



LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
 PER GOV. ABBOTT'S MARCH 26, 2020 PRESS RELESE THIS MEETING WILL TAKE PLACE VIA
 TELECONFERENCE AND IS AVAILABLE TO THE PUBLIC:
 DIAL: 469-458-9004 ENTER THE PASS CODE: 530001
 SEPTEMBER 23, 2020
BOARD MEMBERS

	<i>Print Full Name</i>		<i>Signature</i>
1	Tom Brown, Chair	Hunt County	✓
2	Vacant	Rockwall County	<i>vacant Shea Green</i>
3	Margaret Webster	Kaufman County	<i>absent</i>
4	Dana Sills	Hopkins County	✓
5	Steve Earley	Lamar County	✓
6	Carrie Hefner	Camp County	✓
7	Lisa Heine	Ellis County	✓
8	Frances Neal	Titus County	✓
9	E. P. Pewitt	Morris County	<i>absent</i>
10	Marti Shaner	Navarro County	✓
11	Linda Sharpin	Franklin County	✓
12	Jan Brecht-Clark, Ph.D.	Delta County	✓
EX OFFICIO MEMBERS			
13	Sherriff Cass/Designee	Lamar County	✓
14	Sherriff Martin/Designee	Morris County	✓
LAKES REGIONAL STAFF AND GUEST			
1	✓ John Delaney	✓	
2	✓ Erwin Hancock	✓	
3	James Williams <i>phone</i>	✓	
4	Kellie Walker <i>phone</i>	✓	
5	Keith Matthews	✓	
6	Laurie White <i>phone</i>	✓	
7	Judy Dodd	✓	
8	Alex Polley <i>phone</i>	✓	

Guest - John Kegereis phone

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, SEPTEMBER 23, 2020, 5 PM

**PER GOV. ABBOTT'S MARCH 26, 2020 PRESS RELESE THIS MEETING WILL TAKE PLACE VIA
TELECONFERENCE AND IS AVAILABLE TO THE PUBLIC:**

DIAL: 469.458.9004 ENTER THE PIN CODE: 530001

AGENDA

AGENDA NUMBER	TOPIC
09.01.20	CALL TO ORDER <ul style="list-style-type: none">• Roll Call / Introduction of Guest• Recognition of John Kegerreis for his service and dedication on the Board of Trustees.
09.02.20	APPROVAL OF MINUTES <ul style="list-style-type: none">• Regular Board Meeting Minutes of August 26, 2020
09.03.20	COMMENTS FROM CITIZENS <p><i>Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.</i></p>
09.04.20	COMMITTEE MEETING REPORTS NA
09.05.20	RECOMMENDATIONS FOR APPROVAL NA
09.06.20	EXECUTIVE DIRECTOR REPORT (<i>John Delaney</i>) <ul style="list-style-type: none">• 1115 Transformation Waiver Other Update• COVID-19 Response Summary• Texas Council Update• FY-19 Status of State Performance Contracts Update• ETBHN Update
09.07.20	FISCAL REPORT (<i>Erwin Hancock</i>) <ul style="list-style-type: none">• Motion to Accept Center's Financial Statement for Period(s) Ending: August 31, 2020.• Motion to Accept Center's 4th Quarterly Investment Report
09.08.20	MENTAL HEALTH SERVICES REPORT (<i>James Williams</i>) <ul style="list-style-type: none">• FEMA Crisis Counseling Grant• Substance Use Disorder• Education Service Center Region 8• Certified Community Behavioral Health Clinic
09.09.20	INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (<i>Laurie White</i>) <ul style="list-style-type: none">• Program Update

LRCC Board of Trustees Meeting Agenda

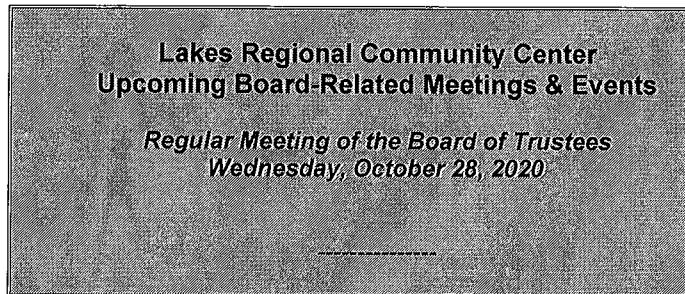
09.10.20 QUALITY MANAGEMENT/CONTRACTS REPORT *(Kellie Walker)*

- Contracts/Network Development
- Planning
- PNAC
- Rights Allegations
- QM MH, NTBHA & Substance Abuse
- IDD

09.11.20 HUMAN RESOURCES REPORT *(Keith Matthews)*

- Staffing Issues
- Employee Benefits

09.12.20 ADJOURNMENT



AGENDA ITEM NO. 09.02.20

Approval of Minutes

RECOMMENDATIONS FOR APPROVAL:

- Motion to approve prior Board of Trustees meeting minutes.

Rationale:

Discussion and Approval of Regular Board Meeting Minutes of August 26, 2020 as presented.

LAKES REGIONAL COMMUNITY CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, AUGUST 26, 2020, 5PM

Per Gov. Abbott's March 26, 2020 Press Release this Meeting was held
VIA TELECONFERENCE

BOARD MINUTES

AGENDA NUMBER	TOPIC
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08.01.20

CALL TO ORDER

The August 26, 2020 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Board Chair, Tom Brown at 5:00 PM with a quorum present by teleconference. Chair asked for Roll Call.

Members Present:

Tom Brown, Hunt County, Chair	Margaret Webster, Kaufman County, Board Secretary
Frances Neal, Titus County	Lisa Heine, Ellis County
Steve Earley, Lamar County	Marti Shaner, Navarro County
Dana Sills, Hopkins County	Linda Sharpin, Franklin County
E. P. Pewitt, Morris County	

Members Absent: James Erwin, Rockwall County; Carrie Hefner, Camp County, Jan Brecht-Clark, PhD, Delta County

Vacant Seat(s): NA

Guest: NA

Ex Officio Members Absent: Sheriff Scott Cass, Lamar County, Sheriff Jack Martin, Morris County

Ex Officio Members Present: NA

Management Staff Present:

John Delaney, Erwin Hancock, Keith Matthews, and Laurie White

Management Staff Absent: James Williams, Kellie Walker

Board Liaison/Recording Secretary: Judy Dodd, Board Liaison/Recording Secretary

08.02.20

APPROVAL OF MINUTES

Recommended Board Action:

➤ Approval of Minutes of July 22, 2020 meeting.

Rational:

Tom Brown asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chair then asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Lisa Heine. A sign of aye approved minutes unanimously.

CLOSURE

08.03.20 COMMENTS FROM CITIZENS

- NA
- CLOSURE**

08.04.20 COMMITTEE MEETING REPORT

- NA
- CLOSURE**

08.05.20 RECOMMENDATIONS FOR APPROVAL

- Review and take possible action on Documents for FY'21 Budget.
- Review and take possible action to approve one time FY'20 Incentive payment to all qualifying staff. Total expenditure not to exceed \$250,000.

Rationale:

- Erwin Hancock gave an overview of the financial documents regarding the FY-21 Center budget and major contracts for next year to the Board Members. He then asked for questions. Chair asked for motion to approve the FY'21 Budget. E. P. Pewitt made motion to approve and seconded by Marti Shaner. With no further discussion, motion approved unanimously by a sign of aye.
- Erwin Hancock along with John Delaney presented the motion for one-time incentive payment to qualifying staff. Chair asked for motion to approve. E. P. Pewitt made motion to approve and seconded by Margaret Webster. With no further discussion, motion approved unanimously by a sign of aye.

