

LAKES REGIONAL COMMUNITY CENTER REGULAR MEETING OF THE BOARD OF TRUSTEES

You are invited to join the LRCC Board of Trustee's Meeting

Wednesday, September 28,2022 5:00pm Location: Terrell Community Center 400 Airport Road, Terrell

Start Time: 5:00 PM Join Meeting by Zoom:

https://us06web.zoom.us/j/86327954698?pwd=aDIHb083WktkT3pCMIVWZIRnbU1pUT09

Meeting ID: 863 2795 4698

Passcode: 702029

Join meeting by Phone (Audio only)

Dial: 346-248-7799

Meeting ID: 863 2795 4698

Passcode: 702029

BOARD MEMBERS

	Print Full Name		Signature
1	Tom Brown, Chair	Hunt County	Bay
2	Shae Green	Rockwall County	John John John John John John John John
3	Margaret Webster	Kaufman County	Marsant Willisten
4	Dana Sills	Hopkins County	AO
5	Steve Earley	Lamar County	Le le
6	Carrie Hefner	Camp County	A
7	Lisa Heine	Ellis County	Zsom
8	Frances Neal	Titus County	Page 1
9	E. P. Pewitt	Morris County	To V Veurtto
10	Marti Shaner	Navarro County	NA
11	Sheriff Ricky Jones	Franklin County	zoon
12	Jan Brecht-Clark, Ph.D.	Delta County	zoon

		E)	OFFICIO MEMBERS										
13	SI	herriff Singleton/Designee	Delta County	A									
14	SI	herriff Tatum/Designee	Hopkins County	Angela									
	LAKES REGIONAL STAFF AND GUEST												
1	Jo	ohn Delaney	V										
2	E	rwin Hancock	V										
3	Ja	ames Williams	A										
4	K	ellie Walker	V										
5	Je	essica Ruiz	/										
6	La	aurie White	V										
7	La	arry Jonczak	A Chris Con										
8	Ta	ammie Johnson	V										
9	Ju	udy Dodd	Recording Secretary										
	G	UEST:											

LAKES REGIONAL COMMUNITY CENTER

REGULAR MEETING OF THE BOARD OF TRUSTEES WEDNESDAY, SEPTEMBER 28, 2022, 5 PM

THE MEETING WILL TAKE PLACE IN PERSON AND VIA ZOOM AND IS AVAILABLE TO THE PUBLIC:

You are invited to the LRCC Board of Trustees Meeting - Sept. 28, 2022.

Time: Sept. 28, 2022 05:00 PM Central Time (US and Canada)

Join Meeting by Zoom: LRCC Board of Trustees Meeting, Sept. 28th, 2022,

Start Time: 5:00pm

Location: Terrell Administration Building – Board Room (1st Floor)

400 Airport Road, Terrell, Texas

Join Meeting by Zoom:

https://us06web.zoom.us/j/86327954698?pwd=aDlHb083WktkT3pCMlVWZlRnbU1pUT09

Meeting ID: 863 2795 4698

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AGENDA

AGENDA	
NUMBER	TOPIC THE REPORT OF CHARLES IN CONTROL OF THE RESERVE OF THE RESERVE OF THE PROPERTY OF THE PR
09.01.22	CALL TO ORDER • Roll Call / Introduction of Guest.
	Roll Call / Introduction of Guest.
09.02.22	APPROVAL OF MINUTES
	 Regular Board Meeting Minutes of August 25, 2022
09.03.22	COMMENTS FROM CITIZENS Presentations are limited to three minutes per person and must pertain to an agenda item. The Board reserves the right to limit the number of speakers and/or the length of comments on any topic. Citizens wishing to address the Board must register prior to the start of the meeting.
09.04.22	COMMITTEE MEETING REPORTS NA
09.05.22	 RECOMMENDATIONS FOR APPROVAL Review and take possible action on new member for PNAC as presented by Kellie Walker.
09.06.22	EXECUTIVE DIRECTOR REPORT (John Delaney)
	1115 Transformation Waiver Status Update
	 Fiscal Year 2023 Budget and Board Schedule
	Texas Council Update
	 HHSC Performance Contracts/Grants ETBHN Update

09.07.22 FISCAL REPORT (Erwin Hancock)

- Motion to Accept Center's Financial Statement for Period(s) Ending: August 2022.
- Motion to approve 1st Quarterly Investment Report.

09.08.22 MENTAL HEALTH SERVICES REPORT (James Williams)

Monthly programs update to be presented at meeting.

09.09.22 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Monthly programs update to be presented at meeting.

09.10.22 QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

- Contracts/Network Development
- PNAC
- Rights Allegations
- QM MH, NTBHA & Substance Abuse
- IDD
- NCQA

09.11.22 HUMAN RESOURCES REPORT (Jessica Ruiz)

- Staffing Issues
- Employee Benefits

09.12.22 ADJOURNMENT

Lakes Regional Community Center Upcoming Board-Related Meetings & Events

Regular Meeting of the Board of Trustees 4804 Wesley Street Greenville, Texas

AGENDA ITEM NO. 09.02.22

Approval of Minutes

RECOMMENDATIONS FOR APPROVAL:

Motion to approve prior Board of Trustees meeting minutes.

Rationale:

Discussion and Approval of Regular Board Meeting Minutes of August 2022 as presented.

LAKES REGIONAL COMMUNITY CENTER REGULAR MEETING OF THE BOARD OF TRUSTEES WEDNESDAY, August 24, 2022, 5PM

BOARD MINUTES

	DOAND WIINOTES										
AGENDA NUMBER	TOPIC										
08.01.22	CALL TO ORDER The August 24, 2022 regular meeting of the Lakes Regional Community Center Board of Trustees called to order by Board Chairperson, Tom Brown at 5:00 PM with a quorum present by Zoom. Chairperson asked for Roll Call.										
	Members Present (In Person/Zoom): Tom Brown, Hunt County, Chairperson Margaret Webster, Kaufman County Lisa Heine, Ellis County (Zoom) Jan Brecht-Clark, Ph.D., Delta County (Zoom) Marti Shaner, Navarro County (Zoom) Steve Earley, Lamar County E.P. Pewitt, Morris County Shae Green, Rockwall County Members Absent: Frances Neal, Titus County, Dana Sills, Hopkins County, Carrie Hefner, Camp County, Sheriff Ricky Jones, Franklin County Vacant Seat(s): NA Guest(s): NA										
	Ex Officio Members Present: Sheriff Singleton, Delta County, Angela Price, Designee, Hopkins County Ex Officio Members Absent (Zoom): NA Management Staff Present: John Delaney, Erwin Hancock, Larry Jonczak, Kellie Walker, Didi Thurman for James Williams, Jessica Ruiz, Laurie White. Management Staff Zoom: NA Management Staff Absent: NA Board Liaison/Recording Secretary: Judy Dodd, Board Liaison/Recording Secretary Tammie Johnson, Administrative Assistant to CFO										
08.02.22	APPROVAL OF MINUTES Recommended Board Action:										

Approval of Minutes of July 27, 2022 meeting.

Rational:

Chairperson asked members if they had reviewed the minutes and if there were any corrections or additions. With no corrections or additions, Chairperson asked for motion to approve. Motion made by E. P. Pewitt to approve and seconded by Steve Earley. A sign of aye approved minutes unanimously.

CLOSURE

08.03.22 COMMENTS FROM CITIZENS

> NA CLOSURE

08.04.22 COMMITTEE MEETING REPORT

- Budget/Finance Committee Meeting to be held prior to Board Meeting @3:45 pm. Results will be presented to Board for approval.
- ➤ Human Resource Committee Meeting to be held prior to Board Meeting @4:15 pm. Results will be presented to Board for approval.

CLOSURE

08.05.22 RECOMMENDATIONS FOR APPROVAL

- Review and take possible action on Public Funds Investment Act.
- Review and take possible action on Charity Care Policy.
- Motion to approve Resolution Authorizing the Opening of New Bank Account ("PAYPAL").
- Review and take possible action on Budget/Finance Committee recommendation for FY'232 Budget.
- Review and take possible action on Human Resource Committee recommendation for FY'23 Insurance Coverage.

