAMHSA Grant Submissions**
  - ❖ Assertive Community Treatment  
Submitted 04/06/23
  - ❖ Nation Child Traumatic Stress Initiative-Category III Community Treatment and Service (CTS) Centers  
Submitted 03/23/23

**CLOSURE**

**04.09.23**

**INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)**

**Recommended by Board Action:**

None: Information only

**Rationale:**

Discussion on the following:

- **Home and Community-based Service (HCBS)**
  - ❖ All Corrective Action Plans submitted and accepted.
- **Individual Skills and Socialization (ISS)**
  - ❖ No on-site inspections have been conducted.
  - ❖ Not required to offer off-site.
- **ICF**
  - ❖ Survey conducted for Bonnie Lea with no deficiencies
  - ❖ Special Olympics Track & Field looking to have an outstanding 4x100 relay team.
- **Employment**
  - ❖ Continuing to search for more employment referrals.
  - ❖ 3 individuals were assisted with Supported Employment
- **Electronic Visit Verification**
  - ❖ Ends May 1, 2023
- **Vocational Apprenticeship Program (VAP)**
  - ❖ Awaiting Purchase Order to Kickoff program
  - ❖ 2 positions posted for contract or part time job coaches for the VAP program
  - ❖ Received 10 apprentice applications
- **Outpatient Biopsychosocial Intervention Team (OBI)**
  - ❖ Caseload consists of 26 children and adults with IDD/MH
  - ❖ Virtual educational event for parents, caregivers, and professionals a success.
- **Telehealth**
  - ❖ Follow-ups (134) and 3 hospital discharges this month.
  - ❖ New hire for Tele-med/Waiver Administrative Assistant for Terrell
  - ❖ Tele-med clinic is working to decrease no-show appointments.

**CLOSURE**

04.10.23

## **QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)**

### **Recommended by Board Action:**

None: Information only

### **Rationale:**

Discussion on the following:

- **Contracts**
  - ❖ TWC amended the contract to extend the term to April 20, 2025.
  - ❖ NTBHA increased the contract amount.
- **PNAC**
  - ❖ Local PNAC's next meeting is April 18, 2023
  - ❖ Regional PNAC to reschedule for April or May
- **Rights / Abuse, Neglect, & Exploitation Allegations**
  - ❖ GR MH – 1 confirmed and 2 unconfirmed
  - ❖ NTBHA MH – 2 confirmed
- **QM MH, NTBHA & Substance Abuse**
  - ❖ Lakes is meeting all MH performance measures for March
  - ❖ NTBHA HHSC Audit: All requested documentation sent
  - ❖ NTBHA SUD CAP: Submitted follow-up training regarding documentation and uploading documents
  - ❖ Superior Audit: Overall chart score 89.88% and claims were 76.25%
  - ❖ Beacon Chart Audit: Chart audit in April 2023
  - ❖ Yes Waiver Audit: Corrective action plan will be submitted to HHSC.
  - ❖ HHS ECI QA Review: Completing a QA review from May 15-25, 2023.
  - ❖ Lakes is implementing Cerner's Millennium electronic health record.
  - ❖ Walk Behinds: Prescriber Chart Review and RN Chart Review completed.
- **IDD**
  - ❖ IDD Performance measures: Lakes' target is 169 and we are at 211 for March.
  - ❖ IDDA FY23Q3 CAP:
    - PASRR: overall score 67%
    - HCS: overall score 100%
    - TxHmL: overall score 100%
    - GR CFC: overall score 50%

### **CLOSURE**

04.11.23

## **HUMAN RESOURCES REPORT (Jessica Ruiz)**

### **Recommended by Board Action:**

None: Information only

### **Rationale:**

Discussion on the following:

- **Staffing issues**
  - Headcount: 440 authorized FTEs and 399 employees.
    - ❖ Filled 8 positions (6) new hires
  - Separations: 7 separations
  - Recruitment: Various sources for recruitment being used.
  - Training and Development: 21 classes with a total of 71 participants



➤ **Employee Compensation and Benefits:**

- Covid – 2 employees tested positive.
- YTD: Seven large claims; three of them are exceeding the stop loss limit.

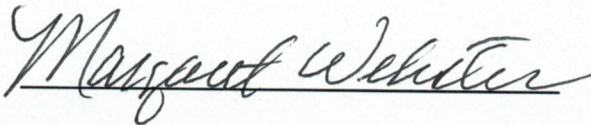
**CLOSURE**

**04.12.23**

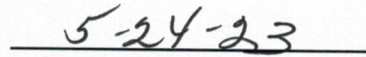
**ADJOURNMENT**

Chairperson ask for any other matter to discuss if not for motion to adjourn. E. P. Pewitt made motion to adjourn and seconded by Steve Earley. With no further discussion motion carried unanimously by a sign of aye.

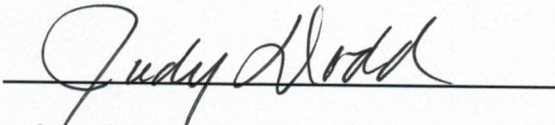
**ATTEST:**



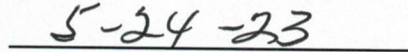
**Margaret Webster, Board Secretary**



**DATE:**



**Judy Dodd, Board Liaison/Transcriptionist** Page | 3 5/9/23



**AGENDA ITEM NO. 05.03.23**

Citizens' Comments

**RECOMMENDATIONS FOR APPROVAL:**

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

**Rationale:**

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.



**AGENDA ITEM NO. 05.04.23**

Committee Meeting Reports

**RECOMMENDATIONS FOR APPROVAL:**

NA

**Rationale:**

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Margaret Webster, Chair
  - **No Meeting Posted**
- Human Resources, Shae Green, Chair
  - **No Meeting Posted**
- Programs, Dana Sills, Chair
  - **No Meeting Posted**

**AGENDA ITEM NO. 05.05.23**

**Recommendations for Approval:**

- Motion to approve PNAC Bylaws as presented by Kellie Walker.

**Rationale:**

- Review and take action to approve PNAC Bylaws as presented Kellie Walker.



# Lakes Regional Community Center

## Planning and Network Advisory Committee Bylaws

### I. Purpose

The Planning and Network Advisory Committee (PNAC) of Lakes Regional Community Center (LRCC) serves as a resource to LRCC Board of Trustees (Board) and employees, and provides formal recommendations to the Board regarding LRCC's service delivery system and Provider Network in the following areas:

- Needs and priorities for LRCC's Local Service Area;
- Planning, budget, and contract issues;
- Processes for implementation of plans and contracts; and
- Provider Network development, design, management, and evaluation processes.

The PNAC must be committed to excellence; maintaining diversity and appropriate representation in its membership; the highest standards of ethics; and the success of LRCC's consumers. The PNAC will also conduct reviews to recognize areas of excellence and strategies for improvement with reported outcomes.

### II. Definition of Terms

*Community Stakeholders* – Persons and organizations in Camp, Delta, Ellis, Franklin, Hopkins, Hunt, Kaufman, Lamar, Morris, Navarro, Rockwall, and Titus counties, including current and former individuals served and members of their families; individuals eligible for LRCC's services, and advocacy organizations; funders; service agencies; volunteer programs; faith-based organizations; appointment agencies; other local officials; and the general public.

*Employee Liaison* – Lakes Regional staff member that assists in maintaining the connection between the PNAC and Lakes Regional's Board of Trustees.

*Individuals Receiving Services* – Persons with mental illnesses, and/or substance use disorders, and/or intellectual and developmental disabilities; and children with severe emotional disturbances, developmental disabilities and/or developmental delays, and their families.

*Local Authority* – An entity designated as a local mental health authority, a local intellectual and developmental disabilities authority or both, in accordance with the Texas Health and Safety Code §553.035(a).