CLOSURE

08.06.20 EXECUTIVE DIRECTOR REPORT *(John Delaney)*

Recommended Board Action:

- None: Information only

Rationale:

Discussion on the following:

Handouts

- **1115 Transformation Waiver Update:**
 - DY 10 starts on October 1, and will be the last year on current funding. John discussed the transition to CCBHC as a system wide proposal for transition from DSRIP funding.
 - HHSC approved all of our measures for payment. Our next reporting period begins October 1, 2020.
- **COVID-19:**
 - COVID-19 case rates have continued to climb in most of our counties in the last 30 days.
- **Texas Council Update:**
 - How continues working with HHSC to promote more permanent options in the service waivers currently in place for the COVID-19 response.
- **FY'20 Status of State Performance Contracts Updates:**
 - HHSC sent our FY-21 IDD Performance Contract update.
 - ECI contract for next year has been received and submitted.
- **ETBHN Update:**
 - ETBHN Regional Oversight Committee is meeting at the end of August. An update will be presented in future meeting.

CLOSURE

08.07.20

FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Approval of Center's Financial Statement for Period(s) Ending:
 - July 2020.

Rationale:

- Erwin presented the financial report for the month of July 2020. Notes as follows:
 - Cash- includes PPP Loan Proceeds
 - Final 1115 IGT funding received in July. July allocation includes budgeted revenue for May thru July.
 - With the exception of Hospitality House and Block Grant Revenue, all other general revenue was deferred for May thru July.

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve. Frances Neal made motion to approve with second by E. P. Pewitt. A sign of aye unanimously approved Financials.

CLOSURE

08.08.20

MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale:

- Program deferred for August Meeting.

CLOSURE

08.09.20

INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

- Program deferred for August Meeting.

➤ **CLOSURE**

08.10.20

QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

Report given by John Delaney

- **Contracts/Network Development**
 - FY 2021 Contract renewal is in process.
 - RFP for the Bonham remodel was awarded to Hawk Builders, LLC.
- **Planning**
 - Lakes Regional's Local Provider Network & Development Plan (LPND) was posted on website for stakeholder comments.
 - CLSP – HHSC sent the revised Consolidated Local Service Plan (CLSP) template to Centers.
- **PNAC**
 - Local PNAC – PLND was presented to members. There were no recommendations to the plan.
 - Regional PNAC – Next RPNAC meeting is scheduled
- **Rights Allegations**
 - IDD: 1

- **APS Allegations**
 - Allegations – Sexual Abuse/Greenville MH Results: Inconclusive
- **QM MH, NTBHA & Substance Abuse**
 - MH Performance Measures: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
 - HHSC MH Audit: Conducted a desk audit from July 14-30, 2020. Lakes received 1 accelerated finding and 16 standard findings. A plan of correction for the accelerated findings was submitted to HHSC and was accepted. Plans of correction for standard findings are due to HHSC September 4, 2020.
 - Texas CCBHC Certification: Documents for CCBHC certification were submitted to HHSC.
 - CCBHC Grant: Attestation of Certification to SAMHSA has been submitted.
- **IDD**
 - IDD Service Targets: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
 - FY20 LIDDA Audit Desk Review: Lakes submitted all requested documentation to HHSC. HHSC entrance call was August 17, 2020.

CLOSURE

08.11.20 HUMAN RESOURCES REPORT (Keith Matthews)

Recommended by Board Action:

None: Information only

Rationale:

- **Staffing issues**
 - Lakes has 396 employees with 461.45 authorized FTEs.
 - Filled four positions – Separations six
 - We are averaging 7.6 separations per month.
- **Employee Compensation and Benefits:**
 - Seven employee to test positive for COVID-19 in July. We had 30 other staff who were exposed, all of whom have tested negative for the virus.
 - Health claims are still relatively low. Ratio for the month 64.9%.
 - Open Enrollment for FY21 Employee Benefits was held from July 23 – August 3, 2020. Reviewing all enrollments for QA purposes.

CLOSURE

08.12.20 ADJOURNMENT

Chairperson ask for any other matter to discuss if not for motion to adjourn. E.P. Pewitt made motion and seconded by Steve Earley with no further discussion, motion carried.

ATTEST:



Margaret Webster, Board Secretary

10-28-20

DATE:



Judy Dodd, Board Liaison/Transcriptionist

10-28-20

AGENDA ITEM NO. 09.03.20

Citizens' Comments

RECOMMENDATIONS FOR APPROVAL:

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

Rationale:

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

AGENDA ITEM NO. 09.04.20

Committee Meeting Reports

RECOMMENDATIONS FOR APPROVAL:

NA

Rationale:

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Lisa Heine, Chair
 - **No Meeting Posted**
- Human Resources, Tom Brown, Chair
 - **No Meeting Posted**
- Programs, James Ervin, Chair
 - **No Meeting Posted**

AGENDA ITEM NO. 09.05.20

Recommendations for Approval:

➤ NA

Rationale:

No recommendations presented.

AGENDA Item No: 09.06.20
Executive Director's Report:

Recommended Board Action:
None: For Information Only

Rational:

Executive Director Report:

1. 1115 Transformation Waiver and Other Updates:

- October 1 starts our first reporting period for Demonstration Year 10 (DY). We have already achieved the necessary metrics, so this one is the easier of the two reporting opportunities. The documentation is due by October 31 and payment is received in January. .
- The TX Council recently pushed a notice for Centers to inform local officials to request HHSC to petition the federal government agency (CMS) to extend the 1115 waiver for an additional year due to COVID-19. Partly as a result of legislative interest, HHSC is moving forward their request to CMS. I would need to be approved by CMS prior to October 2021.

2. COVID-19 Response Summary:

- No major changes in our operational status since our last update. COVID-19 case rates have initially declined for a few weeks but are slowly increasing again. We continue to follow the federal and state waivers that have been released that allow for delivering both mental health and IDD services through telephone and tele-video contact. We are also developing a plan to restart day habilitation programs on the IDD side to a limited extent.

3. Texas Council Update:

- The Health Opportunities Workgroup (HOW) and the Executive Directors Executive Committee met this month. The HOW is working to finalize a brief to promote more permanent options in the service waivers currently in place for the COVID-19 response. The Executive Directors are working to implement the TX. Council Strategic plan that was adopted at the Council Board's meeting last month.

4. FY-19 Status of State Performance Contracts Updates:

- HHSC FY-21 Contract Status:
- We have been expecting a 2021 contract amendment for MH services, but it has not been received.

5. ETBHN Update: No update at this time

AGENDA ITEM NO. 09.07.20
Fiscal Reports

RECOMMENDATIONS FOR APPROVAL:

- Approval for acceptance.

Rationale:

Review and discussion of the Center's financial statement for the month(s) of August, 2020 and approval.

Review and discussion of the Center's Quarterly Investment Report 4th Quarter and approval.