Rationale:

- Erwin presented information on the Public Funds Investment Act engaging the auditing firm Patillo, Brown & Hill, L.L.P. Chairperson asked for questions. With no further questions, chairperson asked for motion to approve Letter of Engagement. Motion made by Steve Earley and seconded by E. P. Pewitt. Approved unanimously by a sign of aye by all members.
- Erwin presented the Charity Care Policy for approval. The policy is to provide financial assistance to persons who have healthcare needs and are uninsured, underinsured, or otherwise unable to pay for medically necessary care based on their individual financial situation. With no further questions, Chairperson asked for motion to approve. E. P. Pewitt made motion and seconded by Steve Earley. Approved unanimously by a sign of aye by all members.
- Erwin presented the Motion to approve the opening of a "PAYPAL" account. Chairperson asked the purpose of this account. Erwin noted so that we would be able to add a donate button to our website. Chairperson asked for questions. Chairperson then asked for motion to approve Resolution Authorizing the Opening of New Bank Account, (PAYPAL). Steve Earley made motion to approve and seconded by Shae Green. Approved unanimously by a sign of aye by all members.
- Margaret Webster with the approval of the Budget/Finance Committee made recommendation for the Board to approve the FY'23 budget as presented by Erwin. Chairperson asked if any questions, if not; motion carries.
- Shae Green with the approval of the Human Resource Committee made recommendation for the Board to approve the FY'23 Employee Insurance Packet as presented by Jessica Ruiz. Chairperson asked if any question, if not; motion carries.

CLOSURE

08.06.22 EXECUTIVE DIRECTOR REPORT (John Delaney)

Recommended Board Action:

None: Information only

Rationale:

Discussion on the following:

> 1115 Transformation Waiver Update:

- o Final DSRIP payment received.
- Utilizing two new 1115 Waiver funding strategies:
 - Behavior Health Directed Payment Program (BHS-DPP)
 - Public Health Care Provider Charity Care Pool (PHP-CCP)
- PHP-CCP program to provide uncompensated care reimbursement to help cover our costs for services to uninsured and indigent clients.

Fiscal Year 2023 Budget Preparation and Board Schedule:

- Budget/Finance Committee meet prior to Board Meeting to review for proposal benefit package and budget for FY'23.
- o Revenue streams will be much like this year.
- Preparing RFP later in upcoming fiscal year for an implementation of a new system for FY'24.

Texas Council Update:

- Council's Health Opportunities Workgroup (HOW) is proceeding with materials to assist with programs.
- Council staff are reviewing Center data on payments and whether HHSC will be requesting any regional reconciliation based on service utilization patterns.
- Gearing up for upcoming legislative session.

HHSC Performance Contracts/Grants:

 Have not received any updated amendments to our current agency performance contracts during this month.

East Texas Behavioral Health Network (ETBHN) Update:

 Summit to be hosted in early September to review the current state of services provided to our child and adolescent population.

CLOSURE

08.07.22 FISCAL REPORT (Erwin Hancock)

Recommended Board Action:

- Motion to Accept Center's Financial Statement for Period(s) Ending:
 - o August, 2022

Rationale:

Erwin presented the Center's financial reports for the month(s) of August 2022.

- o Noted: Accounts receivable for 1115 IGT payment due July received August.
- Noted: Deferred Federal Share revenue for 1115 EGT Payment -due July received August.
- Noted: Provider Relief Fund included.
- Noted: Received Prior Year USAC Credit

Noted: Purchase of 9 Vehicles

Noted: Purchase of 37 desktop computers for CCMHC/CCBHC programs.

o Summary: Revenue short of expenses

Chairperson asked if any questions. With no further discussion, Chairperson asked for motion to approve financials for the month(s) of August 2022. E. P. Pewitt made motion to approve with second by Jan Brecht-Clark. Financial were approved unanimously sign of aye.

CLOSURE

08.08.22 MENTAL HEALTH SERVICES REPORT (James Williams)

Recommended by Board Action:

None: Information only

Rationale:

Monthly reports for July and August will be presented at the September board meeting.

CLOSURE

08.09.22 INTELLECTUAL & DEVELOPMENTAL DISABILITIES REPORT (Laurie White)

Recommended by Board Action:

None: Information only

Rationale:

Monthly reports for July and August will be presented at the September board meeting.

CLOSURE

08.10.22 QUALITY MANAGEMENT/CONTRACTS REPORT (Kellie Walker)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

Contracts/Network Development

- o Contract renewals are nearly complete with 28 contracts left to renew.
- Received Amendment for Outpatient Biopsychosocial Approach for IDD Service Contract. Amendment extended the contract and added \$300,000 for FY'23.
- Planning
 - Local PNAC meeting set for August 25, 2022
 - Regional PNAC meeting set for September 1, 2022.
- Rights / Abuse, Neglect, & Exploitation Allegations
 - Open APS investigations: 2

QM MH, NTBHA & Substance Abuse

- MH & SUD Performance Measures: To be held harmless until further notice due to COVID-19.
- HHSC MH Q1&Q2 Measures: Notification from HHSC that Lakes did not meet the minimum target on the following measures:
 - Family Partner Support Services, Adult Monthly Service Provision, and Child and Youth Monthly Service Provision.
 - HHSC will not recoup for failure to achieve service targets, outcomes, and performance measures.
- o HHSC Mystery Caller FY22Q4: No findings.
- HHSC MH Audit: Conducting a comprehensive audit from September 12, 2022 through September 16, 2022 via desk review.
 - All requested documentation has been submitted.

> IDD

- IDD Service Target: Held harmless for performance measures and outcomes until further notice due to COVID 19.
- o HHSC ICF RFA: Lakes submitted an application for each of the ICF facilities.
- o Lakes submitting a RFA for Non-CDS Community Attendants for COVID-19 relief.
- o Priority Population Audit: Scored 100%
- o HHSC conducting annual audit conducted August 15-19, 2022 via desk review.
- O LIDDA CAP:
 - PASRR: overall score 97%
 - HCS: overall score 100%

> TANF PEAF

- o All funds expended 56 families' needs met.
- Needs: Rental assistance, utility bills, personal care items, food, household items, school clothes, and school supplies.

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CLOSURE

08.11.22 HUMAN RESOURCES REPORT (Jessica Ruiz)

Recommended by Board Action:

None: Information only

Rationale:

Discussion on the following:

Staffing issues

- o 464 authorized FTEs and 391 employees.
- 3 positions filled, all new hires
- o 4 separations, all voluntary

Employee Compensation and Benefits:

- Covid exposures: 15 employees reported exposure/12 tested positive.
- o YTD: 11 large claims; four exceeding the stop loss limit.
- Payroll Schedule for FY'23 handout.

CLOSURE

08.12.22 ADJOURMENT

Chairperson ask for any other matter to discuss if not for motion to adjourn. E. P. Pewitt made motion to adjourn and seconded by Steve Earley. With no further discussion motion carried unanimously by a sign of aye.

ATTEST:

Margaret Webster, Board Secretary

9/28/2022 DATE: 9/28/2022

Judy Dodd, Board Liaison/Transcriptionist Page | 3 8/31/22

AGENDA ITEM NO. 09.03.22

Citizens' Comments

RECOMMENDATIONS FOR APPROVAL:

Public comment(s) may be addressed to the Board of Trustees by community members and/or any interested parties.

Rationale:

Presentations are limited to three (3) minutes per person. The Board reserves the right to limit the number of speakers and/or the length of comment on any topic. Citizens wishing to address the Board must register prior to the start of the meeting and any comments should pertain to an agenda item.

AGENDA ITEM NO. 09.04.22

Committee Meeting Reports

RECOMMENDATIONS FOR APPROVAL:

NA

Rationale:

Report of the following committees of the Board of Trustees, if applicable:

- Budget & Finance, Margaret Webster, Chair
 - No Meeting Posted
- Human Resources, Shae Green, Chair
 - No Meeting Posted
- · Programs, Dana Sills, Chair
 - No Meeting Posted

AGENDA ITEM NO. 09.05.22

Recommendations for Approval:

Review and take possible action on new member for PNAC as presented by Kellie Walker.

Rationale:

Kellie Walker presented the information for the new member. Ms. Walker for any questions. With no further questions, chairperson asked for motion to approve the new member for the PNAC committee.

AGENDA Item No: 09.06.22 Executive Director's Report:

Recommended Board Action:
None: For Information Only

Rational:

Executive Director Report:

1. 1115 Transformation Waiver Update:

Directed Payment Program – Behavioral Health Services (DPP-BHS)

This program operates on the state fiscal year but the measures we report follow the calendar year. Our next reporting period is in October and our data will be for services delivered from 1/1/22 to 6/30/22.

The DPP-BHS program includes two components:

- Component 1 (B1-Dollar Increase) is a uniform dollar increase issued in monthly
 payments to entities participating in the program. As a condition of participation,
 providers will report on progress made toward certification or maintenance of
 CCBHC status. Enrolled providers are also required to report on the
 implementation status of activities foundational to quality improvement, such as
 telehealth services, collaborative care, integration of physical and behavioral
 health, and improved data exchange.
- Component 2 (B2-Rate Enhancement) is a uniform percent increase on certain CCBHC services. As a condition of participation, providers are required to report on metrics that align with CCBHC measures and goals. Providers that have CCBHC certification are eligible for a higher rate enhancement.