*Local Service Area* – A geographic area composed of one or more Texas counties defining the population which may receive mental health or IDD services through a Local Authority.

*Local Service Area Plan* – A formal document required by Texas law and developed to maximize federal, state, and local resources while providing a process for Community Stakeholder involvement; determining community needs and priorities; providing input for statewide Strategic Plans; and setting the foundation for the performance contracting process with HHSC.



*Provider* – An organization with a current LRCC contractual arrangement to provide services to individuals that is not a Local Authority, or an individual with a current LRCC contractual arrangement who is not an employee of the Local Authority that provides services to eligible individuals.

*Provider Network* – An entire group of Providers at any given moment, assembled based on a systematic view of Local Service Area current and future needs.

*Quorum* – A minimum number of members of the PNAC that must be present at any of its meetings to make the proceedings of that meeting valid. A quorum for a regular or called meeting shall be three (3) or more of the current members.

*Strategic Plan* – A document that provides organizational goals and strategies to address the present and the preferred vision of its future. It consolidates and sets the direction for all agency operations.

### **III. Articles**

The Planning and Network Advisory Committee shall be governed by the following Articles:

#### **Article I. Functions**

- A. Review LRCC's mission, vision, values, and goals and make recommendations as needed.
- B. Provide input related to the development of LRCC's Strategic and Local Service Area Plans, including making recommendations to the Board related to implementation of applicable laws and regulations including, but not limited to:
  - 1. Understanding of the issues and processes necessary for effective and efficient Provider Network development and management;
  - 2. Provider appeals and sanctions;
  - 3. Individual receiving services' choice among the broadest range of service; and
  - 4. Availability of the Safety Net as defined by the state and the Community Stakeholders.
- C. Promote involvement and input from individuals receiving services and Community Stakeholders as one mechanism for identifying community needs and desired community impacts/outcomes.
- D. Demonstrate commitment to publicly addressing unmet service needs and other relevant issues through written or spoken testimony provided to decision makers.
- E. Receive reports from staff about the effectiveness and efficiency of the Provider Network and LRCC services, and responses to services from individuals receiving services and other Community Stakeholders.
- F. Present PNAC recommendations to LRCC employees and the board as needed.

#### **Section 1. Bylaws**

The PNAC will operate in accordance with procedures and Bylaws developed by Lakes Regional Community Center's PNAC and approved by LRCC's local board.

#### **Section 2. Board Reports**

The PNAC will make reports to LRCC's local board regarding planning, development, design, management, and evaluation of the local provider network, including but not limited to:



- Client care issues in network development;
- Consumer choice issues in network development;
- Ultimate cost-benefit issues in network development; and
- Best use of public money in network development.

### **Section 3. Regional Planning and Network Advisory Committee**

The PNAC will have representation on the Regional Planning and Network Advisory Committee (RPNAC).

## **Article II. Composition**

### **A. PNAC Membership**

1. The PNAC shall be composed of at least nine members, 50 percent of whom shall be clients or family members of clients, including family members of children or youth, or other composition approved by HHSC; and including at least one person with lived experience with homelessness or housing instability;
2. PNAC members shall be objective and avoid even the appearance of conflicts of interest in performing the responsibilities of the committee;
3. PNAC members may not be current employees of LRCC, except if representing LRCC's internal service provision, and must be appointed by the Board. If previously employed by LRCC, potential members must have been separated from employment for a minimum of two years prior to appointment to the PNAC.
4. The PNAC strives to have members who possess or develop direct understanding of individuals receiving services' issues and knowledge, as well as:
  - a. Good interpersonal and communication skills and the ability to work as a team member and focus on pertinent issues; and
  - b. The ability to be impartial in developing and implementing LRCC plans and state guidelines;
  - c. Demonstrated community leadership and stewardship.
5. Individuals receiving services must comprise at least 50 percent of the PNAC membership and shall be clients or family members of clients as well as other interested citizens from our community reflecting the diversity regarding race, gender, ethnicity and geographic representation.
6. PNAC members must consist of not less than three persons from the community.

### **B. Appointments**

In selecting PNAC members, the Board may consider the individual's knowledge, skills, abilities, expertise, involvement in behavior health and IDD services, and the ability to be impartial in developing and implementing LRCC plans. PNAC members may not have any financial interest in LRCC or in any person or entity which LRCC contracts, unless such interest is fully disclosed by the potential member to the Board prior to appointment.

## **Article III. PNAC Membership Selection**

### **A. Member Recruitment**

1. All interested parties must complete an application for Volunteers.



2. Interested parties must also provide information necessary for LRCC to conduct a background check
3. Interested parties must complete a Statement of Confidentiality
4. Interested parties must complete HIPAA training
5. Interested parties must sign an agreement that describes the obligations of PNAC members which include, among other things, regularly and reliably attending PNAC meetings, contributing to PNAC discussions, respecting all viewpoints and remaining open to productive dissent, accepting an appropriate share of work and showing commitment to help other PNAC members better understand the matters involved with appropriate LRCC employee and professional supports.
6. To the extent permitted by law, the results of all PNAC applicant background checks and other required documents shall be submitted to and reviewed by the PNAC as part of the recommendation process.
7. All initial PNAC applications will be reviewed and approved by LRCC Board. The PNAC, with a full quorum of members present, shall vote on whether to recommend the applicant to the Board for appointment as a PNAC member.
  - a. An applicant who receives a PNAC vote of recommendation shall be reviewed by the Board and, upon approval by the Board, will become a member of the PNAC.
8. The applicant shall be notified in writing of the Board's decision.

B. Regular Terms

1. The planning and Network Advisory Committee members are not subject to term limits. Members shall serve until such time:
  - a. That they resign their membership
  - b. That they no longer meet required membership qualifications
  - c. That their membership is revoked by their respective local board, or
  - d. As indicated in or in accordance with their Local Board chosen reappointment process.
2. Members serve without compensation. Members will be reimbursed for actual expenses incurred in the fulfillment of their duties.

C. Resignations

A member may resign by submitting a written resignation to the chair of the PNAC. The letter of resignation is forwarded to the Board for action.

D. Revocation of Membership

1. The Board may revoke PNAC membership for any reason that it finds would render the individual inappropriate for membership on the PNAC including, but not limited to the following:
  - a. Three or more consecutive unexcused absences of regular PNAC meetings
  - b. Five or more unexcused absences from regularly scheduled PNAC meetings in one calendar year. (Excused absences are those related to illness, family emergencies, or civic obligations.
2. The Planning and Network Advisory committee may recommend a member's removal from the Committee. At such time, the Planning and Network Advisory Committee Chair shall



write a memorandum to the Executive Director of LRCC, recommending removal of the member. The memo shall outline the specific reasons that the Committee is requesting the removal of membership. The Executive Director shall ensure that the local board shall make decisions on such a recommendation.

E. Training

LRCC will ensure that all PNAC members receive initial and ongoing training and information necessary to achieve expected outcomes.

1. Orientation for new PNAC members is required within 30 calendar days of appointment by the Board.
2. PNAC members will receive training and information related to 26 Texas Administrative Code (TAC) Chapter 301, Subchapter F (Provider Network Development). This training will be coordinated through the Employee Liaison.

**Article IV. Officers**

PNAC Officers include the Chairperson and Vice-Chairperson.

A. Duties of Officers

1. Chairperson (Chair) - The Chair shall preside over all meetings of the PNAC. The Chair shall sign all documents and perform other duties that may be assigned by the PNAC.
2. Vice Chairperson (Vice-Chair) – The Vice-Chair shall act as the Chair in his or her absence and perform other duties that may be assigned by the PNAC.