Lakes Regional Community Center

Financial Report

For the Month of August 2020

Erwin Hancock

Chief Financial Officer

September 23, 2020

Lakes Regional Community Center
Financial Report Outline

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II.	Balance Sheet	Page 2
III.	Income Recap by Division Comparative Income Statement Statement of Revenues & Expenditures	Page 3 Pages 4 -5 Page 6-7
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V.	Quarterly Investment Report	Page 9
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Lakes Regional Community Center
 Financial Summary for the Month Ending August 31, 2020

Profit and Loss Summary

	Current Month	Year to Date
Revenues	\$6,404,403	\$43,369,518
Expenses	\$3,429,648	\$36,166,868
Net Income	<u>\$2,974,756</u>	<u>\$7,202,650</u>

Balance Sheet Summary

	Current YTD as of August 31, 2020	Last YTD as of August 31, 2019	Year to Year Change
Total Assets	\$32,310,910	\$19,685,592	\$ 12,625,318
Total Liabilities	\$11,305,708	\$5,883,040	\$ 5,422,668
Fund Balance	<u>\$21,005,202</u>	<u>\$13,802,552</u>	<u>\$ 7,202,650</u>

Lakes Regional Community Center
Balance Sheet

		As of <u>8/31/2020</u>	As of <u>8/31/2019</u>	Net Change
Current Assets				
Cash	note1	\$ 12,876,233	\$ 4,387,287	\$ 8,488,946
Accounts Receivable		2,575,689	2,817,673	(241,984)
Other Current Assets		163,391	113,867	49,524
Total Current Assets		<u>\$ 15,615,313</u>	<u>\$ 7,318,827</u>	<u>\$ 8,296,486</u>
Long-Term Assets				
Fixed Assets (net of depreciation)		\$ 8,187,682	\$ 8,187,682	\$ -
Other Long-Term Assets		8,507,915	4,179,083	4,328,832
Total Long-Term Assets		<u>\$ 16,695,597</u>	<u>\$ 12,366,765</u>	<u>\$ 4,328,832</u>
Total Assets		<u><u>\$ 32,310,910</u></u>	<u><u>\$ 19,685,592</u></u>	<u><u>\$ 12,625,318</u></u>
Current Liabilities				
Accounts Payable		\$ 1,095,138	\$ 866,256	\$ 228,882
Accrued Expenses		1,045,090	635,487	\$409,603
Short-term Debt		657,565	202,214	455,351
Total Current Liabilities		<u>\$ 2,797,793</u>	<u>\$ 1,703,957</u>	<u>\$ 1,093,836</u>
Long-term Debt	note2	\$ 8,507,915	\$ 4,179,083	\$ 4,328,832
Total Long-Term Debt		<u>\$ 8,507,915</u>	<u>\$ 4,179,083</u>	<u>\$ 4,328,832</u>
Total Liabilities		<u><u>\$ 11,305,708</u></u>	<u><u>\$ 5,883,040</u></u>	<u><u>\$ 5,422,668</u></u>
Investment In General Fund Assets		\$ 8,187,682	\$ 8,187,682	\$ -
Fund Balance at Beginning of Year		12,817,520	5,614,870	7,202,650
Total Equities and other Credits		<u>\$ 21,005,202</u>	<u>\$ 13,802,552</u>	<u>\$ 7,202,650</u>
Total Liabilities, Equities and other Credits		<u><u>\$ 32,310,910</u></u>	<u><u>\$ 19,685,592</u></u>	<u><u>\$ 12,625,318</u></u>

note1 - Cash - Includes 1115 DSRIP payment of \$9,417,405.73 received 7/31/2020

note2 - Long-term Debt - Includes PPP Loan recorded for \$4,322,700

Lakes Regional Community Center
Income Statement Recap by Division
As of August 31, 2020

<u>Division</u>	<u>Current Month</u>	<u>Year to Date</u>
MH	\$ 1,400,576	1,435,967
Mental Health First Aid & Outreach	4,353	19,213
Hospitality House	(11,625)	(23,152)
IDD	1,153,877	1,993,432
ECI	9,648	(16,772)
Administration	19,135	33,452
Bonham Property	(103,084)	(102,366)
Expending Fundraising	(3,667)	780
1115 Waiver	322,161	2,560,476
Medical Prescriber Services	185,652	1,301,722
Fema Grant	650	3,026
CCBHC Expansion Grant	(3,087)	(3,296)
Collaborative Grant	421	421
Education Services Pittsburgh	(254)	(254)
Total Lakes	\$ 2,974,756	\$ 7,202,650

Lakes Regional Community Center
Comparative Income Statement for the Month ended August 31, 2020

		<u>8/31/2020</u>	<u>8/31/2019</u>	Variance	Var %
Revenues					
General Revenue IDD	note1	\$797,700	\$188,153	\$609,547	324%
General Revenue MH	note1	\$1,647,314	\$648,577	\$998,737	154%
Early Childhood Intervention Revenue		\$137,873	\$165,120	(\$27,247)	-17%
1115b Waiver Revenue		\$623,086	\$523,435	\$99,651	19%
NTBHA Revenue		\$237,507	\$265,279	(\$27,771)	-10%
Medicaid Revenue		\$287,781	\$328,949	(\$41,168)	-13%
Medicare Revenue		\$2,861	\$19,258	(\$16,397)	-85%
HCS Revenue		\$443,918	\$391,404	\$52,514	13%
Managed Care Revenue		\$91,835	\$105,085	(\$13,250)	-13%
Private Insurance		\$6,505	\$14,860	(\$8,355)	-56%
Client Fees		\$3,091	\$7,779	(\$4,688)	-60%
Other Revenue	note1	\$2,124,932	\$796,654	\$1,328,278	167%
Total Revenues		<u>\$6,404,403</u>	<u>\$3,454,553</u>	<u>\$2,949,850</u>	<u>85%</u>
Expenses					
Salaries and Wages		\$1,697,245	\$1,560,341	\$136,904	9%
Employee Benefits		\$486,991	\$561,693	(\$74,702)	-13%
Staff Training		\$2,665	\$4,799	(\$2,135)	-44%
Furniture and Equipment		\$3,893	\$27,140	(\$23,247)	-86%
Maintenance and Repairs		\$24,703	(\$9,974)	\$34,677	-348%
Utilities		\$48,045	\$54,330	(\$6,285)	-12%
Client Support		\$3,584	\$2,292	\$1,291	56%
Supplies		\$43,831	\$82,816	(\$38,986)	-47%
Vehicle Maintenance		\$13,358	\$6,775	\$6,583	97%
Insurance Costs		\$31,416	\$22,944	\$8,472	37%
Debt Service		\$54,850	\$58,510	(\$3,660)	-6%
Other Expenses		\$1,019,067	\$1,062,285	(\$43,218)	-4%
Total Expenses		<u>\$3,429,648</u>	<u>\$3,433,954</u>	<u>(\$4,306)</u>	<u>0%</u>
Net Surplus/(Deficit)		<u>\$2,974,756</u>	<u>\$20,600</u>	<u>\$2,954,156</u>	<u>-14341%</u>

note1 All general revenue deferred for May thru July, with the exception of Hospitality House and Block Grant revenue, was recognized in August, and expended for FY20.

PPP loan proceeds were recorded (Other Revenue) in the amount of \$1,080,675.

Lakes Regional Community Center
Comparative Income Statement for the period ended August 31, 2020

	<u>YTD ended</u> 08/31/2020	<u>YTD ended</u> 08/31/2019	Variance	Var %
Revenues				
General Revenue IDD	\$2,299,429	\$2,428,675	(\$129,247)	-5%
General Revenue MH	\$8,178,708	\$7,657,605	\$521,104	7%
Early Childhood Intervention Revenue	\$1,112,047	\$933,400	\$178,647	19%
1115b Waiver Revenue	\$8,578,704	\$5,756,916	\$2,821,787	49%
NTBHA Revenue	\$2,833,683	\$2,855,727	(\$22,044)	-1%
Medicaid Revenue	\$3,656,416	\$3,623,294	\$33,122	1%
Medicare Revenue	\$73,102	\$131,417	(\$58,315)	-44%
HCS Revenue	\$4,746,953	\$4,480,366	\$266,588	6%
Managed Care Revenue	\$1,178,749	\$1,299,146	(\$120,397)	-9%
Private Insurance	\$91,106	\$114,210	(\$23,104)	-20%
Client Fees	\$69,899	\$89,783	(\$19,884)	-22%
Other Revenue	\$10,550,723	\$7,153,780	\$3,396,944	47%
Total Revenues	\$43,369,518	\$36,524,318	\$6,845,200	19%
Expenses				
Salaries and Wages	\$17,714,433	\$17,055,301	\$659,132	4%
Employee Benefits	\$5,948,704	\$5,871,285	\$77,420	1%
Staff Training	\$34,686	\$36,109	(\$1,422)	-4%
Furniture and Equipment	\$259,973	\$44,936	\$215,037	479%
Maintenance and Repairs	\$229,509	\$143,432	\$86,077	60%
Utilities	\$454,625	\$471,458	(\$16,833)	-4%
Client Support	\$35,147	\$29,188	\$5,960	20%
Supplies	\$331,096	\$379,654	(\$48,558)	-13%
Vehicle Maintenance	\$64,270	\$58,886	\$5,384	9%
Insurance Costs	\$326,348	\$287,628	\$38,720	13%
Debt Service	\$651,507	\$897,686	(\$246,179)	-27%
Other Expenses	\$10,116,569	\$10,250,782	(\$134,213)	-1%
Total Expenses	\$36,166,868	\$35,526,344	\$640,524	2%
Net Surplus/(Deficit)	\$7,202,650	\$997,975	\$6,204,676	-622%