Payments are based only on Medicaid Managed Care clients that we serve in the STAR, STAR+PLUS or STAR Kids programs.

The Public Health Provider – Charity Care Pool (PHP-CCP)

This program provides uncompensated care reimbursement to help cover our costs for services to uninsured and indigent clients. It follows the federal fiscal year calendar of October 1 through September 30th. The first cost report for this program is due on November 14th. It will cover costs incurred in the previous 12-month period.

2. Fiscal Year 2023 Budget and Board Schedule:

Everyone should have received a corrected Board meeting schedule either by mail or in an email. The Board approved the FY-23 annual budget at our August meeting. Since then, we have received an update from HHSC with our final general revenue allocation schedule for this year. It includes an additional 300,000 in IDD Authority

funding than originally budgeted. So, we will be presenting an amended budget summary to the Board for approval in October to add these funds.

3. Texas Council Update:

The HOW and the TX. Council are preparing up for the upcoming legislative session. A number of committee hearings on subjects related to our area are getting started. This includes upcoming rate hearings for the IDD HCS and TXHML waivers meetings related to the transition of day habilitation services scheduled for March 1, 2023.

4. HHSC Performance Contracts/Grants

We have an HHSC Behavioral Health Quality Management Review scheduled for Sept 12-16.

We have not received any updated amendments to our current agency performance contracts during this month.

Approval of our CCBHC SAMSHA grant application is still pending.

5. ETBHN Update:

Member Centers hosted a summit in to review the current state of services provided to our child and adolescent population. Tri-County Community Center in Conroe hosted the event, which included Andy Keller, from the Meadows Foundation on Mental Health and Lee Johnson, TX. Council Executive Director gave a status report on behavioral health service for youth in the state and legislative priorities.

AGENDA ITEM NO. 09.07.22

Fiscal Reports

RECOMMENDATIONS FOR APPROVAL:

- Center's financial statement for the month(s) of August 2022
- Center's 1st Quarterly Investment Report

Rationale:

- Review and take action to approve Center's financial statement for the month(s) of August 2022.
- Review and take action to approve Center's 1st Quarterly Investment Report.

Lakes Regional Community Center Financial Report For the Month of August 2022

Erwin Hancock
Chief Financial Officer

September 22, 2022

Lakes Regional Community Center Financial Report Outline

I.	Financial Summary	Page	1
II.	Balance Sheet	Page	2
III.	Income Recap by Division Comparative Income Statement Statement of Revenues & Expenditures	Page Pages Page	4-5
IV.	Related Data	Pages	7-8
V.	Quarterly Investment Report	Page	9

Lakes Regional Community Center Financial Summary for the Month Ending August 31, 2022

Profit and Loss Summary

Current Month	Year to Date
\$4,784,824	\$43,022,948
\$4,177,264	\$40,486,255
\$607,560	\$2,536,692
	\$4,784,824 \$4,177,264

Balance Sheet Summary

	Current YTD as of August 31, 2022	Last YTD as of August 31, 2021	Υ	Year to Year Change				
Total Assets	\$33,674,529	\$30,102,343	\$	3,572,186				
Total Liabilities	\$6,124,772	\$5,337,396	\$	787,376				
Fund Balance	\$27,549,757	\$24,764,947	\$	2,784,810				

Lakes Regional Community Center Balance Sheet

Regimal of home that the second		As of			As of	Net Change			
			8/31/2022		8/31/2021		18 July 18 July 18		
Current Assets									
Cash		\$	17,507,012	\$	15,425,988	\$	2,081,024		
Accounts Receivable			3,736,942		3,018,922		718,020		
Other Current Asset	S		1,381,956		807,507		574,449		
	Total Current Assets	\$	22,625,910	\$	19,252,417	\$	3,373,49		
Long-Term Assets									
Fixed Assets (net of	depreciation	\$	8,091,172	\$	7,843,054	\$	248,118		
Other Long-Term As	sets		2,957,447		3,006,872	•	(49,425		
	Total Long-Term Assets	\$	11,048,619	\$	10,849,926	\$	198,69		
	Total Assets	\$	33,674,529	\$	30,102,343	\$	3,572,18		
Current Liabilities									
Accounts Payable		\$	1,257,059	\$	826,301	\$	430,758		
Accrued Expenses			1,053,515		1,288,964		(\$235,449		
Short-term Debt			856,751		215,259		641,492		
	Total Current Liabilities	\$	3,167,325	\$	2,330,524	\$	836,80		
Long-term Debt		\$	2,957,447	\$	3,006,872	\$	(49,425		
	Total Long-Term Debt	\$	2,957,447	\$	3,006,872	\$	(49,425		
	Total Liabilities	\$	6,124,772	\$	5,337,396	\$	787,37		
Investment In Gener	al Fund Assets	\$	8,091,172	\$	7,843,054	\$	248,118		
Fund Balance at Beg	inning of Year		19,458,585		16,921,893		2,536,692		
	Total Equities and other Credits	\$	27,549,757	\$	24,764,947	\$	2,784,810		
	Total Liabilities, Equities and other Credits	\$	33,674,529	\$	30,102,343	\$	3,572,180		

Lakes Regional Community Center

Income Statement Recap by Division As of August 31, 2022

Division		Current Month		Year to Date
MH	\$	607,536	-	1,064,424
Mental Health First Aid & Outreach		(371)		(2,193)
Hospitality House		1,475		15,835
IDD		(204,682)		171,868
ECI		(86,524)		(80,820)
Administration		14,740		50,980
Expending Fundraising		(2,356)		692
Telemedicine Services (All locations)		550,375		1,794,967
Medical Prescriber Services		65,903		(105,440)
CCBHC/CMHC SAMSHA Grants		(291,018)		(392,188)
Collaborative Grant		(19,095)		(10,379)
Education Services Pittsburgh		(749)		(749)
House Bill 133		603		31,757
TANF Pandemic Emergency Assistance		(28,276)		(2,062)
Total Lakes	\$	607,560	\$_	2,536,692

Lakes Regional Community Center Comparative Income Statement for the Month ended August 31, 2022

		8/31/2022	8/31/2021	Variance	Var %
evenues					
General Revenue IDD		\$206,407	\$190,146	\$16,261	99
General Revenue MH		\$748,187	\$643,552	\$104,636	169
Early Childhood Intervention Revenue		\$161,637	\$101,702	\$59,935	59%
1115b Waiver Revenue	note1	\$998,923	\$834,443	\$164,480	209
NTBHA Revenue		\$239,190	\$237,151	\$2,039	19
Medicaid Revenue		\$296,210	\$276,734	\$19,476	79
Medicare Revenue		\$8,261	\$5,805	\$2,455	429
HCS Revenue		\$373,956	\$457,869		
Managed Care Revenue		\$135,231	\$109,583	(\$83,912)	-18%
Private Insurance		\$4,992	\$21,355	\$25,648	239
				(\$16,363)	-779
Client Fees		\$6,932	\$6,066	\$866	149
Other Revenue	note2	\$1,604,896	\$1,051,627	\$553,269	539
Total Revenues		\$4,784,824	\$3,936,032	\$848,791	229
penses					
Salaries and Wages	note3	\$2,070,979	\$1,588,552	\$482,426	309
Employee Benefits		\$631,822	\$547,753	\$84,069	159
Staff Training		\$3,782	\$3,702	\$80	29
Furniture and Equipment		\$24,739	\$17,528	\$7,211	419
Maintenance and Repairs		\$27,458	\$9,666	\$17,792	1849
Utilities		\$53,064	\$22,260	\$30,804	1389
Client Support		\$51,678	\$7,841	\$43,837	5599
Supplies		\$83,573	\$65,692	\$17,881	279
Vehicle Maintenance		\$11,291	\$4,761	\$6,531	1379
Insurance Costs		\$32,308	\$28,059	\$4,249	159
Debt Service		\$32,057	\$874,411	(\$842,354)	-96%
Other Expenses	note4	\$1,154,513	\$1,079,927	\$74,586	79
Total Expenses		\$4,177,264	\$4,250,152	(\$72,888)	-29
Net Surplus/(Deficit)		\$607,560	(\$314,119)	\$921,679	2939
		<i>\$00.7500</i>	(\$314)113)	7521,075	2337

note2 Includes \$149,709 additional MAC revenue received for 2nd Qtr; includes \$80,096 ARPA revenue accrual to offset payroll incentives

note3 Includes Payroll Incentive Payments (IDD incentives offset with ARPA revenue in note2 above)

note4 Includes Mt. Pleasant Building and Group Home renovations

Lakes Regional Community Center Comparative Income Statement for the period ended August 31, 2022