B. Elections and Terms

1. Annual elections shall be held at or before the August 31<sup>st</sup> PNAC meeting. The election shall be decided by a majority of a quorum of the PNAC.
2. Newly elected PNAC Officers shall assume their offices at the next scheduled meeting following the elections and service will be for one full year.
3. Officers may be reelected but shall not serve in any one office for more than two full consecutive terms, unless approved by the Board.

C. Vacancies

1. Upon the formal announcement of a vacancy in an Officer position, PNAC members shall nominate a replacement and present the nominee at the next regularly scheduled PNAC meeting.
2. Any person nominated from the floor must have agreed, prior to being nominated, to serve if elected.
3. The elections shall be decided by a majority of a quorum of the PNAC.
4. The elected individual shall assume office immediately.

**Article V. Meetings**

A. Regular Meetings

The PNAC shall hold a minimum of one (1) regular meeting per quarter. Meetings may be held or canceled as determined by a majority vote of a quorum of the PNAC as deemed necessary. Members may participate via telephone conferencing or in person.



B. Special Meetings

Special meetings may be called by the Chair or by the written request of a quorum of the PNAC or any subcommittee.

C. Agenda

1. Lakes Regional Community Center staff are responsible for the dissemination of the agenda.
2. The Chair shall approve the agenda for each meeting.
3. Except in cases of emergency, agendas shall be mailed or emailed to each PNAC member at least five (5) days in advance of all meetings.

D. Minutes

Minutes shall be taken for each meeting and sent to PNAC members with the agenda for the following PNAC meeting at least five (5) days prior to the next meeting. The Employee Liaison is responsible for taking the minutes and for ensuring that minutes are made available to all PNAC members and to anyone who request them.

E. Action and Approval

1. At each PNAC meeting, minutes for the previous meeting shall be approved by PNAC members.
2. Action or approvals by the PNAC requires that a quorum be present and requires a majority vote of the members present.

F. Parliamentary Authority

PNAC members are encouraged to use parliamentary procedures as required to ensure effective meetings.

**Article VI. Subcommittees**

- A. Sub-committees may be approved by the simple majority vote of the quorum present at the Planning and Network Advisory Committee.
- B. Notice of a proposed standing sub-committee shall appear with the agenda for the upcoming regular meeting.
- C. The Chair of the Planning and Network Advisory Committee shall be a non-voting member of each subcommittee.

**Article VII. Authority**

- A. The Planning and Network Advisory Committee shall be subject to these Bylaws.
- B. PNAC members shall review these Bylaws by August 31<sup>st</sup> of each year.

**Article VIII. Amendments**

- A. Amendments to these Bylaws may be proposed by a request from the Planning and Network Advisory Committee
- B. LRCC's local Board must approve amendments to these Bylaws.



**Article IX. Request for Staff Assistance**

- A. A Lakes Regional Community Center staff person will serve as Employee Liaison to the Planning and Network Advisory Committee. The Employee Liaison shall participate in the Committee as necessary.
- B. Any Committee member, through its Chair, shall direct all requests for staff assistance to the Employee Liaison.
- C. Any Committee member, through its Chair, shall direct all request for local Board consideration to the Employee Liaison, who shall arrange for the request to be heard.

**AGENDA Item No: 05.06.23**  
**Executive Director's Report:**

**Recommended Board Action:**  
None: For Information Only

**Rational:**

Executive Director Report:

**1. 1115 Transformation Waiver Update:**

**Directed Payment Program – Behavioral Health Services (DPP-BHS)**

This program operates on the state fiscal year but the quality measures we report follow the calendar year. The DPP-BHS program includes two components:

- Component 1 (B1-Dollar Increase) is a uniform dollar increase issued in monthly payments to entities participating in the program. As a condition of participation, providers will report on progress made toward certification or maintenance of CCBHC status. Enrolled providers are also required to report on the implementation status of activities foundational to quality improvement, such as telehealth services, collaborative care, integration of physical and behavioral health, and improved data exchange.
- Component 2 (B2-Rate Enhancement) is a uniform percent increase on certain CCBHC services. As a condition of participation, providers are required to report on metrics that align with CCBHC measures and goals. Providers that have CCBHC certification are eligible for a higher rate enhancement.

Payments are from services provided only to Medicaid Managed Care clients that we serve in the STAR, STAR+PLUS or STAR Kids programs.

**Update for May Board Meeting:**

Our DPP qualitative measures report has been sent. We met all of our outcomes for the second part of the year.

HHSC requested and received all of their reconciliation reports comments from Centers and is currently reviewing them. We expect a final Year 1 (FY22) reconciliation determination from HHSC soon.

**The Public Health Provider – Charity Care Pool (PHP-CCP)**

This program provides uncompensated care reimbursement to help cover our costs for services to uninsured and indigent clients. It follows the federal fiscal year calendar of October 1 through September 30.

**Update for March Board Meeting:**

HHSC will hold another training for Year 2 of this program during the summer. TX. Council held a webinar with Centers to strategize on maximizing the next year cost report, as it will set the baseline amount for the next several years.



## **2. Texas Council Update:**

On the legislative front, the Council continues to track numerous bills that have relevance to our system. Both the Senate and House have passed their budget bills and Council staff are now engaging with representatives who are on the relevant conference committees. As usual, the Council legislative team is preparing for the next round of hearings of relevant bills they are tracking.

The Health Opportunities Workgroup (HOW) met this week to review status of the Texas CCBHC certification measures and discuss adding a specific assessment for the DPP-BHS outcome measure on social drivers of health.

We will not have a Board meeting in June due to the TX. Council Annual Training Conference. Five Lakes Trustees will be attending, and we will update the rest of the members at our July meeting in Sulphur Springs

## **3. HHSC Performance Contracts/Grants**

- HHSC renewed and amended our Mental Health First Aid Grant Program, through August 31, 2025

## **4. East Texas Behavioral Health Network (ETBHN)**

- The Regional Oversight Committee of ETBHN met in April to review the network financials for February and March. The program operations for Telemedicine, Crisis services and Telehealth Counseling were discussed as an hourly rate increase for these services was approved for non-network contracts. The pharmacy continues to show positive earnings year to date.

**AGENDA ITEM NO. 05.07.23**  
Fiscal Reports

**RECOMMENDATIONS FOR APPROVAL:**

- Center's financial statement for the month(s) of April, 2023.

**Rationale:**

- Review and take action to approve Center's financial statement for the month(s) of April, 2023.



Lakes Regional Community Center  
Financial Report  
For the Month of April 2023

Erwin Hancock  
Chief Financial Officer

May 17, 2023

**Lakes Regional Community Center**  
**Financial Report Outline**

<b>I. Financial Summary</b>	Page 1
<b>II. Balance Sheet</b>	Page 2
<b>III. Income Recap by Division</b>	Page 3
Comparative Income Statement	Pages 4-5
Statement of Revenues & Expenditures	Page 6
<b>IV. Related Data</b>	Pages 7-8



Lakes Regional Community Center  
Financial Summary for the Month Ending April 30, 2023

**Profit and Loss Summary**

	Current Month	Year to Date
Revenues	\$3,619,387	\$28,579,205
Expenses	\$3,487,022	\$27,337,068
Net Income	<u>\$132,365</u>	<u>\$1,242,137</u>

**Balance Sheet Summary**

	Current YTD as of April 30, 2023	Last YTD as of April 30, 2022	Year to Year Change
Total Assets	\$41,677,206	\$34,062,681	\$ 7,614,525
Total Liabilities	\$11,349,523	\$7,146,159	\$ 4,203,364
Fund Balance	<u>\$30,327,683</u>	<u>\$26,916,522</u>	<u>\$ 3,411,161</u>