Lakes Regional Community Center Statement of Revenues and Expenditures For the Period Ending August 31, 2020

Revenues	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Total
Local	99,738	131,994	88,158	61,445	96,104	246,878	54,207	68,337	1,164,790	1,144,531	1,374,746	1,217,101	5,748,029
State Programs	1,444,526	1,508,576	1,449,344	1,472,589	1,493,812	1,442,237	1,590,335	1,418,506	956,864	983,470	1,116,962	3,039,487	17,916,711
Federal Programs	1,156,924	1,182,521	1,191,640	1,132,561	1,179,113	1,187,388	1,129,851	1,257,726	563,566	588,159	4,338,784	1,907,639	16,815,871
Interest Income	4,017	6,744	5,295	7,257	6,172	6,868	5,285	3,113	3,492	3,647	708	2,669	55,225
North Texas BH Assoc	234,777	241,031	234,104	231,111	226,281	236,867	236,321	233,637	239,848	246,106	236,094	237,507	2,833,663
TOTAL REVENUES	2,959,982	3,070,865	2,968,500	2,904,963	3,001,483	3,120,238	3,015,998	2,981,319	2,928,560	2,965,912	7,067,294	6,404,403	43,369,518
Expenditures													
Current:													
Salaries & Wages	1,453,808	1,448,050	1,459,633	1,423,098	1,503,128	1,422,660	1,411,385	1,451,790	1,423,147	1,470,191	1,549,299	1,697,245	17,714,433
Employee Benefits	484,847	489,305	497,897	391,853	512,610	505,631	549,881	499,228	503,909	502,924	513,429	486,991	5,948,704
Other Operating Expenses:	7,034	19,800	16,229	12,280	8,505	8,977	4,589	8,309	8,864	7,102	10,396	10,492	122,567
Client Respite	103,023	107,066	106,640	108,142	109,457	102,236	109,063	108,152	107,691	105,950	132,339	123,220	1,322,978
HCS Contract					254	(254)							0
Nursing Contract - Internal					6,876	10,990	1,599	8,792	8,882	2,316	8,630	5,617	103,694
Nursing Contract - RK	13,409	15,348	12,270	8,966	6,876	10,990	1,599	8,792	8,882	2,316	8,630	5,617	103,694
Consult/Pro Svcs - External	300,040	316,585	322,584	310,930	318,618	325,099	314,151	345,765	347,183	353,204	381,760	372,447	4,008,336
Contracts with Other Orgs-Ext	6,499	6,723	6,795	6,763	6,821	5,975	6,581	5,946	6,092	6,514	6,861	6,894	78,485
ICF/MR Quality Assurance Fees	14,325	17,367	13,484	11,142	14,963	14,715	10,365	8,295	11,662	14,003	17,167	17,170	164,656
TXHML Contracts	1,530	3,635	4,863	4,072	(2,696)	1,649	2,583	1,050	1,477	1,829	1,270	1,398	22,861
Contracted Lab Services	1,997	2,999	2,139	3,252	4,697	2,571	2,597	4,047	2,464	2,562	2,696	2,665	34,686
Staff Development/Training	6,003	6,550	7,110	6,270	7,429	10,541	7,085	4,074	6,480	5,351	6,068	10,033	82,954
1115 Projects Certif./Training Fees	25,042	26,363	23,745	38,123	10,067	17,019	26,728	22,984	20,530	24,561	37,248	8,005	280,425
Non-Clinical Contracts with Others	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
Pharmaceuticals/Supplies	32,562	69,795	60,489	42,561	84,591	58,705	55,160	26,808	9,448	26,320	13,359	30,705	510,513
Atypical Meds	24,078	28,556	33,242	22,863	26,655	25,167	27,689	24,217	19,905	22,322	32,770	43,831	331,096
Patient Asst Program/Filling Fees													0
Training and Travel													0
Consumable Supplies													0
1115 Residential Equip/Supplies													0
Building Capital Outlay													0
Capital Outlay Projects													0
Furniture/Equipment over \$5,000	2,452	4,904	2,452	2,452	2,452	180,460	2,482	2,482	3,364	3,364	47,943	22,642	228,403
Computer/Equipment under \$5,000	210	526	2,087	1,338	1,153	11,423	1,908	1,062	532	672	6,767	3,893	40,889
Computer/Equipment under \$5,000	11,860	11,649	11,392	13,083	11,070	11,516	11,819	11,644	10,301	11,582	10,872	10,795	137,563
Computer/Equipment under \$5,000	6,299	6,936	6,777	9,959	13,220	4,716	4,618	4,030	4,030	4,030	11,276	43,877	117,063
Other Monthly Expenses	11,855	17,350	4,451	13,141	12,695	11,924	16,305	14,235	12,533	13,155	(493)	5,529	132,680
Computer Software Support Fees	6,440	6,440	9,713	6,507	7,093	6,855	5,983	6,938	9,938	1,428	17,625	19,800	104,903
Computer Software Fees for HR System	3,973	6,973	5,000	6,973	13,946	6,973	6,973	6,973	6,973	6,973	14,024	7,098	85,881
Bad Debts	119,227	133,658	132,762	147,509	140,035	121,388	136,823	129,366	113,936	126,662	128,004	135,185	1,565,156
Building Rent, Repair, Maintenance	4,688	9,148	3,799	3,301	2,643	6,412	5,593	3,445	1,674	1,687	8,520	13,358	64,270
Building Rent to Other Programs	8,425	9,433	8,676	7,702	6,441	7,537	6,043	2,012	2,427	2,427	2,513	2,513	65,813
Vehicle Operating Expense	47,315	33,780	35,683	37,873	41,109	38,629	38,311	28,610	32,001	31,592	41,498	48,045	454,625
Telecommunications	15,435	28,213	26,920	26,142	31,669	28,470	27,708	29,363	27,498	26,927	27,449	37,123	332,917
Data Connect/Internet Access	4,728	7,175	7,175	7,175	7,520	7,385	7,455	7,455	7,455	7,455	7,455	7,455	85,961
Crisis Hotline Answering Svc	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	3,000	3,000	32,140
Insurance	26,369	26,369	26,369	26,369	26,369	26,369	26,369	26,369	26,369	26,369	31,243	31,416	326,348
Client Support Costs	154	257	2,659	3,688	5,215	5,102	4,253	2,545	1,854	2,084	3,751	3,584	35,147
Peer Training and Support	4,397	17,385	9,035	4,802	9,408	11,988	6,319	9,889	6,319	11,930	13,452	14,676	122,743
Client Reimbursable Services	1,125	6,324	1,137	2,545	3,087	3,087	5,639	5,008	54,493	50,271	45,190	54,850	651,507
NTBHA Supported Housing	58,136	55,864	55,864	55,856	55,569	55,413	54,992	55,008	3,078	3,553	3,553	9,374	13,797
Debt Service													140,134
Interest on PPP Loan													2,790
COVID-19 Expenses													0
ECI Client Support Costs	210	210	210	0	480	240	240	39,597	20,866	23,239	30,344	480	2,790