	YTD ended	YTD ended	Mariana	Va= 0/
	08/31/2022	08/31/2021	Variance	Var %
venues	¢2.550.072	¢2.747.065		
General Revenue IDD	\$2,550,072	\$2,747,065	(\$196,993)	-7%
General Revenue MH	\$8,470,528	\$8,046,019	\$424,510	5%
Early Childhood Intervention Revenue	\$1,569,793	\$1,488,519	\$81,274	5%
1115b Waiver Revenue	\$7,222,198	\$8,591,522	(\$1,369,323)	-16%
NTBHA Revenue	\$2,519,326	\$2,631,950	(\$112,623)	-4%
Medicaid Revenue	\$3,299,535	\$3,472,424	(\$172,889)	-5%
Medicare Revenue	\$55,439	\$36,952	\$18,487	50%
HCS Revenue	\$4,899,672	\$5,093,599	(\$193,928)	-4%
Managed Care Revenue	\$1,286,197	\$1,252,179	\$34,018	3%
Private Insurance	\$171,432	\$98,779	\$72,652	74%
Client Fees	\$66,430	\$45,723	\$20,707	45%
Other Revenue	\$10,912,325	\$7,993,118	\$2,919,207	37%
Total Revenues	\$43,022,948	\$41,497,848	\$1,525,100	4%
penses				
Salaries and Wages	\$20,648,827	\$18,311,432	\$2,337,395	139
Employee Benefits	\$6,767,321	\$6,349,066	\$418,255	79
Staff Training	\$54,911	\$41,125	\$13,786	349
Furniture and Equipment	\$58,233	\$64,653	(\$6,420)	-109
Maintenance and Repairs	\$363,675	\$157,177	\$206,498	1319
Utilities	\$432,873	\$392,510	\$40,363	109
Client Support	\$196,866	\$67,446	\$129,420	1929
Supplies	\$403,741	\$344,676	\$59,065	179
Vehicle Maintenance	\$65,303	\$51,015	\$14,288	289
Insurance Costs	\$328,498	\$352,087	(\$23,589)	-79
Debt Service	\$351,860	\$1,474,726	(\$1,122,866)	-769
Other Expenses	\$10,814,150	\$10,270,647	\$543,503	59
Total Expenses	\$40,486,255	\$37,876,559	\$2,609,697	79
	\$2,536,692	\$3,621,289	(\$1,084,597)	-309

Lakes Regional Community Center Statement of Revenues and Expenditures For the Period Ending August 31, 2022

Total	\$ 1,766,150 19,000,633 19,683,661 53,178 2,519,326	\$ 43,022,948		\$ 20,648,827 6,767,321	98,068	172,850	83,732	14,936	54,911	254,535	60,739	405,570	403,739	241,999	171,482	128,114	254,416	143,060	13,317	1,651,219	107,439	347 736	65,328	30,000	196,866	110,440	351,865	59,338	35,421	4,922	1,632	9,149	13,070,109	40,486,256	\$ 2,536,692	
Aug-22	\$ 69,940 1,593,718 10 2,868,221 13,755 239,190	\$ 4,784,824		631,822	14,053	7,914	6,945	14,14/	3,782	19,330	6,090	71,785	83,573		14,682	8,972	53,068	13,006	535	11.291	10,044	53,064	7,455	2,500	51,678	14,738	32,057	4,945	234	2,356	229	(430)	1,474,463	4,177,263	\$ 607,560	
Jul-22	\$ 82,253 1,506,626 1,551,919 note10 4,898 205,117	\$ 3,350,813		\$ 2,346,968 note11 629,640	8,856	13,438	6,945	13,034	3,407	16,074	3,000	43,406	27,105 12,098 note12		8,682	10,121	18,792	17,828		155,394	12,615	41,631	7,455	2,500	43.154	7,671	32.084	4,945	4,821	631	471	9,579	1,129,852	4,106,461	\$ (755,647)	
Jun-22	\$ 79,397 1,586,602 1,486,638 6,116 202,757	\$ 3,361,510		\$ 1,590,459 note9 458,338	7,212	20,071	6,972	1,508	4,064	23,870	2,379	55,102	31,798		14,682	11,833	12,040	11,410		133,296	14,377	36,760	note8 (16,774)	2,500	44.308	16,194	32.084	4,945	5,319	166	475	10.157	1,072,566	3,121,363	\$ 240,147	
May-22	7 \$ 330,310 1,544,458 1,541,776 6,135 204,276	\$ 3,626,955		\$ 1,497,100 535,180	5,324	13,910	6,945	711	5,352	19,809	6,662	32,200	35,569	7 225,599	14,550	10,033	29,342	13,964	2,695	132,098	11,592	31,331		2,500	22,456	7,395	4,897	4,945	140	390		18 474	1,270,583	3,302,864	\$ 324,092	
Apr-22	\$ 77,470 note7 1,564,708 1,927,916 3,658 205,202	\$ 3,778,954		\$ 1,914,651 573,659	3,820	14,594	6,989	8,127	4,824	18,429	5,997	56,327			25,017	15,684	12,982	13,508		126,703	10,160	34,382	7,455	2,500	4.525	9,587	5,667	4,945	2,540	503	10	10 101	1,025,534	3,513,845	\$ 265,110	
Mar-22	3 \$ 662,570 1,620,062 4 2,086,149 3,122 207,681	\$ 4,579,584		\$ 1,756,922 584,526	16,403	16,268	7,252	10,305	4,782	24,049	6,792	26,617	30,295		46,022	10,961	14,159	30,328		3602	8,575	40,078	7,481	2,500	3.806	9,661	6,068	34,614	1,241	419	000'1	7 736	1,141,497	3,482,945	\$ 1,096,640	
Feb-22	\$ 78,996 note3 1,532,157 1,528,962 note4 2,507 205,267	\$ 3,347,889		\$ 1,506,749 575,013	7,629	13,080	6,551	2,081	3,813	18,745	5,616	28,142	30,236		14,882	10,233		23,697	10,493 note5	134,904	6,501	39,093	7.455	2,500	26,629	9,403	8,275		1,814	200		4 738	1,114,753	3,196,514	\$ 151,374	
Jan-22	\$ 74,759 1,517,611 1,366,476 2,473 209,697	\$ 3,171,016		\$ 1,581,051 599,267	3,732	14,379	7,252	8,891	3,442	21,699	5,727	19,372	22,690		14,627	6,900	6,213 note2	9,798	1,000	118,643	4,362	32,786	7.455	2,500	5 184	6,462	8,329	200,	16,548	5	=	8 548	931,761	3,112,078	\$ 58,937	
Dec-21	\$ 82,079 1,657,128 1,411,858 2,995 212,213	\$ 3,366,272		\$ 1,601,825 540,076	9,233	19,761	7,620	11,401	7,979	21,238	5,963	23,106	27,736	40,500	5,462	14,285	22,863	11,813	11,737	134,117	6,952	32,045	7.425	2,500	26,629	7,538	5,624	100,11	350	125	717	3 611	1,054,915	3,196,816	\$ 169,456	St. group home fire claim.
Nov-21	\$ 85,336 1,608,680 1,386,628 2,429 209,199	\$ 3,292,271		\$ 1,613,459 542,129	5,291	13,193	6,721	10,007	4,251	24,781	3,015	23,884	26,234	000'6	4,292	6,679	15,980	12,378	0	162,038	7,593	28,133	7.429	2,500	29,213	4,202	4,151	100,12	933	C	00	22 830	999,664	3,155,252	\$ 137,019	Insurance payment Joseph
Oct-21	\$ 86,621 1,642,336 1,310,044 2,686 209,375	\$ 3,251,062		\$ \$1,546,004 \$541,556	\$12,043	\$13,810	\$6,927	\$10,941	\$4,472	\$20,812	\$5,272	\$23,599	\$24,796	450,128	\$4,292	\$9,435	\$8,824	\$9,170	\$6,528	\$141,302	\$6,991	\$44,000	\$14.910	\$2,500	\$26,629	\$12,274	\$3,448	100,129	\$328		9 4	SE 064	\$976,580	\$3,064,140	\$ \$186,922	ur Srings; (\$5,445) Additiona
Sep-21	\$ 56,420 1,626,547 1,217,075 2,403 209,353	\$ 3,111,798		\$ 1,622,659 556,115	4,474	12,433	6,614	9,646	4,743	25,699	2,354	2,029	23,137		4,292	12,980		8,513	ste	112,042	7,676	19,572	25,1,62	2,500	26,629	5,315	4,650	0	704	(169)	780	9 0 2 8	877,942	3,056,716	\$ 55,082	nses 655 Airport Rd Sulphi
Revenues	Local State Programs Federal Programs Interest Income North Texas BH Assoc	TOTAL REVENUES	Expenditures	Current: Salaries & Wages Employee Benefits	Other Respite	Consult/Pro Svcs - External	Contracts with Other Orgs-Ext ICF/MR Quality Assurance Fees	TXHML Contracts Contracted Lab Services	Staff Development/Training	Non-Cilnical Contracts with Others Pharmaceuticals/Supplies	Atypical Meds	Patient Asst Program/Filling rees Training and Travel	Consumable Supplies	Building Capital Outlay Furniture/Equipment over \$5,000	Computer Capital Outlay	Furniture/Equipment under \$5,000 Copier Equipment Rental	Computer Equipment Under \$5,000	Other Monthly Expenses	Computer Software Fees for HR Syste	Building Rent, Repair, Maintenance	Vehicle Fuel Costs	Non-Client Utilities	Data Connect/Internet Access	Crisis Hotline Answering Svc	Insurance Client Support Costs	Client Reimbursable Services	NTBHA Supported Housing	DPP BHS Prem Tax Risk Admin	COVID-19 Expenses	Expending Fund Raising Funds	LKMMMKC Board Expenses Expending Red River Funds	Expending Empowermet Funds	Total Other Operating Expenses	TOTAL EXPENDITURES	Excess (deficiency) of revenues over expenditures	nder Inclutes \$73,996 freeze damage expenses 655 Airport Rd. Sulphur Sings. (\$5,445) Additional insurance payment Joseph St. group home fire clain