Lakes Regional Community Center  
Balance Sheet

	As of		As of		Net Change
	4/30/2023		4/30/2022		
Current Assets					
Cash	\$	24,716,348	\$	16,732,679	\$ 7,983,669
Accounts Receivable		3,538,198		5,718,056	(2,179,858)
Other Current Assets		1,218,135		817,902	400,233
Total Current Assets	\$	29,472,681	\$	23,268,637	\$ 6,204,044
Long-Term Assets					
Fixed Assets (net of depreciation)	\$	8,928,418	\$	7,873,773	\$ 1,054,645
Other Long-Term Assets		3,276,107		2,920,271	355,836
Total Long-Term Assets	\$	12,204,525	\$	10,794,044	\$ 1,410,481
Total Assets	\$	41,677,206	\$	34,062,681	\$ 7,614,525
Current Liabilities					
Accounts Payable	\$	1,016,349	\$	722,269	\$ 294,080
Accrued Expenses		1,201,290		733,550	\$467,740
Short-term Debt		5,855,777		2,770,069	3,085,708
Total Current Liabilities	\$	8,073,416	\$	4,225,888	\$ 3,847,528
Long-term Debt	\$	3,276,107	\$	2,920,271	\$ 355,836
Total Long-Term Debt	\$	3,276,107	\$	2,920,271	\$ 355,836
Total Liabilities	\$	11,349,523	\$	7,146,159	\$ 4,203,364
Investment In General Fund Assets	\$	8,928,418	\$	7,873,773	\$ 1,054,645
Fund Balance at Beginning of Year		21,399,265		19,042,749	2,356,516
Total Equities and other Credits	\$	30,327,683	\$	26,916,522	\$ 3,411,161
Total Liabilities, Equities and other Credits	\$	41,677,206	\$	34,062,681	\$ 7,614,525



**Lakes Regional Community Center**  
**Income Statement Recap by Division**  
**As of April 30, 2023**

<b>Division</b>	<b>Current Month</b>	<b>Year to Date</b>
MH	\$ 234,923	\$ 1,581,641
Mental Health First Aid & Outreach	(77)	(4,099)
Hospitality House	273	13,417
IDD	(18,753)	(349,688)
ECI	6,061	20,929
Administration	8,700	39,035
Expending Fundraising	(125)	995
Telemedicine Services (All locations)	(117,187)	(123,359)
Medical Prescriber Services	20,846	75,304
CCBHC/CMHC SAMSHA Grants	(2,296)	0
Collaborative Grant	0	0
Education Services Pittsburgh	0	(29)
House Bill 133	0	(9,707)
TANF Pandemic Emergency Assistance	0	(2,303)
<b>Total Lakes</b>	<b>\$ 132,365</b>	<b>\$ 1,242,137</b>

Lakes Regional Community Center  
Comparative Income Statement for the Month ended April 30, 2022

	4/30/2023	4/30/2022	Variance	Var %
<b>Revenues</b>				
General Revenue IDD	\$205,742	\$220,376	(\$14,634)	-7%
General Revenue MH	\$763,486	\$706,183	\$57,303	8%
Early Childhood Intervention Revenue	\$143,342	\$119,406	\$23,936	20%
Charity Care Pool / DPP	note1 \$699,605	\$556,121	\$143,484	26%
NTBHA Revenue	\$211,627	\$205,202	\$6,425	3%
Medicaid Revenue	\$268,372	\$292,578	(\$24,206)	-8%
Medicare Revenue	\$4,209	\$3,878	\$331	9%
HCS Revenue	\$457,797	\$405,216	\$52,581	13%
Managed Care Revenue	\$106,089	\$113,457	(\$7,368)	-6%
Private Insurance	\$17,714	\$15,174	\$2,540	17%
Client Fees	\$4,176	\$7,361	(\$3,185)	-43%
Other Revenue	\$737,229	\$1,134,002	(\$396,773)	-35%
<b>Total Revenues</b>	<b>\$3,619,387</b>	<b>\$3,778,954</b>	<b>(\$159,567)</b>	<b>-4%</b>
<b>Expenses</b>				
Salaries and Wages	\$1,630,216	\$1,914,651	(\$284,435)	-15%
Employee Benefits	\$589,410	\$573,659	\$15,751	3%
Staff Training	\$4,821	\$4,824	(\$3)	0%
Furniture and Equipment	\$25,404	\$4,788	\$20,616	431%
Maintenance and Repairs	\$38,915	\$27,497	\$11,418	42%
Utilities	\$49,318	\$34,381	\$14,937	43%
Client Support	\$4,185	\$4,525	(\$340)	-8%
Supplies	\$37,036	\$40,252	(\$3,216)	-8%
Vehicle Maintenance	\$5,327	\$5,150	\$177	3%
Insurance Costs	\$29,313	\$28,143	\$1,170	4%
Debt Service	\$37,331	\$29,273	\$8,058	28%
Other Expenses	\$1,035,745	\$846,387	\$189,358	22%
<b>Total Expenses</b>	<b>\$3,487,022</b>	<b>\$3,513,530</b>	<b>(\$26,508)</b>	<b>-1%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$132,365</b>	<b>\$265,424</b>	<b>(\$133,059)</b>	<b>-50%</b>



Lakes Regional Community Center  
Comparative Income Statement for the period ended April 30, 2023

	YTD ended 04/30/2023	YTD ended 04/30/2022	Variance	Var %
<b>Revenues</b>				
General Revenue IDD	\$1,677,104	\$1,727,202	(\$50,098)	-3%
General Revenue MH	\$5,905,892	\$5,615,313	\$290,579	5%
Early Childhood Intervention Revenue	\$1,131,748	\$958,278	\$173,470	18%
Charity Care Pool / DPP <span style="float: right;">note1</span>	\$5,444,082	\$4,536,216	\$907,866	20%
NTBHA Revenue	\$1,675,328	\$1,667,987	\$7,341	0%
Medicaid Revenue	\$2,099,053	\$2,169,536	(\$70,483)	-3%
Medicare Revenue	\$43,115	\$35,199	\$7,916	22%
HCS Revenue	\$3,426,360	\$3,357,018	\$69,342	2%
Managed Care Revenue	\$1,029,179	\$842,738	\$186,441	22%
Private Insurance	\$147,546	\$120,352	\$27,194	23%
Client Fees	\$39,232	\$42,503	(\$3,271)	-8%
Other Revenue	\$5,960,566	\$6,826,503	(\$865,937)	-13%
<b>Total Revenues</b>	<b>\$28,579,205</b>	<b>\$27,898,845</b>	<b>\$680,360</b>	<b>2%</b>
<b>Expenses</b>				
Salaries and Wages	\$13,876,672	\$13,143,320	\$733,352	6%
Employee Benefits	\$4,778,269	\$4,512,340	\$265,929	6%
Staff Training	\$42,669	\$38,306	\$4,363	11%
Furniture and Equipment	\$390,921	\$24,539	\$366,382	1493%
Maintenance and Repairs	\$192,913	\$226,486	(\$33,573)	-15%
Utilities	\$313,180	\$270,087	\$43,093	16%
Client Support	\$42,852	\$35,270	\$7,582	21%
Supplies	\$238,667	\$225,379	\$13,288	6%
Vehicle Maintenance	\$42,061	\$32,038	\$10,023	31%
Insurance Costs	\$236,559	\$217,132	\$19,427	9%
Debt Service	\$261,473	\$223,250	\$38,223	17%
Other Expenses	\$6,920,832	\$6,829,842	\$90,990	1%
<b>Total Expenses</b>	<b>\$27,337,068</b>	<b>\$25,777,989</b>	<b>\$1,559,079</b>	<b>6%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$1,242,137</b>	<b>\$2,120,856</b>	<b>(\$878,719)</b>	<b>-41%</b>