DSRIP Audit Costs	988	649	663	599	272	694	154	968	396	3,667	0
Expanding Fund Raising Funds	375	224	881	1,681	1,002	1,409	79	105	105	225	9,060
Program Indirect											0
LRMH/MRC Board Expenses											6,630
Expanding Red River Funds											66
Expanding Empowerment Funds											9,480
ECL In-Kind Volunteers	5,265	3,748	3,903	9,075	11,821	17,318	1,689	3,112	38,731	3,295	101,037
Service Costs Unallowable	887,782	1,018,297	976,567	977,088	1,004,665	1,158,711	969,960	957,406	1,434,007	1,245,472	12,503,731
Total Other Operating Expenses											
TOTAL EXPENDITURES	2,836,437	2,956,652	2,934,098	2,792,038	3,020,424	3,088,202	2,920,998	2,924,520	3,496,735	3,429,648	36,166,868
Excess (deficiency) of revenues over expenditures	\$ 103,545	\$ 114,213	\$ 34,403	\$ 112,925	\$ (18,941)	\$ 32,038	\$ 80,709	\$ 41,393	\$ 3,570,559	\$ 2,974,756	\$ 7,202,650

note1 - Includes \$(108,364.99) Credit to benefit expense due to Blue Cross Blue Shield check received for final FY2018 settle up.
note2 - Increase in Salary Cost due to 4 holidays during pay period of 1/15/20 payroll. Staff paid over time to cover direct care shifts.
note3 - Increase in Benefit Cost due to match up to 5%, paid on increased salary cost for January.
note4 - Integrated Prescriptions lab expense accrual adjustments.
note5 - Empowerment Grant check issued FY2019 not used - Voided in January, FY2020.
note6 - Includes Purchase of 8 vehicles- Vehicle notes & Fixed Assets recorded (offsetting each other)
note7 - Reclass January coding error for travel expense.
note8 - Includes \$153,065 MH General Revenue - Adjusted to actual YTD per amendment.
note9 - Includes \$7,986 SUTA expense adjustment due to retro rate change eff March - for Jan through Mar.
note10 - Includes \$16,715 additional expense due to COVID-19.
note11 - Includes \$124,256.70 additional MAC revenue - Adjust to 4Q2019 actual TAFI invoice amount.
note12 - With the exception of Hospitality House and Block Grant revenue, all other general revenue was deferred for May. There is no 1115 Waiver and MAC revenue recognized in May.
Also included - Medicaid stimulus revenue \$40,951.99, PPP Loan proceeds were recorded for \$1,080,675.
note13 - With the exception of Hospitality Funding and Block Grant revenue, all other general revenue was deferred. PPP Loan Proceeds were recorded (Other Revenue) totaling \$1,080,675. 1115 funding was recorded for budgeted May thru July amounts, plus an additional \$923,018.92 received over the total budgeted FY20 amount.
note14 - All general revenue deferred for May thru July, with the exception of Hospitality House and Block Grant revenue, was recognized in August, and expended for FY20.

Lakes Regional Community Center
 FY20 Aged Accounts Receivable
 AUGUST, 2020 (0831)

Accounts Reivable Description	Amount	AUG	JUL 30 Days	JUN 60 Days	MAY 90 Days	APR & prior 120 +
MAC Adm Claim	756,276.00	79,448	79,448	79,448	79,448	438,484
NTBHA:						
Substance Abuse	828.50	829	-	-	-	-
ACT - addtl billed svcs	13,200.00	4,400	2,200	6,600	-	-
Medicaid	318,247.21	282,035	9,304	2,443	2,325	22,139
Medicare **	790.61	791	-	-	-	-
Private Insurance **	3,653.33	2,293	332	432	422	175
Chip **	406.54	251	91	25	-	39
MANAGED CARE:						
Amerigroup	19,036.79	18,611	-	425	-	-
Superior (Cenpatico)	23,945.67	23,871	75	-	-	-
Optum	10,984.71	10,715	269	-	-	-
Cigna	9,125.05	9,125	-	-	-	-
Texas Childrens Plan	1,038.84	900	38	-	-	101
Beacon	8,963.21	8,274	146	100	415	27
Molina	25,454.46	20,734	2,874	1,299	34	513
Texas Home Living - North	31,797.27	31,797	-	-	-	-
Texas Home Living - South	9,776.51	-	-	-	-	-
HCS - North	313,457.14	309,926	-	-	-	3,532
HCS - South	91,684.43	91,684	-	-	-	-
Reimbursable Svcs-TxHmL North & South	2,942.84	2,943	-	-	-	-
Reimbursable Svcs-HCS North	28,288.00	28,288	-	-	-	-
Reimbursable Svcs-HCS South	1,634.15	1,634	-	-	-	-
HCS Rm/Brd	781.04	-	-	-	354	427
ICF Residential Homes	160,767.97	125,347	13,870	11,982	9,569	-
Block Grant/TANF-Title XX Gen Revenue	59,912.25	19,971	19,971	19,970	-	-
Block Grant Supp Housing	-	-	-	-	-	-
ISP Crisis Counseling FEMA Grant	68,298.11	13,350	7,000	12,481	35,467	-
CCBHC Expansion Grant	85,738.74	85,739	-	-	-	-
Supported Employment	1,200.00	1,200	-	-	-	-
Day Hab Billings (Private Providers)	516.95	239	278	-	-	-
1048 PASSR IDDP SVCS	957.72	456	501	-	-	-
ECI Grant Revenue	137,393.32	137,393	-	-	-	-
ECI Respite	480.00	480	-	-	-	-
ECI Priv Ins	7,543.62	2,901	895	2,994	114	641
ECI Medicaid	19,561.66	19,450	-	-	111	-
ECI Managed Care	26,206.16	23,060	762	837	573	974
ECI Chip	194.01	-	59	-	-	135
A/R Other Employees	-	-	-	-	-	-
A/R Employee Insurance (Cobra)	70.40	-	70	-	-	-
TCOOMMI GRANT	40,029.84	16,800	23,230	-	-	-
TDCJ Contract-Greenville	15,100.08	6,669	5,268	3,144	-	-
TDCJ - Sherman/Bonham/Paris	68,812.95	25,631	23,776	19,407	-	-
Fannin County Drug Court	2,000.00	2,000	-	-	-	-
Grayson County Drug Court	-	-	-	-	-	-
Titus County Drug Court	1,200.00	1,200	-	-	-	-
DSHS Region 3	10,966.30	10,966	-	-	-	-
DSHS Region 4	26,882.77	15,227	11,656	-	-	-
DSHS MHFA Outreach	14,022.73	8,483	5,539	-	-	-
ICF Upper Payment Limit	100,000.00	20,000	20,000	20,000	20,000	20,000
SAC Prog -Hunt County	640.00	640	-	-	-	-
ECC - (Enhanced Comm Coord)	12,635.33	4,999	7,636	-	-	-
Pharmacy Rental Income	-	-	-	-	-	-
Comm Education (Curt Pitton)	5,404.48	5,404	-	-	-	-
Misc Revenue - 1370-1200 - \$36,841.17	-	-	-	-	-	-
** Priv Ins (BCBS) refund/stop pay balance du	1,590.03	-	-	-	-	1,590
** Retirement Forfeiture Balance (08/31)	35,156.14	35,156	-	-	-	-
** ANB TSYS CHG pending research	95.00	95	-	-	-	-
** Workers Comp Settle-up	-	-	-	-	-	-