Page 6

note I includes \$73,966 freeza damage expenses 695 Aiport Rd., Sulphur Sings; (\$5,446) Additional insurance payment Joseph St. group home fire claim.

noted brudes \$1,46,57 deside operatures purchased for CCMHC / CCBHC programs.

noted brudes RAC additional revenue \$148,927; DPP Component 1 \$542,539

noted includes MAC additional revenue \$148,927; DPP Component 1 \$542,539

noted includes MAC additional revenue \$1,48,927; DPP Component 1 \$542,539

noted includes WAC additional revenue \$1,48,927; DPP Component 1 \$542,539

noted includes Solveries Toward Received for \$5, Building B

noted Solveries Profit received or \$25,000

noted Received Profit received or \$25,000

noted Received Profit received or or building B and \$1,4900

noted Towards \$27,390

noted Towards \$25,000 till Sylveries colored over building B and RPA Accordal stated in Note10)

noted 1 includes Paymol Incertive Payments (IDD Incertives detex with RPA Accordal stated in Note10)

noted 1 includes MP. Pleasest building perovations and Gloup Home renovations

Lakes Regional Community Center FY22 Aged Accounts Receivable **AUGUST (0831)** Aug Jun May Apr & prior Current 60 Days 90 Days **Accounts Receivable Description** 30 Days Amount 120 + MAC Adm Claim 767,061.01 77,169 77,169 77,169 77,169 458,385 FY22 2nd Qtr (Jan-Mar) - \$381,216 (billed) FY22 3rd Qtr (Apr-Jun) - \$231,507 (accrual) FY22 4th Qtr (Jul-Sep) - \$154,338 (accrual) NTBHA: \$3,060.85 Substance Abuse - GVL 3,966.06 3,966 Substance Abuse - RWL Medicaid 349.710.30 272.756 4,249 5,075 5,804 61,825 Medicare ** 4,456.44 4,432 24 Private Insurance ** 10.550.29 9.797 685 50 19 Chip * 404.02 360 44 MANAGED CARE: Amerigroup 35.898.59 35,861 38 Superior (Cenpatico) 36,308.85 35,933 336 40 Optum 26,390.73 26.391 Cigna 493.98 33 194 35 217 14 **Texas Childrens Plan** 2.138.91 2.104 35 Beacon 12,730.23 11,629 82 366 206 447 Molina 28,220 28.336.31 85 31 Aetna Better Health 1,482.75 1,483 **Texas Home Living - North** 23,994.43 23,994 **Texas Home Living - South** 18,758.55 18,759 **HCS - North** 206,250.98 206,251 HCS - South 125,112.93 125,113 Reimbursable Svcs-TxHmL North & South 7.778.31 343 1 188 3 602 2.645 Reimbursable Sycs-HCS North 57,728.91 12,175 5,912 5,695 3,241 30,705 Reimbursable Svcs-HCS South 5,337.57 1,100 439 2.958 597 243 HCS Rm/Brd **ICF Residential Homes** 188,773.26 126,271 14,903 9,968 6,099 31,532 ARPA - HCS & TxHmL 167,943.37 66,972 47,534 53,437 ARPA - ICF 27,389.82 853 13,643 12,895 Block Grant/TANF-Title XX Gen Revenue 71,100.69 23,702 23 702 23.697 **BG/TANF PEAF** 99,550,26 50.828 48,723 **MCOT-Hotline ARPA** 25,376.98 9,301 16,076 **Block Grant Supp Housing** CMHC Samsha Grant (798) 559,860.67 559,861 **GR HB133-Outpatient Cap Activity** 25,670.03 6,278 19.392 Supported Employment Day Hab Billings (Private Providers) 24.651.91 13.856 7 453 3,230 113 1048 IDD Billed Svcs 10,216.19 5,329 4,705 183 **ECI Grant Revenue** 306 600 12 128.073 178,527 **ECI Respite** 420.00 420 **ECI Priv Ins** 6.927.27 4.263 755 1.201 557 152 **ECI Medicaid** 32,415.96 31,593 237 467 119 **ECI Managed Care** 53,287.76 33,937 8,726 1.726 4.739 4,159 **ECI Chip** 204.15 175 30 A/R Other Employees 3,787.81 3,788 A/R Employee Insurance (Cobra) 412.18 412 TCOOMMI GRANT 76,114.66 16,800 35,833 22,005 847 629 **TDCJ Contract-Greenville** 4.684.42 2.757 1,927 TDCJ - Sherman/Bonham/Paris 10,793.10 5,497 5,296 **Fannin County Drug Court** 2,500.00 2,500 Grayson County Drug Court **Titus County Drug Court** 450.00 450 **DSHS** Region 3 14,672,56 14.673 **DSHS Region 4** 14,236.40 14,236 **DSHS MHFA Outreach** 7,900.65 4.896 3.005 **ICF Upper Payment Limit** 61,790.00 30,895 30,895 SAC Prog -Hunt County 2,446.25 2,446 ECC - (Enhanced Comm Coord) ** Contract Maxed 2,283,74 2,284 **Pharmacy Rental Income** Comm Education (Curt Pitton) 4,974.50 4.975 1115 Waiver Fed Share **accrual

## with the control of the control o		4,448.50 750.00 160.20 28,636.73 151,111.23 5,000.00 2,239.13	750 - 28,637 151,111 5,000 2,239			4,449 - - 160
			GL bal	bal ck		
FY22	Balance Due	3,724,670.95	3,724,670.95			
	Jul Balance Due	15,785,492.48	(12,060,821.53)			
	Jun Balance Due	6,824,810.71	(3,100,139.76)			
	May Balance Due	5,828,909.26	(2,104,238.31)			
	Apr Balance Due	5,718,056.03	(1,993,385.08)			
	Mar Balance Due	368,835.76	3,355,835.19			
	Feb Balance Due	1,035,815.44	2,688,855.51			
	Jan Balance Due	3,503,057.43	221,613.52			
	Dec Balance Due	5,195,181.23	(1,470,510.28)			
	Nov Balance Due	4,575,016.72	(850,345.77)			
	Oct Balance Due	3,695,473.34	29,197.61			
	Sep Balance Due	3,295,481.89	429,189.06			
	Aug Balance Due	2,849,661.22	875,009.73			
	Jul Balance Due	3,027,271.97	697,398.98			
	Jun Balance Due	6,517,005.39	(2,792,334.44)			
	May Balance Due	5,787,236.69	(2,062,565.74)			
	Apr Balance Due	4,191,244.93	(466,573.98)			
	Mar Balance Due	4,191,244.93	(466,573.98)			
	Feb Balance Due	3,505,346.09	219,324.86			
	Jan Balance Due	3,136,893.13	587,777.82			
	Dec Balance Due	4,825,281.48	(1,100,610.53)			
	Nov Balance Due	4,379,915.08	(655,244.13)			
	Oct Balance Due	4,110,911.88	(386,240.93)			
FY21	Sep Balance Due	3,465,064.05	259,606.90			
FY20	Aug Balance Due	2,590,621.62	1,134,049.33			
	Jul Balance Due	2,163,708.17	1,560,962.78			
	Jun Balance Due	4,250,475.75	(525,804.80)			
	May Balance Due	4,344,360.19	(619,689.24)			
	Apr Balance Due	4,678,182.25	(953,511.30)			
	Mar Balance Due	3,866,748.23	(142,077.28)			
	Feb Balance Due	3,381,352.87	343,318.08			
	Jan Balance Due	3,024,731.51	699,939.44			
	Dec Balance Due	4,487,991.29	(763,320.34)			