note1 Current Year includes DPP revenue; Prior Year column is 1115B Waiver

# Lakes Regional Community Center

## Statement of Revenues and Expenditures

### For the Period Ending April 30, 2023

	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Total
<b>Revenues</b>													
Local	\$ 78,524	\$ 91,481	\$ 100,322	\$ 66,640	\$ 359,139	\$ 71,934	\$ 88,850	\$ 113,163	\$	\$	\$	\$	\$ 970,052
State Programs	1,597,127	1,595,145	1,530,706	1,611,190	1,580,044	1,506,711	1,627,623	1,546,508					12,597,054
Federal Programs	1,433,799	1,568,603	1,463,039	1,759,343	1,624,571	1,691,169	1,832,186	1,606,976					12,969,687
Interest Income	17,435	25,039	29,944	37,921	38,090	35,104	42,439	141,113					367,084
North Texas BH Assoc	204,363	205,962	218,657	205,622	208,495	210,849	209,735	211,627					1,675,328
<b>TOTAL REVENUES</b>	<b>\$ 3,331,268</b>	<b>\$ 3,486,229</b>	<b>\$ 3,332,666</b>	<b>\$ 3,680,716</b>	<b>\$ 3,810,339</b>	<b>\$ 3,517,767</b>	<b>\$ 3,800,832</b>	<b>\$ 3,619,387</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 28,579,205</b>
<b>Expenditures</b>													
Current:													
Salaries & Wages	\$ 1,641,520	\$ 1,639,138	\$ 1,596,645	\$ 2,424,337	\$ 1,658,170	\$ 1,642,542	\$ 1,644,104	\$ 1,630,216	\$	\$	\$	\$	\$ 13,676,672
Employee Benefits	585,619	\$568,314	583,027	668,705	593,269	596,898	593,026	589,410					4,776,269
Other Operating Expenses:													
Client Respite	4,390	\$11,316	3,930	4,646	5,367	6,813	9,031	6,722					52,215
HCS Contract	110,953	\$122,817	112,245	118,749	121,899	115,939	122,358	124,358					949,319
Consult/Pro Svcs - External	9,716	\$16,849	10,912	13,138	11,099	11,475	14,625	8,866					96,680
Contracts with Other Orgs-Ext	356,947	\$359,149	354,040	415,934	371,244	352,234	346,759	372,068					2,928,375
ICF/IR Quality Assurance Fees	6,944	\$6,498	7,143	7,252	7,790	7,252	6,551	7,356					56,786
TXHML Contracts	7,804	\$12,714	7,777	8,311	7,465	6,410	9,163	5,627					65,270
Contracted Lab Services	1,152	\$768	671	1,741	64	2,599	1,425	1,304					9,724
Staff Development/Training	5,329	\$6,056	4,477	4,155	9,239	5,236	3,357	4,821					42,669
Non-Clinical Contracts with Others	4,207	\$12,794	4,651	5,863	4,686	11,190	6,881	5,684					55,965
Pharmaceuticals/Supplies	16,590	\$18,337	23,783	6,327	14,678	12,785	14,385	13,166					120,050
Atypical Meds	6,368	\$5,951	8,343	1,928	4,196	4,270	4,792	4,163					40,011
Patient Asst Program/Filling Fees	3,000	\$0	1,500	1,500	0	3,000	1,500	1,500					12,000
Training and Travel	24,460	\$57,447	49,129	29,327	34,833	36,616	30,484	66,956					329,253
Consumable Supplies	20,692	\$32,880	33,171	31,319	30,055	32,261	30,252	37,036					238,667
Building Capital Outlay	11,444	\$7,692	0	15,234	19,750	32,350	7,457	18,381					112,307
Furniture/Equipment over \$5,000	650	\$8,000	0	5,998	274,539	28,335	9,800	23,761					351,683
Computer Capital Outlay	14,825	\$14,435	14,435	14,435	13,812	24,402	13,812	118,410					228,564
Furniture/Equipment under \$5,000	5,929	\$17,401	2,594	4,982	3,836	1,831	1,022	1,643					39,238
Copier/Equipment Rental	3,019	\$9,052	13,283	9,732	10,329	11,525	10,114	15,829					82,883
Computer Equipment Under \$5,000	18,870	\$9,603	6,561	4,764	17,361	4,748	5,149	4,264					71,519
Other Monthly Expenses	15,236	\$28,550	13,005	6,882	10,170	7,327	8,148	16,731					105,050
Computer Software Support Fees	12,413	\$13,280	14,003	15,373	17,851	18,055	19,548	27,920					138,441
Computer Software Fees for HR System			1,548		458	602	2,098	0					4,708
Building Rent, Repair, Maintenance	122,834	\$120,099	118,728	125,614	142,720	116,211	148,697	160,437					1,055,340
Vehicle Operating Expense	6,425	\$5,224	6,185	2,678	5,110	3,269	7,844	5,327					42,061
Vehicle Fuel Costs	9,536	\$8,669	8,202	6,368	6,368	8,253	8,002	10,244					65,642
Non-Client Utilities	50,101	\$32,493	13,110	50,136	37,746	42,279	37,998	48,318					313,180
Telecommunications	16,850	\$28,147	25,868	28,543	29,674	28,425	28,064	29,963					215,634
Data Connect/Internet Access	7,455	\$7,455	13,929	7,755	7,455	(5,813)	4,363	4,363					46,962
Crisis Hotline Answering Svc		\$5,000	2,500	2,500	2,500	2,500	2,500	2,500					20,000
Insurance	29,597	\$29,597	29,597	31,243	28,020	29,597	29,597	29,313					236,559
Client Support Costs	3,731	\$4,954	5,001	371	11,554	5,793	7,263	4,185					42,852
Client Reimbursable Services	8,275	\$9,722	4,906	1,565	8,375	5,966	3,755	20,294					62,857
NTBHA Supported Housing	5,351	\$5,272	5,556	5,063	5,444	4,894	4,771	5,072					41,422
Debt Service	30,125	\$30,125	30,125	30,125	30,125	36,757	36,757	37,331					261,473
DPP BHS Prem Tax Risk Admin		\$9,800	4,945	4,945	4,945	4,945	4,945	4,945					39,559
COVID-19 Expenses	452	\$242	320	4,663	148	268	268	268					6,630
ECI Client Support Costs	0	\$700	0	420	0	0	0	140					1,260
Expanding Fund Raising Funds	255	\$250	250	0	1,054	375	125	125					1,360
LRH/MRC Board Expenses		\$1,262	639	249	1,054	1,491	300	2,118					7,112
Service Costs Unallowable	9,366	\$16,390	10,064	11,293	6,031	4,388	17,417	14,879					89,828
Total Other Operating Expenses	961,289	\$1,087,077	967,226	1,041,719	1,318,190	1,017,854	1,021,377	1,267,396	0	0	0	0	8,682,127
<b>TOTAL EXPENDITURES</b>	<b>3,188,428</b>	<b>\$3,294,530</b>	<b>3,146,898</b>	<b>4,134,761</b>	<b>3,569,630</b>	<b>3,257,293</b>	<b>3,258,507</b>	<b>3,487,022</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,337,068</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 142,841</b>	<b>\$ 191,699</b>	<b>\$ 185,768</b>	<b>\$ (454,045)</b>	<b>\$ 240,709</b>	<b>\$ 260,474</b>	<b>\$ 542,325</b>	<b>\$ 132,365</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,242,137</b>

note1 includes three (3) payroll periods, due to bi-weekly payroll schedule - Additional Salaries = \$813,106; Benefits = \$85,400  
note2 increase due to additional psych bed expenses for December  
note3 includes purchase of 7 vehicles = \$274,539  
note4 includes Center new electronic healthcare implementation costs = \$88,468.50