GL bal bal ck
 Balance Due 2,575,688.86 2,575,688.86
 8

Center's Quarterly
Investment Report 4th Quarter
Ending August 31, 2020

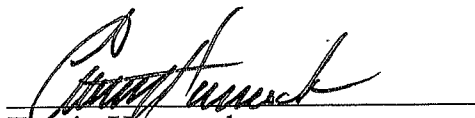
**Lakes Regional Community Center Quarterly Investment Report
For the 12 Months Ending August 31, 2020**

Particulars		Amount
Beginning Balance September 1, 2019:		
	TexPool	\$ 559,279
	Certificate of Deposit	\$1,031,706
	Business Star A/C	\$1,976,511
	Omaha Res. Savings	\$ 8,252
	Total Sept. 1, 2019	\$3,575,748
Ending Balance August 31, 2020:		
	TexPool	\$ 3,168,165
	Certificates of Deposit	\$ 1,033,801
	Business Star A/C	\$ 6,054,647
	Omaha Res. Savings	\$ 8,257
	Total August 31, 2020	\$10,264,870
Net Change		\$ 6,689,122

The market value and the book value of our fund in TexPool are the same. The aforementioned funds are available up on demand and thus do not have a maturity date. Lakes investments include 2 certificates of deposit that pay interest at the rate of 0.40%. Lakes, additionally earns 0.40% interest on its business investment account at the American National Bank.

Lakes Regional Community Center's investment portfolio is in compliance with the Lakes Regional Community Center Investment and Cash Management Policy 4.07 and is in compliance with the Public Funds Investment Act.

Respectfully submitted,



Erwin Hancock
Chief Financial Officer
Investment Officer

Financial Ratios Lakes Regional Community Center

For period ended August 30, 2020
Unaudited

Current Ratio:		
Current Assets	\$	24,123,583
Current Liabilities	\$	2,797,793
Ratio		8.62
Greater than 1.5?		yes

Tangible Net Worth		
Equity	\$	21,005,202
Subordinated debt		
Intangible Assets		
Adjusted	\$	21,005,202
Debt/Worth Ratio:		
Total Liabilities	\$	11,305,708
Tangible Net Worth	\$	21,005,202
Ratio		0.54
<i>Note: Factor "out" PPP Loan Proceeds</i>		0.42
Less than 2.0?		yes

Cash Flow Coverage		
Net Income	\$	7,202,650
Add Depreciation	\$	-
Add Interest Expense	\$	155,211
Cash Flow Available	\$	7,357,861
Debt Service	\$	496,296
Cashflow Surplus	\$	6,861,564
Ratio		14.83
Greater than 1.0?		yes

Days Cash on Hand		
Cash and Equivalents	\$	12,876,233
Annual Expenditures	\$	36,166,868
Daily Expenditure	\$	99,087
Days Cash on hand		130
<i>Note: Factor "out" PPP Loan Proceeds</i>		87

AGENDA ITEM NO. **09.08.20**
Behavioral Health Director

Recommended Board Action:
None. Informational purposes only.

Rationale:

1. FEMA Crisis Counseling Grant
 - a. Outcome Measures Met
 - b. Social Media
 - c. No End Date Yet

2. SUD
 - a. Bonham Renovations
 - b. Sherman Location Move

3. Education Service Center Region 8
 - a. MOU and Rent
 - b. Interviews

4. CCBHC
 - a. ACT, MCOT and MAT
 - b. Grant Peers and Care Coordinators
 - c. State Certification

AGENDA ITEM NO. 09.09.20

IDD Provider Services

- There are no known COVID-19 reports in our Group Homes, Host Homes, or Own Home individuals in the HCS and Texas Home Living at time of report.
- The vacancy @ Terrell Group Home is scheduled to be filled October 1, 2020. The vacancy @ Waxahachie Group Home will be filled as soon as transfer paperwork is complete, individual coming from Nursing Facility. Vacancy @ Paris was filled this past month.
- ICF has new PPE 24/7 requirements for homes of individuals that go on Therapeutic Leave.
- Day Habilitation staff continue doing Day Habilitation in the Group Homes. Individuals and staff are using social distancing and continue wearing masks while out in the common areas. 1:1 outings are promoted and enjoyed by 12 group homes.
- Music Therapy will be offered two times a month on ZOOM. A ZOOM calendar is being compiled so individuals have choices.
- Host Home/Companion Care providers continue to do Day Habilitation with their individuals. Zoom sessions continue to be a hit and allow the individuals to interact with each other and see their friends.
- Individuals in Group Homes Zoomed a Scavenger Hunt with each other, cooking skills class, exercise, & wellness classes.
- Day Habilitation no longer by rule has to be 5 "consecutive" hours, therefore allows for more creativity.
- Reported car accident July 1, 2020, has the individual still on temporary suspension due to being in the Skilled Nursing Facility. No return date noted at this time and staff member is now at home in recovery.

Texas Workforce Solutions (TWS)

- Receiving some much-needed TWS referrals and we were able to have a closure in August.
- Employment activities include applications/resumes/job interview practice sessions have increased this past month.

HHSC

- Awaiting decision from HHSC to allow billing for virtual Day Habilitation, as an additional option.
- HHSC approved provision of Independent Living Skills (ILS) training to our Nursing Facility individuals via phone or video.
- All subcontracted staff and Lakes Regional staff (except for nurses) have been trained on EVV. We are currently entering schedules, logging in and out using the mobile device and landlines. So far, mobile apps are working well as is visit verifications. We are running reports to check for EVV accuracy and matches with CARE billing system weekly.
- The E122 Learning Collaborative (LC) is in the process of developing Core Components needed to develop training modules for skills training and education/awareness for caregivers, medical, IDD and mental providers. The LC is working with HHSC and our IT departments to incorporate grid codes and reporting tools within our electronic records.

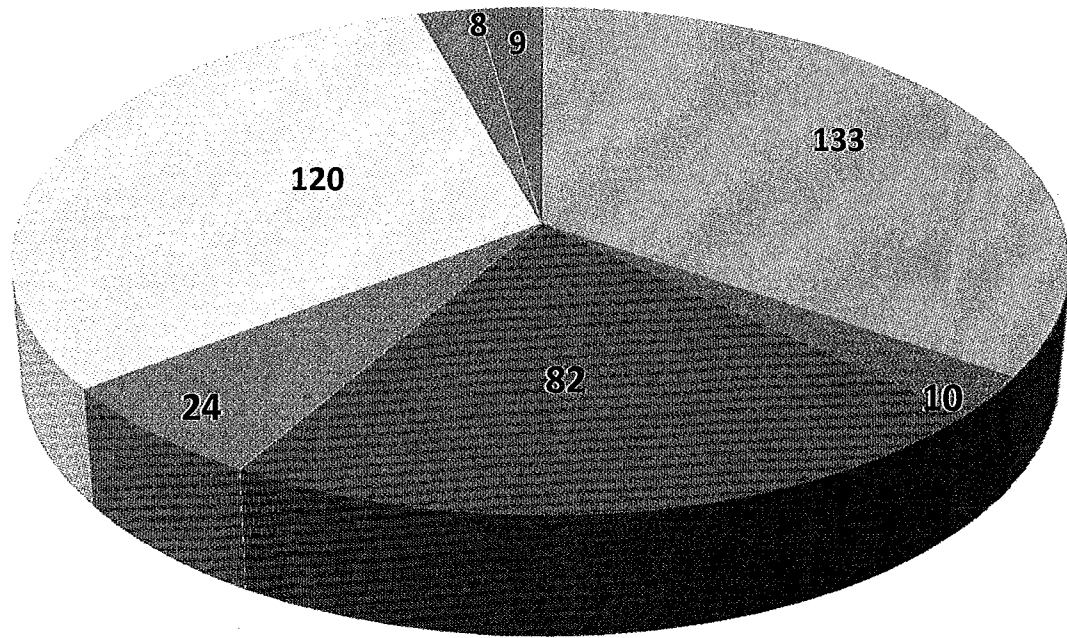
Gratitude

*Thank you from all of IDDP for the generous, much appreciated incentive at the end of August!