Lakes Regional Community Center Quarterly Investment Report For the 12 Months Ending August 31, 2022

Particulars		Amount
Beginning Balance		
September 1, 2021:		
	TexPool	\$ 3,920,582
	Certificate of Deposit	\$ 1,034,738
	Business Star A/C	\$ 8,292,622
	Omaha Res. Savings	\$ 8,261
	Total Sept. 1, 2021	\$13,562,203
Ending Balance		
August 31, 2022:		
	TexPool	\$ 5,947,742
	Certificates of Deposit	\$ 1,035,678
	Business Star A/C	\$ 4,925,198
	Wealth Mgmt Acct	\$ 4,000,000
	Omaha Res. Savings	\$ 11,015
	Total August 31, 2022	\$15,919,633
Net Change		\$ 2,357,430

The market value and the book value of our fund in TexPool are the same. The aforementioned funds are available upon demand and thus do not have a maturity date. Lakes investments include 2 certificates of deposit that pay interest at the rate of 0.40%. Lakes, additionally earns 0.25% interest on its business investment account at the American National Bank. TexPool account earns 0.40% on its investment account.

Lakes Regional Community Center's investment portfolio is in compliance with the Lakes Regional Community Center Investment and Cash Management Policy 4.07 and is in compliance with the Public Funds Investment Act.

Respectfully submitted,

Erwin Hancock Chief Financial Officer Investment Officer AGENDA ITEM NO. 09.08.22 Mental Health Services Report

RECOMMENDATIONS FOR APPROVAL:

None: Information purposes only.

Rationale:

Mental Health Programs for the month(s) will be presented at the meeting.

AGENDA ITEM NO. 09.09.22 Intellectual and Developmental Disabilities Report

RECOMMENDATIONS FOR APPROVAL:

None: Information purposes only.

Rationale:

Program Updates will be presented at meeting.

AGENDA Item No.: 09.09.22

Intellectual and Developmental Disabilities Director's Report

Recommended Board Action: None Information Only

1. Training Centers/Individual Skills and Socialization(ISS):

- TSH restored power to Day Program Facility
- ISS Committee
 - Applications for licensure
 - o Facility issues being identified
 - o Hold Harmless for 1 year requested

2. Home and Community-based Services (HCS) & Texas Home Living (TxHmL):

- Vickie Battle, LVN, joined the team again
- Individual in south passed away
- 5 TXHML individuals received HCS slots
- 2 possible openings in Group Home in Waxahachie
- Home & Community Based Services Settings Rules Non-negotiables

3. Intermediate Care Facilities (ICF):

• 2 Group Home Surveys

4. TMHP/EVV:

- Provider based training TBA
- All denied/rejected claims under review
- 11/1/22 begins new TMHP/EVV rule

<u>5.</u> <u>Outpatient Biopsychosocial Intervention Team (OBI):</u>

Wait list for OBI

6. Telehealth:

- Follow Ups (113) = Corsicana- 35, Greenville-15, Mt Pleasant –16, Paris-0, Sulphur Springs-5, Terrell-31, Waxahachie 11
- New Evals (0)
- Hospital Discharges (0)
- 3 days a week

<u>7.</u> Staff:

- DFPS Admin Leave
- PT or PRN RN needed
- August vacancies in UKG had many applicants
- 5 Admin Positions open IDDP

8. Training:

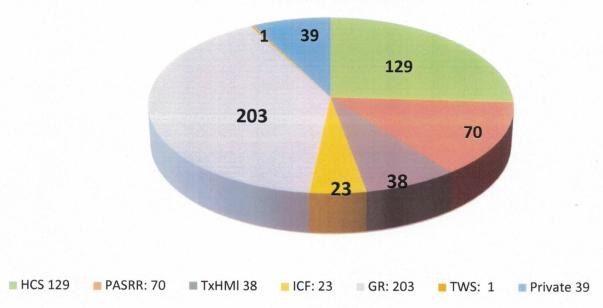
- Person Centered Training via Zoom will be held Sept. 27, 28, 29th
- OBI Training 4 weeks in August with very good feedback

AGENDA Item No.: 09.09.22

Intellectual and Developmental Disabilities Director's Report

Recommended Board Action: None Information Only





AGENDA ITEM NO. 09.10.22 Contracts & Quality Management Report

Recommended Board Action

None. Information only.

Rationale:

1. CONTRACTS

Contract renewals for FY23 are complete.

2. PLANNING

- Local PNAC: PNAC recommends a new member for Board Approval. This individual has been receiving IDD services from Lakes Regional for over 20 years. He is dependable, thoughtful and knowledgeable about the services offered by Lakes Regional. The individual is a self-advocate who believes people with disabilities deserve the opportunity to self-advocate. He would be an asset to PNAC. This individual was recommended for PNAC membership by Laurie White, IDD Provider Director.
- Regional PNAC: The next Regional PNAC meeting is scheduled for September 21, 2022.

3. RIGHTS/ABUSE, NEGLECT, & EXPLOITATION ALLEGATIONS

Rights Violations Allegations

MH GR: 3 – Unconfirmed

• IDD: 2 - Unconfirmed

• SUD: 1 - Unconfirmed

A, N, & E Allegations

- Open APS Investigations: 2
 - o 1-Terrell Group Home (Pending from October 2021)
 - 1-Paris Group Home (Pending from May 2022)

4. QM MH, NTBHA & SUBSTANCE ABUSE

- MH & SUD Performance Measures: Lakes will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- Superior Chart Audit: Superior will be conducting their quarterly audit on September 22-29, 2022. All requested documentation has been submitted to Superior.
- Optum Chart Audit: Optum will be auditing Lakes in October to determine if we implemented the Performance Improvement Plan that we submitted to them in November 2021. Documents will be submitted to Optum by October 7, 2022.
- HHSC MH Audit: HHSC conducted their MH audit from September 12 16, 2022. We received a total of three findings, one finding for operations, and 2 findings for the clinical record review.
- Coffee House Quality of Life Survey: QM conducted a Quality of Life survey at the Coffee House in Greenville. Nineteen individuals participated in the survey. 94% of individuals stated that they have learned more social skills since attending the coffee house, and everyone said they are better able to communicate their needs since they started attending the Coffee House. Overall everyone's favorite thing regarding the Coffee House is being able to socialize, interact, and meet new people.

5. IDD

- IDD Service Target: Lakes will be held harmless for performance measures and outcomes until further notice due to COVID-19.
- HHSC RFA: HHSC requested an RFA for Non-CDS Community Attendants for COVID-19 Healthcare Relief. The RFA was submitted to HHSC on August 31, 2022.
- NCQA Survey: QM conducted a satisfaction survey for individuals in the IDDA program. Thirty individuals
 participated in the survey and everyone stated that their service coordinator was helpful, courteous,

polite, knowledgeable, and able to answer any questions they had. Overall, individuals in IDDA services are satisfied with their IDDA services and service coordinator.

- HHSC IDD Audit: HHSC conducted its annual audit between August 15-18, 2022, and all programs scored above 90%. A corrective action plan for specific findings will be submitted to HHSC.
 - o GR-CFC 94.12%
 - HCS 94.59%
 - o PASRR 95.19%
 - QA 99.74%
 - TxHmL 99.26%

AGENDA ITEM NO. 09.11.2022

Human Resources Report

Recommended Board Action:

None; information only.

1. Staffing Issues

> Headcount

We ended FY22 with total of 430 authorized FTEs and 385 employees. We filled seven positions during the month of August, six of which were new hires and one internal transfer. We had 45 vacancies in August.

> Separations

We had 13 separations during the month of August, 11 of which were voluntary. Some of the reasons for separation cited were retirement, new job opportunity, to pursue a degree, and better pay. One of the involuntary separation was because of attendance issue and the other one was because of performance issues. The turnover rate for FY22 was 20.9%.

> Training and Development

We had 14 classes with a total of 42 participants. Some of the trainings were CPR (*Cardio Pulmonary Resuscitation*), SAMA (*Satori Alternatives for Managing Aggression*), and SOSAM (*Supervision of Self-Administration of Medication*).