Lakes Regional Community Center FY23 Aged Accounts Receivable APRIL						
Accounts Receivable Description	GL A/R Balance	Apr Current	Mar 30 Days	Feb 60 Days	Jan 90 Days	Dec & prior 120 +
<b>MAC Adm Claim</b>	<b>1,207,482.12</b>	109,149	109,149	109,149	109,149	770,886
FY23 1st Qtr (Oct-Dec) - \$327,447 (accrue)						
FY23 2nd Qtr (Jan-Mar) - \$327,447 (accrue)						
FY23 3rd Qtr (Apr-Jun) - \$109,149 (accrue)						
FY22 4th Qtr (Jul-Sep) - \$443,439 (billed)						
<b>NTBHA: \$5,462.38</b>						
Substance Abuse - GVL	5,219.62	2,888	2,332	-	-	-
Substance Abuse - TRL	60.69	-	61	-	-	-
Substance Abuse - RKW	182.07	182	-	-	-	-
<b>Medicaid</b>	<b>326,844.02</b>	251,021.68	11,820.17	8,490	8,147	47,366
<b>Medicare **</b>	<b>2,392.58</b>	2,380	13	-	-	-
<b>Private Insurance **</b>	<b>17,152.26</b>	12,519	3,998	636	-	-
<b>Chip **</b>	<b>652.84</b>	441	119	28	27	38
<b>MANAGED CARE:</b>						
Amerigroup	40,661.49	38,932.50	1,530.73	-	198	-
Superior (Cenpatico)	32,373.51	32,219	155	-	-	-
Optum	20,519.35	18,414	2,105	-	-	-
Cigna	21.82	22	-	-	-	-
Texas Childrens Plan	1,618.93	1,162	315	142	-	-
Beacon	18,441.32	15,284	3,157	-	-	-
Molina	27,021.36	26,939	69	14	-	-
Aetna Better Health	2,554.06	2,394	160	-	-	-
Texas Home Living - North	72,988.65	40,804	32,184	-	-	-
Texas Home Living - South	14,509.50	1,918	12,592	-	-	-
HCS - North	366,456.85	322,476	43,981	-	-	-
HCS - South	161,780.79	95,652	66,129	-	-	-
**note** addt'l \$140,227 pend in Deferred pmt portal is currently broken						
Reimbursable Svcs-TxHmL North & South	3,934.66	3,935				
Reimbursable Svcs-HCS North	32,102.33	32,102				
Reimbursable Svcs-HCS South	2,378.36	2,378				
HCS Rm/Brd	-	-	-	-	-	-
ICF Residential Homes	137,301.36	127,648	38	16	-	9,600
Block Grant/TANF-Title XX Gen Revenue	47,391.22	23,702	23,689	-	-	-
BG/TANF PEA	-	-	-	-	-	-
Block Grant Supp Housing	-	-	-	-	-	-
ISP Crisis Counseling FEMA Grant	-	-	-	-	-	-
CMHC Samsha Grant (798) 1370-6600	145,554.99	145,555	-	-	-	-
CCBHC Samsha Grant (799) 1370-6500	61,473.30	61,473	-	-	-	-
MCOT-Hotline ARPA	27,473.21	9,632	5,719	-	5,664	6,459
GR HB133-Outpatient Cap Activity	39,007.57	17,755	10,118	-	-	11,135
Supported Employment	-	-	-	-	-	-
Day Hab Billings (Private Providers)	37,278.52	18,293	14,360	4,450	176	-
1048 IDD Billed Svcs	10,156.97	4,621	5,536	-	-	-
ECI Grant Revenue	88,377.01	88,377	-	-	-	-
ECI Respite	140.00	140	-	-	-	-
ECI TWC Grant	569.47	248	321	-	-	-
ECI ARPA Grant	7,189.31	7,189	-	-	-	-
ECI Priv Ins	11,712.26	5,767	3,545	1,276	974	150
ECI Medicaid	33,929.35	33,232	-	400	297	-
ECI Managed Care	59,321.76	48,089	4,185	2,911	1,250	2,885
ECI Chip	-	-	-	-	-	-
A/R Other Employees	2,512.03	2,512	-	-	-	-
A/R Employee Insurance (Cobra)	47.40	47	-	-	-	-
TCOOMMI GRANT	220,258.50	23,500	27,107	58,387	26,579	84,685
**note** recvd \$111,258 in May						

Accounts Receivable Description	GL A/R Balance	Apr Current	Mar 30 Days	Feb 60 Days	Jan 90 Days	Dec & prior 120 +
TDCJ Contract-Greenville	12,001.68	6,429	5,573	-	-	-
TDCJ - Sherman/Bonham/Paris	37,155.88	18,700	18,456	-	-	-
Fannin County Drug Court	2,500.00	2,500	-	-	-	-
Grayson County Drug Court	-	-	-	-	-	-
Titus County Drug Court	1,000.00	1,000	-	-	-	-
DSHS Region 3	11,775.68	11,776	-	-	-	-
DSHS Region 4	20,426.29	19,378	869	180	-	-
DSHS MHFA Outreach	11,171.26	5,886	5,286	-	-	-
ICF Upper Payment Limit	130,144.00	32,536	32,536	32,536	32,536	-
SAC Prog -Hunt County	1,303.35	1,303	-	-	-	-
ECC - (Enhanced Comm Coord)	18,834.89	9,226	9,609	-	-	-
Pharmacy Rental Income	-	-	-	-	-	-
Comm Education (Curt Pitton)	4,640.00	4,640	-	-	-	-
1115 Waiver Fed Share	-	-	-	-	-	-
CCP (Charity Care Pool)	-	-	-	-	-	-
Misc Revenue - 1370-1200 - \$201.53						
**MAR Tarrant Assist Train-Jim Boyd	201.53	-	202	-	-	-
FY23						
APR Bal Due	3,538,198.24	GL bal	bal ck			
		3,538,198.24	-			



**AGENDA ITEM NO. 05.08.23**  
**Behavioral Health Director**

**Recommended Board Action:**

None. Informational purposes only.

**Rationale:**

1. Allen Mall Shooting
2. Oracle/Cerner Electronic Health Record
3. Empowerment Grant Banquet
  - Adult Empowerment Banquet
    - Thursday, August 3<sup>rd</sup>
    - Fletcher Warren Civic Center, Greenville
    - “Step into Recovery”
  - Child and Adolescent Empowerment Banquet
    - Thursday, June 8<sup>th</sup>
    - Fletcher Warren Civic Center, Greenville
    - “Finding Your Fire”
4. Licensed Chemical Dependency Counselor Recruitment Event
  - Thursday, May 25, 2023
5. Behavioral Health (BH) Staff and Volunteer Awards Banquet

**AGENDA Item No.: 05.09.23**

**Intellectual and Developmental Disabilities Director's Report**

**Recommended Board Action: None Information Only**

**1. Home and Community Based Services (HCS):**

- 1 opening in Waxahachie HCS group home.
- 1 opening in Paris HCS Group Home

**2. Individual Skills and Socialization (ISS):**

- Hopkins County United Way presentation complete
- ISS Programs attended the Annual Rodeo in Pittsburg
- Ellis/Navarro has 3 staff on worker's compensation, 1 staff on light duty & 3 staff vacancies for IDD Provider Specialists
- Some ISS programs are going on minimal outings due to staff shortage.
- Hoping to open Waxahachie ISS someday, if we can get all areas staffed.
- No HHSC audits to finalize licensure yet.