AGENDA Item No.: 09.09.2020

Intellectual and Developmental Disabilities Director's Report

Total Number of Individuals Served in August 2020 - 386



- HCS 133
- PASRR 10
- TxHMI 82
- ICF 24
- GR 120
- TWS 8

HCS Host Home: 67 HCS Group Home: 30

AGENDA ITEM No. 09.10.20

Contracts & Quality Management Report

Recommended Board Action:

None. Information only

Rationale:

1. CONTRACTS/NETWORK DEVELOPMENT

- There are currently have 263 executed contracts and/or agreements for FY 2021
- We have not received FY21 Contracts from NTBHA for MH and SUD

2. PLANNING

- **Consolidated Local Service Plan (CLSP):**
 - The Consolidated Local Service Plan (CLSP) is due to HHSC September 30, 2020.

3. PNAC

- **Local PNAC**
 - The next Local PNAC meeting is scheduled for October 20, 2020
- **Regional PNAC**
 - The last RPNAC meeting was held on August 19, 2020. Each center presented their Local Provider and Network Development Plan (LPND) at the meeting.
 - There were no recommendations that applied to any individual Center; however, there were comments and discussion by and for each Community Center. The comments were as follows:
 - Each Center reported postings on their various public internet venues of the opportunity to provide comprehensive services as part of the service network. Centers have regular stakeholder meetings throughout the year to continue to connect with potential providers.
 - No ETBHN Centers received notice of individuals or organizations interested in providing comprehensive services.
 - Administrative efficiencies gained by each Center include services received through ETBHN and Texas Council of Community Centers, as well as through partnerships with other Centers within the ETBHN Network.
 - The Next RPNAC meeting is scheduled for November 10, 2020

4. RIGHTS ALLEGATIONS

- MH GR : 2 Unconfirmed (1-Paris MH; 1—Sulphur Springs MH)
- NTBHA: 1- Confirmed 1- Unconfirmed (2-Terrell MH)

5. QM MH, NTBHA & SUBSTANCE ABUSE

- MH Performance Measures: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- CMH Fidelity: QM reviewed Skills Streaming Anger Replacement Treatment progress notes for fidelity to the model, with limitations due to COVID-19 notated. QM recommends training staff on Skills Streaming requirements.
- HHSC FY19 MH Audit

- The accelerated findings CAP was accepted by HHSC on August 17, 2020. The standard findings CAP was submitted to HHSC September 3, 2020.
- Texas CCBHC Certification: Lakes received a 73% for the original CCBHC certification submission. Lakes will resubmit additional documents to HHSC by October 15, 2020.

6. IDD

- IDD Service Targets: Lakes Regional will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- FY20 LIDDA Desk Review
 - HHSC completed the reviews August 17th -21st, 2020; a CAP is due September 24, 2020 for each finding.
 - QA:
 - Authority Functions: 99.6%
 - GR and CFC: 98.46%
 - PASRR:
 - Overall: 95.32%
 - HCS:
 - Overall: 98.48%
 - TxHmL:
 - Overall: 99.83%

AGENDA ITEM NO. 09.11.20
Human Resources Report

Recommended Board Action:
None; information only.

Headcount

We finished the year with 399 employees and 463.45 authorized FTEs. We filled 11 positions during August, seven of which were new hires. We had 11 separations, nine of which were voluntary. Some of the reasons cited for leaving the Center include three individuals who found higher paying jobs; two individuals left to supervise their children, who are attending school virtually from home; and four others did not provide a reason for their separation. Of the two involuntary separations, one individual had a second allegation of sexual misconduct with a client, and the other did not return to work following maternity leave and was unresponsive to attempts to contact her. We had 95 separations over the year, which reflects a turnover rate of 23.7% (compared to 25.3% in FY19).

Compensation & Benefits

We had four employees test positive for COVID-19 in August. Six others were tested, due to having been exposed to someone with COVID, and had negative results.

Open Enrollment for FY21 Employee Benefits was completed on August 3, 2020. We are in the process now of reviewing all enrollments for QA purposes, and transferring all enrollment data to the various carriers.

We finished the year at 6% below budget with total cost for health insurance at almost \$4.7 million. Total claims were down by 12% over FY19, due to a reduction in large claimant activity. We had 20 large claims with five that exceeded the \$125,000 stop-loss limit. Our year-end loss ratio was 78.1%.

HR Monthly Report
FY2020

9/23/2020

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
I. Head Count (end of mo)													
<i>General Administration</i>													
# Budgeted FTE	37	37	37	37	37	37	37	37	37	37	37	37	37
# Assigned FTE	35	35	35	34	36	35	35	35	35	35	35	35	35
# Employees	35	35	35	34	36	35	35	35	35	35	35	35	35
# Vacant FTE	2	2	2	3	1	2	2	2	2	2	2	2	2
<i>ECI Services</i>													
# Budgeted FTE	21	21	23	24	22	22	22	21.9	21.9	21.9	21.9	21.9	21.9
# Assigned FTE	22	21	21	21	22	23	23	23	23	23	22	23	23
# Employees	22	21	21	21	22	23	23	23	23	23	22	23	23
# Vacant FTE	-1	0	2	3	0	-1	-1	-1.1	-1.1	-1.1	-0.1	-1.1	-1.1
<i>1175 Waiver Projects</i>													
# Budgeted FTE	72	72	72	72	53	49.6	48.6	48.6	48.6	48.6	48.6	48.6	48.6
# Assigned FTE	50	45	47	48	48	47	48	50	48	45	46	45	45
# Employees	50	45	47	48	48	47	48	50	48	45	46	45	45
# Vacant FTE	22	27	25	24	5	2.6	0.6	-1.4	0.6	3.6	2.6	3.6	3.6
<i>IDD Authority Services</i>													
# Budgeted FTE	68.6	67.6	66.6	66.6	64.6	62.6	62.6	62.6	62.6	62.6	64.6	64.6	64.6
# Assigned FTE	59	58	56	56	56	56	57	57	57	57	55	57	57
# Employees	59	58	56	56	56	56	57	57	57	57	55	57	57
# Vacant FTE	9.6	9.6	10.6	6.6	8.6	6.6	5.6	5.6	5.6	6.6	9.6	7.6	7.6
<i>IDD Provider Services</i>													
# Budgeted FTE	127.75	166.75	126.75	126.75	120.75	121.75	122.75	122.75	122.75	123.75	123.75	124.75	124.75
# Assigned FTE	108	103	104	105	106	104	105	103	103	101	100	99	99
# Employees	108	103	104	105	106	104	105	103	103	101	100	99	99
# Vacant FTE	19.75	63.75	22.75	21.75	14.75	17.75	17.75	19.75	19.75	22.75	23.75	25.75	25.75
<i>Medical/Prescriber Services</i>													
# Budgeted FTE	11	11	11	11	11	11.5	11.5	11.5	12.5	12.5	12.5	12.5	12.5
# Assigned FTE	11	11	11	11	11	11	12	14	14	14	14	14	14
# Employees	11	11	11	11	11	11	12	14	14	14	14	14	14
# Vacant FTE	0	0	0	0	0	0.5	-0.5	-2.5	-1.5	-1.5	-1.5	-1.5	-1.5
<i>Mental Health Adult Services</i>													
# Budgeted FTE	133	133	133	133	127	125	125	125	125.1	127.1	127.1	128.1	128.1
# Assigned FTE	109	108	110	107	108	108	107	106	105	109	108	110	110
# Employees	109	108	110	107	108	108	107	106	105	109	108	110	110
# Vacant FTE	24	25	23	26	19	17	18	19	20.1	18.1	19.1	18.1	18.1
<i>Mental Health C&A Services</i>													
# Budgeted FTE	9	9	9	9	9	9	9	9	10	10	10	10	10
# Assigned FTE	5	5	5	5	5	5	4	4	4	4	4	4	4
# Employees	5	5	5	5	5	5	4	4	4	4	4	4	4
# Vacant FTE	4	4	4	4	4	4	5	5	6	6	6	6	6
<i>Substance Abuse Services</i>													
# Budgeted FTE	20	20	20	20	16	16	16	16	16	16	16	16	16
# Assigned FTE	10	11	11	10	11	11	11	11	12	12	12	12	12
# Employees	10	11	11	10	11	11	11	11	12	12	12	12	12