2. Compensation & Benefits

- ➤ COVID exposures during the month of August were lower than July. We had 8 employees who reported exposure all of them tested positive. Some of them went to the doctor for checkup but no one required hospitalization. All the employees recovered well and returned to work. We received four requests for COVID Sick Pool Leave and 134 hours were granted.
- We ended the year with 11 large claims from which four exceeded the stop loss.

HR Monthly Report FY2021

d Count (end of mo) If Total Itions Itions Itions Itime Vacancies	I Head Count (end of mo)			404		Jan	Len	Mar	Apr	May	unc	Inc	Ang	A L
Trobal 455 465 465 467 441 453 452 452 453 456 464<	I Hour court form or mo!													
Mathematical color	Overall Total													
Operations 451 42 463.54 463.55 464.35 464	# Positions	455	462	457	441	453	452	453	456	455	439	439	430	448
Operations 382 384 385 386 386 386 389	# FTE	451.45	458.35	463.35	463.35	465.35	464.35	464.35	464.35	464.35	464.35	464.35	430	460
Time Vacancies 69 64 46 57 64 67 46 Time Vacancies 69 68 64 46 57 46 47 40 Time Vacancies 6 66 66 6 6 6 6 6 40 77 40 Time Vacancies 39 </td <td># Employees</td> <td>382</td> <td>394</td> <td>393</td> <td>395</td> <td>396</td> <td>396</td> <td>399</td> <td>393</td> <td>394</td> <td>395</td> <td>392</td> <td>385</td> <td>393</td>	# Employees	382	394	393	395	396	396	399	393	394	395	392	385	393
Vocancies 69 57 39 51 50 46 49 47 40 Vacancies 4 6 6 8 8 46 49 47 40 Vacancies 39	# Vacant Positions	73	69	64	46	22	99	24	22	22	46	48	45	56
Machinistration Machinistr	# Full-Time Vacancies	69	99	22	39	51	20	46	49	47	40	41	42	50
Inter Vacancies 2 1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1	# Part-Time Vacancies	4	8	7	7	9	9	8	8	6	7	7	က	9
tone 39 3	General Administration													
operations 390	# Positions	39	39	39	39	39	38	39	39	39	39	39	40	30
Opees 97 97 97 97 97 97 97 97 97 98 98 97 98	# FTF	39.0	39.0	39.0	39.0	39.0	39.0	39.0	30	30	30	30	40	30
Time Vacancies 2 2 2 2 1 2 2 1 1 2 2 2 2 2 1 1 1 1 1	# Fmplovees	37	37	37	38	37	35	37	37	38	38	38	37	37
Time Vacancies 2 2 1 2 3 2 1 1 1 Time Vacancies 0<	# Vacant Positions	2			3 -	0	3 6		0	5 -	3 -	3 -	5 6	
Time Vacancies 0	# Full-Time Vacancies	2 2	7	2	-	2	0 0	2	2	-	-	-) m	2 2
violes 24 <th< td=""><td># Part-Time Vacancies</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></th<>	# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
recovered by the state of the stat														
roles 24	ECI Services													
opees 23.9 <t< td=""><td># Positions</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td><td>24</td></t<>	# Positions	24	24	24	24	24	24	24	24	24	24	24	24	24
Objects 2 22 22 22 23 23 23 23 23 22 23 <th< td=""><td># FTE</td><td>23.9</td><td>23.9</td><td>23.9</td><td>23.9</td><td>23.9</td><td>24</td><td>24</td><td>24</td><td>24.0</td><td>24</td><td>24</td><td>24</td><td>24</td></th<>	# FTE	23.9	23.9	23.9	23.9	23.9	24	24	24	24.0	24	24	24	24
Intro Vacancies 2 2 2 2 2 1 1 2 1 2 2 2 2 2 1	# Employees	22	22	22	22	23	23	23	23	22	22	22	22	22
Time Vacancies 2 2 2 2 1 2 0 1 2 0 1 1 2 2 1 1 2 0	# Vacant Positions	2	2	2	2	-	2	-	2	2	2	2	2	2
Time Vacancies 0	# Full-Time Vacancies	2	2	2	2	-	2	0	-	2	2	2	2	2
thrority Services 61 61 61 61 61 61 61 61 61 61 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 608 7 6 6 7 5 6 5 8 8 7 6 7 5 8 8 5 3 101 60 102.5 102.5 102.5 102.5 102.5 102.5 101 60 102.5 102.5 102.5 102.5 102.5 102.5 101 60 102.5 102.5 102.5 102.5 102.5 101 60 102.5 102.5 102.5 102.5 101 60 102.5 102.5 102.5 102.5 101 60 102.5 102.5 102.5 102.5 101 60 102.5 102.5 102.5 101 60 102.5 102.5 102.5 102 6 102 102 102 103 103 103 104 104 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 105 10	# Part-Time Vacancies	0	0	0	0	0	0	-	-	0	0	0	0	0
ions 61 6	IDD Authority Services													
Orders 60.8 <	# Positions	64	61	61	61	61	61	61	61	19	19	19	62	61
Oyges 51 52 53 54 56 54 56 58	# FTF	809	808	808	808	808	808	808	809	808	808	808	61	61
vyacancies 10 9 8 7 6 7 5 8 5 3 Vacancies 10 9 8 7 6 7 5 8 5 3 Vacancies 10 9 8 7 6 7 5 8 5 3 er Services 102 103 1	# Employees	51	52	53	54	55	54	26	53	56	58	57	55	55
Vacancies 10 9 8 7 6 7 5 8 5 3 Vacancies 0	# Vacant Positions	10	6	8	7	9	7	2	8	2	8	4	7	7
e Vacancies 0 <th< td=""><td># Full-Time Vacancies</td><td>10</td><td>6</td><td>8</td><td>7</td><td>9</td><td>7</td><td>5</td><td>8</td><td>5</td><td>3</td><td>4</td><td>7</td><td>7</td></th<>	# Full-Time Vacancies	10	6	8	7	9	7	5	8	5	3	4	7	7
er Services 102 103 <th< td=""><td># Part-Time Vacancies</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></th<>	# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
estations 102 103 1	accinacy robinora and													
ssecriber Services	# Docitions	400	400	400	400	400	400	700	207	700	700	27	077	104
sestions 11 10 11 13 16 13 15 17 18 10 10 10 10 10 10 10 10 10 10 10 10 10	# FOSITIONS	101 60	102 5	100 5	102 5	102 5	102 5	103 5	103 5	103	103	113	118	105
Ositions 11 10 11 13 16 13 15 17 18 12 Vacancies 9 7 8 12 9 11 13 13 13 19 Secriber Services 1 4 5 4 4 4 4 5 3 secriber Services 17 17 17 17 17 18	# Employees	91	93	92	06	87	90	88	06	96	100	86	97	93
Vacancies 9 7 8 12 9 11 13 13 19 9 Vacancies 2 1 4 5 4 4 4 4 5 3 Secriber Services 17 17 17 17 17 17 17 18 14 14 14 14 14	# Vacant Positions	11	10	1	13	16	13	15	17	18	12	15	21	14
Secriber Services 17 17 17 17 17 17 18 14.8 14.8 14.8 14.8 14.8 14.8 14.8 1	# Full-Time Vacancies	6	6	7	80	12	6	11	13	13	6	11	18	11
secriber Services 17 17 17 17 17 18 14	# Part-Time Vacancies	2	-	4	5	4	4	4	4	2	3	4	3	4
ss 14.8 14.8 14.8 14.8 14.8 14.8 14.8 14.8	Medical Prescriber Services													
ss 14.8 14.8 14.8 14.8 14.8 14.8 14.8 14.8	# Positions	17	17	17	17	17	18	18	18	18	18	18	13	17
es 15 15 15 15 15 14 4	#FTE	14.8	14.8	14.8	14.8	14.8	14.8	14.8	14.8	14.8	14.8	14.8	13	15
Ositions 2 2 2 2 3 4<	# Employees	15	15	15	15	15	15	14	14	14	14	14	13	14
Vacancies 0 0 0 0 1	# Vacant Positions	2	2	2	2	2	8	4	4	4	4	4	0	3
Vacancies 2 2 2 2 2 3	# Full-Time Vacancies	0	0	0	0	0	1	-	-	-	-	-	0	-
Ith Adult Services 174 181 158 158 172 175 175 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25	# Part-Time Vacancies	2	2	2	2	2	2	3	3	3	3	3	0	2
174 180.25 <td>Month Hoofth Adult Comings</td> <td></td>	Month Hoofth Adult Comings													
174 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25 180.25	Mental Health Adult Services	177	181	158	158	158	170	175	179	101	101	101	160	171
C2.U01 C2.U01 C2.U01 C2.U01 C2.U01 C2.U01 C2.U01 C2.U01 P11	# LOSITIONS	177	100 05	100 25	100 25	100 25	100 05	100 00	10005	100 06	100 06	100 05	100	1/1
200	L L T T T T T T T T	47.	100.23	140	140	100.23	120	07.001	07.001	67.001	CZ.U01	07.001	001	0/1