**3. ICF**

- Ring doorbell installed at 4804 Wesley Street

**4. Employment**

- 1 TWS Supported Employment contracted individual employed @ Lamar County Braum's.
- 1 TWS Supported Employment individual in Ellis County employed @ Whataburger.
- 1 new TWS referral for Job Placement in Lamar County.
- 9 TWS individual contracts for our Community Rehab Program.

**5. Vocational Apprenticeship Program (VAP)**

- Purchase order received for VAP program from HHSC.
- Lamar County VAP worksites set up at Paris Regional Medical Center, REACH, and Paris Junior College.
- Kaufman County VAP worksite set up at Gritty Belle Boutique.
- Staff attended VAP program training in Rosenberg, Texas at Texana Center.
- There are 4 VAP Staff applicants in Lamar County and 1 in Kaufman County for Job Coach positions.
- We received 13 apprentice applications for VAP.

**6. Outpatient Biopsychosocial Intervention Team (OBI):**

- OBI caseload consists of 24 individuals, 2 more individuals coming off the waitlist.
- One individual is receiving ABA services with our Behavior Learning Center as she attends 3 days per week which is 15 hours of Private Insurance authorized ABA.

**7. Telehealth:**

- Follow-ups (112) = Corsicana - 24, Greenville - 18, Mt. Pleasant - 13, Paris - 9, Sulphur Springs- 8, Terrell- 31, Waxahachie - 9, No Shows- 12, New Evals- 6, and Hospital Discharges- 0.
- We have received many new Tele-med Referrals for IDD Psychiatry.
- Amy Novak, ANP, will be precepting Michael Chiles, RN in Mount Pleasant, this summer.

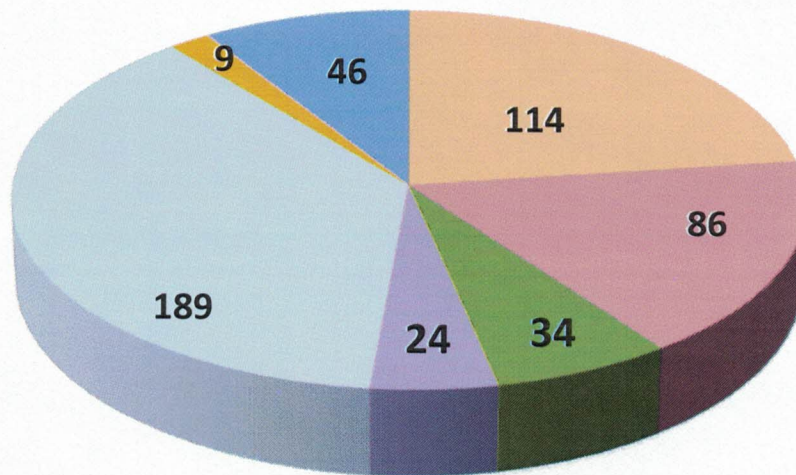


**AGENDA Item No.: 05.09.22**

**Intellectual and Developmental Disabilities Director's Report**

**Recommended Board Action: None Information Only**

**Total Number of Individuals  
Served in April 2023-502**



■ HCS 114   ■ PASRR: 86   ■ TxHML 34   ■ ICF: 24   ■ GR: 189   ■ TWS: 9   ■ Private 46

## **AGENDA ITEM NO. 05.10.23**

### **Contracts & Quality Management Report**

#### **1. CONTRACTS**

- HHSC MHFA Contract: We received our MHFA contract for FY24 and FY 25. The contract amount is \$206,100.00.
- HHSC Vocational Apprenticeship Program (VAP): We received a contract for \$222,064.64 to implement a Vocational Apprenticeship Program.

#### **2. PNAC**

- PNAC – Local PNAC approved the bylaws of the Committee at their meeting on April 18th. The local PNAC requests board approval of the bylaws. No significant changes were made. Language for the regional PNAC was removed, definitions of Acronyms were added for clarity, and the format was updated.

#### **3. RIGHTS ALLEGATIONS**

- GR MH
  - 1 unconfirmed – Rockwall MH
- LIDDA
  - 1 unconfirmed

#### **4. QM MH, NTBHA & SUBSTANCE ABUSE**

- HHSC Performance Measures: We met all of our measures for April.
- Beacon Audit: Beacon requested 56 case management and skills training records and 60 claims from January 1, 2020, through December 31, 2022. This audit resulted in zero findings.
- CMH Fidelity Audits: CMH annual fidelity audits were conducted for Nurturing Parent, TF-CBT, Seeking Safety, and START for GR and NTBHA. QM recommended continued training.
- HHSC MH Desk Follow-up Review: HHSC is conducting a desk review to ensure we implemented the CAP that was accepted on November 1, 2022. The requested documents will be submitted before June 1, 2023.
- Contracts Audit: QM conducted a contracts audit in May. The overall score was 99%.
- Walk Behinds:
  - LPHA Peer Review: 1 chart scored below 70%, the difference between peer scoring and QM is 12%
  - C/A Peer Review: 2 charts scored below 70%, the difference between peer scoring and QM is 13%

#### **5. IDD**

- Service Target: We are at 192 for April and our target is 169.
- HHSC IDDA CAP Non-Compliance: HHSC notified us on May 12, 2023, that we did not correct findings on an annual QA review within the timeframe stated in the CAP submitted to HHSC.
- COVID-19 flexibilities: HHSC notified LIDDAs of changes in requirements that will take place when COVID-19 flexibilities end on June 16, 2023.
- Notice of Non-Compliance: We did not meet the required performance measure outcome for TxHML enrollments completed. The target is 95% and we are at 93% for FY23Q2.



## **AGENDA ITEM NO. 05.11.23**

### **Human Resources Report**

#### **Recommended Board Action:**

None; information only.

#### **1. Staffing Issues**

##### **➤ Headcount**

We had a total of 447 authorized FTEs and 402 employees in the month of April. We filled eight positions, three internal transfers and five new hires. This month we had an average of 40 vacancies.

##### **➤ Separations**

We had three separations in April; all of them were voluntary separations. The reasons for separation this month were; better pay and one of them left due to not feeling like could do the job.

##### **➤ Recruitment**

Some of the sources used to advertise our openings were Indeed, Newspapers, Colleges and Universities website, Facebook, Texas Workforce Commission website and Chambers of Commerce.

##### **➤ Training and Development**

During the month of April, we had 15 classes with a total of 40 participants. Trainings for this month were CPR (*Cardio Pulmonary Resuscitation*), and SAMA (*Satori Alternatives for Managing Aggression*).

#### **2. Compensation & Benefits**

- We had one COVID exposure this month, after quarantine period, he required hospitalization for a few days, after treatment he was able to return to work.
- Year to date we have 8 large claims from which 3 exceed the stop loss.