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	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant FTE	10	9	9	10	5	5	5	5	4	4	4	4	4
Overall Total													
# Budgeted FTE	499.35	537.35	498.35	499.35	460.35	454.45	454.45	454.35	456.45	459.45	461.45	463.45	463.45
# Assigned FTE	409	397	400	401	403	400	402	403	401	399	396	399	399
# Employees	409	397	400	401	403	400	402	403	401	399	396	399	399
# Vacant FTE	90.35	140.35	98.35	98.35	57.35	54.45	52.45	51.35	55.45	60.45	65.45	64.45	64.45
II. Recruitment													
# Applications Received	219	190	77	140	137	170	132	79	92	94	103	97	1,530
# Positions Filled	16	8	8	12	19	6	11	6	6	8	4	11	115
# New Hires	15	4	7	9	12	4	11	5	6	7	4	7	91
# Internal Promotions/Transfers	1	4	1	3	7	2	0	1	0	1	0	4	24
III. Separations													
# Separations *	13	8	4	10	7	7	8	4	12	5	6	11	95
YTD Avg # Employees													400.83
YTD Turnover Rate													23.7%
* excludes temporary, PRN, & RIF													
Avg LOS (Yrs)	5.04	2.42	3.22	4.13	2.97	3.25	1.48	3.61	3.11	5.41	1.95	5.45	3.63
# Involuntary Separations	0	1	1	1	2	1	3	1	4	0	0	2	16
# Voluntary Separations	13	7	3	9	5	6	5	3	8	5	6	9	79
# Vol Separations < 90 Days Emp	1	0	0	1	0	1	1	0	0	0	1	0	5
# Vol Separations > 90 Days < 1 Yr	3	0	2	3	2	3	3	2	4	2	3	3	30
IV. Training													
# NEO Classes	2	2	3	1	1	2	2	3	2	2	2	2	24
# NEO Participants	12	6	7	7	10	4	9	5	6	6	4	7	83
# CPR Classes	4	4	3	4	4	4	4	3	4	4	8	7	54
# CPR Participants	10	13	7	18	15	8	10	1	9	23	23	20	157
# SAMA Initial Classes	1	4	2	1	1	2	0	0	0	3	2	1	17
# SAMA Initial Participants	5	9	7	7	7	2	0	0	0	10	4	3	54
# SAMA Refresher Classes	2	6	3	3	5	4	2	0	0	15	7	4	51
# SAMA Refresher Participants	9	10	9	7	18	16	2	0	0	55	28	14	168
# ASIST Initial Classes	1	0	0	0	0	0	0	0	0	2	1	1	5
# ASIST Initial Participants	18	0	0	0	0	0	0	0	0	19	9	8	54
# SOSAM Classes	2	1	0	0	1	1	0	0	0	2	0	0	7
# SOSAM Participants	4	1	0	0	1	1	0	0	0	3	0	0	10
# YMHA Classes	1	1	1	0	0	0	0	0	0	0	1	1	5
# ISD Participants	14	12	12	0	0	0	0	0	0	0	5	4	47
Total # Events	13	18	12	9	11	13	8	4	6	32	21	16	163
Total # Participants	72	51	42	39	51	31	21	6	15	116	73	56	573
V. Benefits													
Retirement													
# Eligible Employees	353	350	360	369	365	366	369	367	368	363	361	363	363
# 457(b) Participants	268	262	267	270	264	267	264	262	261	259	255	255	255
# Participating at 5% or More	160	158	160	161	157	158	158	155	154	155	152	154	154
\$ Avg Contribution Amount	205	197	190	185	214	204	202	200	196	205	206	203	203
\$ Total 457(b) Contribution	55,009	51,639	50,668	49,953	56,487	54,545	53,340	52,478	62,385	52,973	52,645	51,689	643,811
\$ Total Center's Match to 401(a)	42,585	41,945	41,823	41,240	41,240	42,503	42,397	42,977	41,994	43,463	42,136	42,326	506,629

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Health Insurance													
# Eligible Employees	353	350	360	369	365	366	369	367	368	363	361	363	363
# With Coverage	333	330	335	344	342	343	343	341	342	337	335	337	337
\$ Total Premium per Month	416,992	414,211	415,782	424,051	418,247	417,791	413,413	412,321	413,168	408,567	406,108	407,802	4,968,453
Value Plan Enrollment													
# Employee Only	153	153	161	170	174	174	179	173	174	168	167	169	169
# Employee & Child	32	33	33	33	32	34	29	32	32	31	31	31	31
# Employee & Spouse	19	19	19	19	17	19	17	18	18	18	18	18	18
# Employee & Family	33	34	34	35	34	32	33	31	31	30	30	30	30
\$ Paid by Employee	48,698	49,860	49,860	50,256	48,347	48,685	46,419	46,575	46,575	45,796	45,413	45,413	571,897
\$ Paid by Center	249,386	252,241	259,017	267,894	265,977	268,005	264,899	261,663	262,510	255,802	253,726	255,420	3,116,530
Enhanced Plan Enrollment													
# Employee Only	79	75	74	73	71	71	72	74	74	75	75	75	75
# Employee & Child	6	6	5	5	5	5	5	5	5	6	6	6	6
# Employee & Spouse	4	4	3	3	3	3	3	3	3	3	3	3	3
# Employee & Family	7	6	6	6	6	5	5	5	5	5	5	5	5
\$ Paid by Employee	27,595	25,811	24,093	23,946	23,652	22,456	22,603	22,897	22,897	23,707	23,707	23,707	287,071
\$ Paid by Center	91,313	86,299	82,812	81,965	80,271	78,645	79,492	81,166	81,166	83,262	83,262	83,262	992,955
Loss Ratio													
\$ Total Admin Fee Paid	66,946	65,548	67,346	68,945	68,545	68,745	68,745	68,345	68,545	67,746	67,146	67,546	814,148
\$ Total Premium Paid	416,992	414,211	415,782	424,051	418,247	417,791	413,413	412,321	413,168	408,567	406,108	407,802	4,968,453
\$ Total Claims Paid (Med & Rx)	373,545	304,165	240,115	540,123	373,389	432,524	241,993	231,788	302,942	206,736	263,551	368,898	3,879,769
Loss Ratio	89.6%	73.4%	57.8%	127.4%	89.3%	103.5%	58.5%	56.2%	73.3%	50.6%	64.9%	90.5%	78.1%
# Large Claims > \$50,000	1	2	3	6	9	12	11	10	13	16	18	20	20
# Claims Exceeding Ind Stop Loss	0	0	0	1	2	2	2	3	3	3	3	5	5