HR Monthly Report FY2021

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# Vacant Positions	36	37	15	16	25	25	22	19	20	20	20	6	22
# Full-Time Vacancies	36	37	15	16	25	25	22	14	20	20	20	6	22
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
Mental Health C&A Services													
# Positions	10	10	10	10	10	10	10	10	10	10	10	10	10
# FTE	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10	10	10	10	10	10
# Employees	က	9	6	6	6	10	10	6	6	6	6	10	6
# Vacant Positions	7	4	-	-	1	0	0	-	1	1	1	0	2
# Full-Time Vacancies	7	4	1	1	-	0	0	-	-	-	1	0	2
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
Substance Abuse Services													
# Positions	12	12	12	13	13	13	13	14	14	14	14	15	13
# FTF	12	101	12	2 6	2 6	13.5	2 6	14	14	14	14	2 4	13.5
# Fmnlovees	1 =	= ==	1 -	2 ==	2 =	7 -	10	10	101	7	1	12	11.
# Vacant Positions	-	-	-	2	2		e m	4	4		· c	1 60	2
# Full-Time Vacancies	-		-	2	2 2	2 0	· c	4	4	0 00	m	o m	2
# Part-Time Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0
II. Recruitment	.00	00,	700	1	007		01,	, ,	00,		10,	10,	
# Applications Received	797	169	221	141	190	142	179	154	162	176	107	197	2102
# Applicants	122	69	89 1	53	82	84	116	8/	92	102	100	159	1158
# Positions Filled	10	9 4	0 1	4 (1	n 4	17		77	17	n c	, 0	001
# New Hires	- 0	12	0	ς,	,	- 0	01,	9 ,	9 0	11	m (9	80
# Internal Promotions/ I ransfers	2		0	-	4	7	-	-	9	0	0	-	20
III. Separations													
# Separations *	6	8	80	4	5	5	7	12	5	5	4	13	80
YTD Avg # Employees	382	394	391	390	392	395	398	392	394	392	392	389	391.75
YTD Turnover Rate	2.30%	%92.0	2.01%	1.02%	1.26%	1.25%	1.73%	2.97%	1.25%	1.26%	1.01%	3.23%	1.58%
* excludes temporary, PRN, & RIF													0
Avg LOS (Yrs)	0.30	0.90	1.66	0.70	7.90	1.68	7.90	2.38	4.50	3.70	5.13	4.90	3.47
# Involuntary Separations	_	0	0	0	0	0	-	-	_	0	0	2	9
# Voluntary Separations	80	8	80	4	2	2	9	11	4	2	2	11	75
# Vol Separations < 90 Days Empl	0	-	-	-	0	2	0	-	0	-	1	-	6
# Vol Separations > 90 Days < 1 Yr	က	0	2	-	-	0	-	-	-	-	2	3	16
IV. Training													
# NEO Classes	2	2	-	1	2	-	3	2	2	2	-	2	21
# NEO Participants	9	13	4	8	7	-	10	9	9	6	2	8	75
# CPR Classess	9	5	9	8	8	5	8	3	5	5	5	9	09
# CPR Participants	17	15	15	6	8	80	21	8	14	16	11	19	161
# SAMA Initial Classes	2	3	1	1	2	0	2	2	2	2	-	1	19
# SAMA Initial Participants	2	11	2	2	9	0	4	9	9	6	2	1	54
# SAMA Refresher Classes	9	9	4	က	3	2	7	4	3	က	4	4	49
# SAMA Refresher Participants	22	24	12	7	10	9	25	14	18	13	28	13	192
# ASIST Initial Classes	-	0	-	-	0	0	-	0	-	0	-	0	9
# ASIST Initial Participants	7	0	8	6	0	0	6	0	10	0	10	0	53
# SOSAM Classes	0	0	-	0	0	0	0	0	0	0	0	-	2
# SOSAM Participants	0	0	-	0	0	0	0	0	0	0	0	-	2
# YMHFA Classes	0	0	0	-	0	0	0	-	0	-	-	0	4
# ISD Participants	0	0	0	2	0	0	0	0	0	0	0	0	5

HR Monthly Report FY2021

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	YTD
# AMHFA Classes	0	0	0	0	0	0	0	0	0	0	0	0	0
# Community Participants	0	0	0	0	0	0	0	16	0	10	9	0	32
Total # Events	17	16	14	10	10	80	21	12	13	13	13	14	161
Total # Participants	22	63	45	30	31	15	69	20	54	25	29	45	569
V. Benefits													
Retirement							0			1		C	000
# Eligible Employees	328	322	322	353	364	361	360	328	351	357	354	358	4280
# 457(b) Participants	266	265	266	266	274	273	274	274	267	272	269	273	3239
# Participating at 5% or More	160	161	159	160	159	162	164	163	158	161	157	161	1925
\$ Avg Contribution Amount	224.66	213	200	211	200	199	202	203	198	197	198	202	2,448.35
\$ Total 457(b) Contribution	59,760	56,546	53,258	56,026	54,805	54,451	55,328	55719.93	52,846	53,584	53,293	55,177	660,792.49
\$ Total Center's Match to 401(a)	48,541	46,107	45,459	46,255	44,563	44,451	44,865	42044	43,809	44,403	44,283	45,982	543,761.42
Health Insurance													
# Eliaible Employees	359	355	355	353	364	361	360	359	351	357	354	358	357
# With Coverage	334	330	331	329	340	337	335	333	328	332	330	334	333
\$ Total Premium per Month	448,110	440,492	442,757	442,677	454,089	449,221	448,171	447881	441,446	449,714		450,489	446,822
Value Plan Enrollment													
# Employee Only	168	169	169	165	174	174	171	169	168	171	170	172	170
# Employee & Child	35	32	32	32	34	33	34	36	35	36	36	36	34
# Employee & Spouse	16	16	17	17	18	18	18	18	19	20	19	19	18
# Employee & Family	26	26	26	27	26	26	26	26	25	56	26	56	26
\$ Paid by Employee	54,480	53,340	53,940	54,500	55,640	55,240	55,460	56140	55,480	57,460	56,800	56,920	665,400
\$ Paid by Center	281,710	278,240	279,905	278,230	289,040	287,580	286,310	287410	284,740	292,560	289,985	291,805	3,427,515
Enhanced Plan Enrollment													
# Employee Only	88	73	73	74	74	73	73	71	89	99	99	89	898
# Employee & Child	8	7	7	7	7	9	9	9	9	9	9	9	78
# Employee & Spouse	2	2	2	2	3	3	3	3	3	2	2	2	29
# Employee & Family	5	5	5	5	4	4	4	4	4	5	5	5	25
\$ Paid by Employee	23,978	23,168	23168	23315	23,027	22,217	22,217	21,923	21,482	21,476	21,476	21,770	269,217
\$ Paid by Center	87,942	85,744	85,744	86,632	86,382	84,184	84,184	82,408	79,744	78,218	78,218	79,994	999,394
Total Expenses													
S Total Admin Fee Paid	69.591	70.200	64.316	66.954	69,319	68,374	68,171	67,971	66,548	66,959	67,157	72,864	818,424
\$ Total Premium Paid	448,110	440,492	442,757	442,677	454,089	449,221	448,171	447,881	441,446	449,714	446,479	450,489	5,361,526
\$ Total Claims Paid (Med & Rx)	384,070	395,146	347,712	487,889	393,404	262,287	417,001	291,833	220,863	397,035	352,856	296,165	4,246,258
Loss Ratio	85.7%	89.7%	78.5%	110.2%	%9.98	58.4%	93.0%	65.2%	20.0%	88.3%	%0.62	65.7%	79.2%
# Large Claims > \$50,000	2	-	-	2	-	9	6	6	6	6	11	11	11
# Claims Exceeding Ind Stop Loss	-	1	1	1	2	2	2	3	3	4	4	4	4
VI. COVID Tracking	5	C	C	70	CC	•	0		1	40	15	α	120
# Employees with Exposure/ Lested	01	7 0	7 '	17	3 6	4 0	0 0	1 4	- 0	0 4	5 5	οα	110
# with Postive Results	V 1	V (- 0	17	200	200	0 0	4 0	0 0	2 0	4 0	0 0	-
# Hospitalized		2	2	0	2	2	>	>	>	2	>	2	