# HR Monthly Report FY2021

5/16/2023

I. Head Count (end of mo)	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
<i>Overall Total</i>													
# Positions	439	439	439	440	440	440	440	440					440
# FTE	436	436	436	437	437	437	437	437					437
# Employees	391	393	395	399	403	400	399	402					398
# Vacant Positions	48	46	44	41	38	40	42	40					42
# Full-Time Vacancies	42	41	39	35	32	35	37	35					37
# Part-Time Vacancies	6	5	5	6	6	5	5	5					5
<i>General Administration</i>													
# Positions	40	40	40	40	40	40	40	40					40
# FTE	40.0	40.0	40.0	40.0	40.0	40.0	40.0	40.0					40
# Employees	39	38	38	37	38	38	36	36					38
# Vacant Positions	1	2	2	3	2	2	4	4					3
# Full-Time Vacancies	1	2	2	3	2	2	4	4					3
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
<i>ECI Services</i>													
# Positions	24	24	24	24	24	24	24	24					24
# FTE	24	24	24	24	24	24	24	24					24
# Employees	22	23	23	23	24	24	24	25					24
# Vacant Positions	2	1	1	1	0	0	0	0					1
# Full-Time Vacancies	2	1	1	1	0	0	0	0					1
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
<i>IDD Authority Services</i>													
# Positions	63	63	63	63	63	63	63	63					63
# FTE	63.0	63.0	63.0	63.0	63.0	63.0	63.0	63					63
# Employees	51	51	52	57	56	55	54	52					54
# Vacant Positions	12	12	11	5	6	7	8	10					9
# Full-Time Vacancies	12	12	11	5	6	7	8	10					9
# Part-Time Vacancies	0	0	0	0	0	0	0	0					0
<i>IDD Provider Services</i>													
# Positions	115	115	115	115	115	115	115	115					115
# FTE	114.00	114	114	114	114	114	114	114					114
# Employees	104	105	105	105	104	104	107	108					105
# Vacant Positions	11	10	11	12	13	13	10	9					11
# Full-Time Vacancies	9	9	10	11	11	12	9	8					10
# Part-Time Vacancies	2	1	1	1	2	1	1	1					1
<i>Medical Prescriber Services</i>													
# Positions	13	13	13	15	15	15	15	15					14
# FTE	13	13	13	14	15	15	15	15					14
# Employees	13	13	13	13	13	14	14	14					13
# Vacant Positions	0	0	0	2	2	1	1	1					1
# Full-Time Vacancies	0	0	0	1	1	0	0	0					0
# Part-Time Vacancies	0	0	0	1	1	1	1	1					1
<i>Mental Health Adult Services</i>													
# Positions	184	184	184	184	184	184	184	184					184
# FTE	182	182	182	182	182	182	182	182					182
# Employees	162	162	164	165	167	165	164	166					164



	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant Positions	21	21	19	18	15	17	18	16					18
# Full-Time Vacancies	17	17	15	14	12	14	15	13					15
# Part-Time Vacancies	4	4	4	4	3	3	3	3					4
<b>II. Recruitment</b>													
# Applications Received	107	157	180	58	95	79	197	157					1030
# Applicants	83	127	141	53	82	66	154	143					849
# Positions Filled	15	8	10	12	6	5	8	8					72
# New Hires	12	6	9	7	6	5	6	5					56
# Internal Promotions/Transfers	3	2	1	5	0	0	2	3					16
<b>III. Separations</b>													
# Separations *	4	4	6	2	2	8	7	3					36
YTD Avg # Employees	392	392	394	396	396	396	395	397					394,625
YTD Turnover Rate	1.02%	1.02%	1.52%	1.51%	1.51%	2.00%	1.75%	0.75%					9.12%
* excludes temporary, PRN, & RIF													0
Avg LOS (Yrs)													#DIV/0!
# Involuntary Separations	2	1	0	0	0	1	0	0					4
# Voluntary Separations	2	3	6	2	2	6	7	3					31
# Vol Separations < 90 Days Empl	0	2	1	0	1	1	1	1					7
# Vol Separations > 90 Days < 1 Yr	0	0	1	0	0	1	0	1					3
<b>IV. Training</b>													
# NEO Classes	2	2	2	2	2	2	2	2					16
# NEO Participants	11	6	9	6	6	5	6	5					54
# CPR Classes	7	4	5	4	4	5	8	7					44
# CPR Participants	28	10	16	10	10	10	19	17					120
# SAMA Initial Classes	3	1	1	1	1	1	3	2					13
# SAMA Initial Participants	11	5	3	5	2	1	8	3					38
# SAMA Refresher Classes	5	3	5	0	4	4	6	4					31
# SAMA Refresher Participants	26	14	17	0	17	13	32	15					134
# ASIST Initial Classes	0	1	0	0	1	0	1	0					3
# ASIST Initial Participants	0	15	0	0	8	0	5	0					28
# SOSAM Classes	0	1	0	0	0	0	1	0					2
# SOSAM Participants	0	1	0	0	0	0	1	0					2
# YMHA Classes	0	0	0	0	0	1	0	0					1
# ISD Participants	0	0	0	0	0	0	0	0					0
# AMHFA Classes	0	0	0	0	0	0	0	0					0
# Community Participants	0	0	0	0	0	7	0	0					7
Total # Events	17	12	13	7	12	13	21	15					110
Total # Participants	76	51	45	21	43	36	71	40					383
<b>V. Benefits</b>													
<b>Retirement</b>													
# Eligible Employees	354	352	357	362	364	370	368	367					2894
# 457(b) Participants	291	289	290	289	293	299	300	299					2350
# Participating at 5% or More	183	183	184	183	183	184	183	184					1467
\$ Avg Contribution Amount	218	223	226	338	223	219	219	221					1,887.10
\$ Total 457(b) Contribution	63,522	64,477	65,619	97,745	65,197	65,532	65,656	65,986					553,733.28
\$ Total Center's Match to 401(a)	51,751	54,684	52,620	78,375	52,443	52,962	53,093	53,358					449,285.60
<b>Health Insurance</b>													



HR Monthly Report  
FY2021

5/16/2023

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Eligible Employees	354	352	357	362	364	370	368	367					362
# With Coverage	327	324	324	329	332	336	333	331					330
\$ Total Premium per Month	477,510	471,972	472,092	477,998	488,152	487,294	484,092	481,018					480,016
<b>Value Plan Enrollment</b>													
# Employee Only	156	155	152	154	154	158	156	155					155
# Employee & Child	34	33	33	35	38	39	39	38					36
# Employee & Spouse	20	19	19	19	19	19	19	19					19
# Employee & Family	25	25	25	24	23	23	23	23					24
\$ Paid by Employee	59,338	58,193	57,998	58,130	58,564	59,256	59,126	58,629					469,234
\$ Paid by Center	298,046	293,653	290,686	293,702	296,328	301,872	299,894	297,317					2,371,498
<b>Enhanced Plan Enrollment</b>													
# Employee Only	79	79	82	84	85	84	83	83					659
# Employee & Child	5	5	5	5	5	5	5	5					40
# Employee & Spouse	3	3	3	2	2	2	2	2					19
# Employee & Family	5	5	5	6	6	6	6	6					45
\$ Paid by Employee	25,452	25,452	25,926	26,552	26,710	26,552	26,394	26,394					209,432
\$ Paid by Center	94,674	94,674	97,482	99,614	100,550	99,614	98,678	98,678					783,964
<b>Total Expenses</b>													
\$ Total Admin Fee Paid	72,054	71,036	71,397	76,471	73,536	71,910	74,102	72,818					583,325
\$ Total Premium Paid	418,172	471,972	472,092	477,998	482,152	487,294	484,092	481,018					3,774,790
\$ Total Claims Paid (Med & Rx)	307,405	423,840	455,543	343,878	479,696	355,325	413,484	350,670					3,129,841
Loss Ratio	73.5%	89.8%	96.5%	71.9%	99.5%	72.9%	85.4%	72.9%					82.8%
# Large Claims > \$50,000	0	1	4	4	5	6	6	8					8
# Claims Exceeding Ind Stop Loss	0	0	0	0	1	2	2	3					3
<b>VI. COVID Tracking</b>													
# Employees with Exposure/Tested	6	3	4	17	5	0	2	1					38
# with Positive Results	6	3	4	17	5	0	2	1					38
# Hospitalized	0	0	0	0	0	0	0	1					1



**AGENDA ITEM NO. 05.12.23**

Executive Session

**RECOMMENDATIONS FOR APPROVAL:**

Adjourn to Executive Session pursuant to Texas Open Meetings Act, Chapter 551.074 of the Texas Government Code, for the purpose of discussion personnel matters.

**Rationale:**

Discussion by Board Members of Personnel matters.